



Arcadia School

Grades Kindergarten & Fourth

Guide to Using my Chromebook

1. Once you get home from Distribution day, open up your Chromebook, and plug it in to charge it. (Use the power cable provided.)
2. Once charged, press the **power button** located in the top right-hand corner of the keyboard, if your Chromebook does not power on automatically.
3. In your computer's Wi-Fi settings, search for the Wi-Fi that matches your wireless **SSID** on your home network.
4. Select the **matching SSID** and press **Connect**.
5. Enter your wireless **Password** (Security Key). Ask your parents if you do not know it.
6. Logging in – Your Chromebook should have your username already configured for you. For reference is your StudentID Number @ SD162.ORG. For example, mine could be 2246917@sd162.org
7. Enter in your password, which is your Student ID Number followed by google in lower case. For example, my password would be 2246917google
8. If you do not know your password or forget it, please contact your teacher, your school or you can email helpdesk@sd162.org
9. Once logged in follow instruction from your teacher. Launch the Google Classroom App from the dock at the bottom of the screen and look for very important information from your teacher within Google Classroom.
10. Other Apps are installed as requested by your teacher.

*** If there are any other technical issues, please contact Ben Torres at Arcadia School at (708) 747-3535. ***