

**MINUTES OF THE BOARD OF DIRECTORS OF
SOUTHLAND COLLEGE PREP CHARTER SCHOOL, INC.
November 21, 2016**

The meeting of the Board of Directors of Southland College Prep Charter School, Inc. ("Southland" or the "Corporation") was held pursuant to notice as required by the Illinois Open Meetings Act, and said meeting was held as follows:

Date: November 21, 2016

Time: 6:32 p.m.

Place: Matteson School District 162
4601 Sauk Trail
Richton Park, IL 60471

Directors Present:

Ronald Bean, President
Alicia Rodman McCray, Vice President
Dr. Deborah Bordelon, Assistant Secretary
Dr. Blondean Y. Davis
Dr. Barbara Radner

Directors Absent:

Kevin Murphy, Secretary
Dr. Vinni Hall

Also Present:

Robert Hall, attorney
Craig Englert, Chief School Business Official
Zack Zayed
Ron Anderson
Robert Lane
Dr. Bryan Hale
Richard Barry
Kelly Kirkman
Daniel Evans

I. Audience to Visitors

No person present indicated a desire to address the Board.

II. Motion made by Director Bordelon and seconded by Director Davis to accept the audit for the 2015-2016 fiscal year.

President Bean noted that a draft of the audit was in the Board members' packets. Craig Englert, Southland's Chief School Business Official, reviewed the information included

in the audit report of the accounting firm, RSM. Mr. Englert noted that, once the audit had been accepted by the Board, it would be forwarded to the Illinois State Charter School Commission. Mr. Englert introduced Kelly Kirkman, of RSM, who gave an overview of the audit procedures and results.

Ms. Kirkman said that the audit had proceeded smoothly, and noted that RSM had provided a "Clean Opinion," which is the highest category that can be granted. Ms. Kirkman commented that there were no significant changes in Southland's financial position, but noted that there had been an increase of \$330,000.00 in grant activity.

In response to a question from President Bean, Ms. Kirkman said that there were no issues that she would like to raise in connection with Southland's audit. Ms. Kirkman noted that her firm's letter to the Board states that there were no deficiencies regarding Southland's audit.

Director Rodman McCray thanked the auditors for their work. Director Rodman McCray gave credit to Southland's Chief Executive Officer, Dr. Blondean Y. Davis, for Southland's strong financial position as reflected by the audit.

Upon the motion duly made, seconded, and carried by a voice vote of 5 YEAS, 0 NAYS:

RESOLVED, the audit for the 2015-2016 fiscal year was accepted.

II. Motion made by Director Radner and seconded by Director Rodman McCray to accept Southland's tax return for the 2015-2016 fiscal year.

Mr. Englert referred to Form 990, Southland's annual tax return document, which was completed by RSM. Mr. Englert said that it was necessary to file the return every year in order to document that Southland continues to be a tax exempt organization. Mr. Englert reviewed the filing, noting that once it had been accepted by the Board, it would be filed on behalf of Southland.

Upon the motion duly made, seconded, and carried by a voice vote of 5 YEAS, 0 NAYS:

RESOLVED, the tax return for the 2015-2016 fiscal year was accepted.

IV. Motion made by Director Bordelon and seconded by Director Davis that the Policy Regarding Suicide and Depression Awareness and Prevention be approved.

President Bean related that a presentation and first reading of the proposed policy occurred at the Board's last meeting. A final version of the policy is in the Board's packet.

Director Davis related that State Senator Hastings sponsored a bill regarding this policy. The impetus for the bill was the suicide of a teenager who lived in the south suburban area. Director Davis said that the policy outlines specific protocols, which include notification of parents and ensuring that the student receives wrap-around services to the greatest possible extent, which has always been Southland's approach in such matters.

Upon the motion duly made, seconded, and carried by a voice vote of 5 YEAS, 0 NAYS:

RESOLVED, the Policy Regarding Suicide and Depression Awareness and Prevention was approved.

V. Motion made by Director Radner and seconded by Director Rodman McCray to approve the following Personnel Matters:

- a. Approval of at-will employment of Ms. Jessica M. Carter as a teacher during the 2016-2017 school year, pursuant to the terms of an employment agreement to be entered on behalf of the Parties.
- b. Approval of at-will employment of Ms. Kimberly Nelson as a teacher during the 2016-2017 school year, pursuant to the terms of an employment agreement to be entered on behalf of the Parties.
- c. Approval of at-will employment of Mr. Brandon Williams as a paraprofessional during the 2016-2017 school year, pursuant to the terms of an employment agreement to be entered on behalf of the Parties.
- d. Approval of part time, at-will employment of Mr. Terrell Echols to serve as assistant boys' basketball coach during the 2016-2017 school year, pursuant to the terms of an employment agreement to be entered on behalf of the Parties.
- e. Approval of part time, at-will employment of Mr. Michael Riggins to serve as assistant boys' basketball coach during the 2016-2017 school year, pursuant to the terms of an employment agreement to be entered on behalf of the Parties.
- f. Approval of part time, at-will employment of Ms. Roslyn Turner to serve as assistant boys' basketball coach during the 2016-2017 school year, pursuant to the terms of an employment agreement to be entered on behalf of the Parties.

Upon the motion duly made, seconded, and carried by a voice vote of 5 YEAS, 0 NAYS:

RESOLVED, the Personnel Matters were approved.

- VI. Motion made by Director Davis and seconded by Director Rodman McCray to approve the minutes of the meeting on September 19, 2016.**

Upon the motion duly made, seconded, and carried by a voice vote of 5 YEAS, 0 NAYS:

RESOLVED, the minutes of the meeting on September 19, 2016, were approved.

- VII. President Bean said the Board had authorized and signed a letter of evaluation for Southland's Chief Executive Officer, Dr. Blondean Y. Davis, and it was approved for distribution.**

- VIII. Report from the Chief Executive Officer.**

Per Capita Allocation

Dr. Davis related that Southland had experienced a financial crisis last week, which was now resolved. Mr. Englert noted that a revised financial statement was in the Board's packet, reflecting the correct per student allocation which would be provided by the Illinois State Board of Education ("ISBE"). Prior to the correction, an erroneous allocation had been sent to Southland by ISBE. Mr. Englert explained that a court case involving a charter school in another part of the state had resulted in a temporary change in the way that ISBE had calculated Southland's per capita allocation, and this change was contrary to ISBE's prior practice and its own documentation regarding the correct methodology for the calculation, including a settlement previously entered with Southland regarding this issue. When Southland communicated with ISBE regarding the incorrect calculation, ISBE acknowledged that the latest calculation had been erroneous and advised Southland that the correct allocation would be provided to Southland.

Transportation Issues

Dr. Davis related that there had been ongoing student transportation issues; however, two employees from Kickert have been assigned to Southland's offices to assist with transportation and additional buses have been made available for use at Southland, which appears to have resolved the issues.

Transition to SAT

At Dr. Davis' request, Robert Lane presented information regarding the transition to the SAT, which the State of Illinois has identified as the standardized test that will be administered to Illinois high school students during their Junior Year. In order to have

continuity given the fact that, in prior years, Southland students have taken the ACT test during Junior year, Mr. Lane advised the Board that Southland's Class of 2018 is being prepared to take both the SAT and ACT.

Dr. Davis noted that Saturday classes continue for SAT preparation. Students will take the SAT on April 3 and then the focus will be switched to ACT, which students will take on May 3 at Southland.

President Bean asked about the rationale for shifting from the ACT to the SAT. Dr. Davis responded that this change resulted from ISBE's going out to bid regarding standardized testing of Illinois high school students, and SAT won the bid.

Video Contest


Daniel Evans, Director of Technology, related that Southland had entered a video contest that sought submissions of videos from charter schools across the country. The videos were to tell the schools' stories and why the schools were "great." Southland was initially advised that it was among the "Top Ten" submissions and, ultimately, was awarded second place in the competition, which is to result in a \$5,000.00 monetary prize for Southland.

Dates

Dr. Davis told the Board that a Winter Fine Arts Concert will be held at Governors State University on December 13 and Alumni Day will be held on December 16 at the Southland Activity Center in Lynwood.

IX. President Bean adjourned the meeting at 7:45 p.m.

Dated this 20th day of March 2017.


Secretary/Assistant Secretary
Southland College Prep Charter School, Inc.