

**Board Members:** Julie Cragg, Co-President | Marsha Green, Co- President | Greg Thompson, Vice President | Jydia Bures – Secretary | Erica Butler, Treasurer

**Members Present** – 7 | via phone - 2

**Meeting called to Order @ 6:00PM by Co-President Marsha Green**

**Welcome and Introductions** – 2 new members

**Treasurer's Report:** Balance \$5,279.48 | Board raised the following amounts from school fundraiser: PTO membership - \$10

**Old Business**

- **Spirit Wear** – The PTO earns \$4 per item. We are considering another event before the holiday.
- **Fall Box Tops** – Box tops have been submitted. Profit Information will be available at the next meeting.
- **Culvers** - \$150.00 was raised. Concerns about the late distribution of information. Discussion ensued regarding approvals and timeframes. Consider multiple forms of advertisement.
- **Book Fair** – November 19-20, 2018 – During Parent – Teacher Conference. Volunteers Needed.

**Suggestions for assistance with distribution of materials included:**

Letters have been given to each teacher requesting the following:

1. Ask each parent/guardian to provide name and contact info so that we can share PTO information
2. Ask each parent/guardian to provide male figure (dad or other) to complete the Few Good Men Questionnaire
3. Provide feedback/comments/questions that teachers themselves have that we the PTO can address  
PTO will be present during the Parent-Teacher Conferences to share information and sign up any interested Parents/Guardian
4. Class Parent – designated parent to each class to assist
5. Short Code – text message to parents that sign up for PTO

**New Business**

- **Drop and Shop** – Suggestion made at last meeting | Request submitted for approval to District Office.
  - ✓ Details: Parents would drop children off and go shopping.
  - ✓ Tentative Date: Saturday, December 8, 2018 | Time: 9AM-1PM | Location: Arcadia Gym & Lunchroom
  - ✓ Cost: \$10 per child | must pre-register | adult to student ratio is 1:10 | electronic background check available for volunteers
- **Mama G's Popcorn** – Kickoff was 11/7, orders and money are due by 11/27; delivery date 12/19

**Principals Reports:**

Mrs. Stephanie Healy, Arcadia

There are some many things at Arcadia to be thankful for!

- School Spirit Recognition – Spirit Day on Friday, 11/16 and students are asked to wear their new Arcadia t-shirts and sweatshirts. Anticipating that additional students and staff may want to purchase items, notice will be sent home to let parents know they can complete an order form at Parent-Teacher conferences.
- The Administration and PTO are combining efforts to purchase a gift for the teachers and staff.
- Student Council is hosting a food drive

- Arcadia hosted their Friendship Feasts on Thursday, November 15<sup>th</sup> for 1<sup>st</sup> Grade and Friday, November 16<sup>th</sup> for Kindergarten

Thank you for your participation and feedback

Next Meeting: Tuesday, February 12, 2019 @ Arcadia School

If you have any suggestions or questions, please email us at [arcadiaindianapto2@gmail.com](mailto:arcadiaindianapto2@gmail.com)