

**MINUTES OF THE BOARD OF DIRECTORS OF
SOUTHLAND COLLEGE PREP CHARTER SCHOOL, INC.
November 19, 2018**

The meeting of the Board of Directors of Southland College Prep Charter School, Inc. (the "Corporation") was held pursuant to notice as required by the Illinois Open Meetings Act, and said meeting was held as follows:

Date: November 19, 2018

Time: 6:35 p.m.

Place: Matteson School District 162
4601 Sauk Trail
Richton Park, Illinois 60471

Directors Present:

Ronald Bean, President
Alicia Rodman McCray, Vice President
Kevin Murphy, Secretary
Dr. Blondean Y. Davis
Dr. Vinni Hall (entered at 6:40 p.m.)
Dr. Barbara Meyer

Directors Absent:

Dr. Barbara Radner

Also Present:

Robert Hall, attorney
Craig Englert, chief financial officer
Zack Zayed
Sherry Grutzius
Sheliah Blissett
Southland staff members
Denise Faris

I. Audience to Visitors

No person attending the meeting wished to address the Board.

II. Motion made by Director Murphy and seconded by Director Rodman McCray to accept the audit for the 2017-2018 fiscal year.

Craig Englert, chief financial officer, called directors' attention to their packets, which contained the audit information. He noted that Southland has 90 days cash on hand, the highest it has had since its inception.

Mr. Englert briefly reviewed liabilities, accrued expenses such as vacation and sick time, and unrestricted net assets. He noted that total expenditures appear higher than budgeted because accounting rules require the Charter School to recognize \$347,626 in donated services as revenue and as an offsetting expense. Comparing actual expenses to budgeted expenses without the donated services shows that actual expenses were under-budget by \$310,455 and revenue was higher than anticipated by \$68,081.

Mr. Englert introduced Craig Worries of the RSM accounting firm, who related that, in preparation for its audit, representatives of the firm were at Southland for two weeks in August and determined that there were no internal control findings or issues. Mr. Worries said that there were no issues or problems during the audit and he thanked Mr. Englert, Zack Zayed and their finance team for their help in connection with the audit.

Director Rodman McCray asked about the health care projections regarding the THIS Fund. President Bean said that the explanation in the audit is adequate and indicates exactly what Southland does with respect to its employees in this matter. The employer contributions are based on state of Illinois directives, he said.

Upon the motion duly made, seconded, and carried by a voice vote of 6 YEAS, 0 NAYS:

RESOLVED, the audit for the 2017-2018 fiscal year was accepted.

III. Motion made by Director Hall and seconded by Director Murphy to accept the tax return for the 2017-2018 fiscal year.

Mr. Englert said that the return must ordinarily be filed by November 15, but Southland had received an extension so that the Board could review the return prior to its filing. He said the return will be posted on Southland's website and submitted to the Illinois State Charter School Commission. President Bean noted that Southland, a not-for-profit corporation, does not pay taxes, but the IRS does monitor the school's finances, via the tax return that Southland files each year.

Upon the motion duly made, seconded, and carried by a voice vote of 6 YEAS, 0 NAYS:

RESOLVED, the tax return for the 2017-2018 fiscal year was accepted.

IV. Motion made by Director Meyer and seconded by Director Rodman McCray to approve the following Personnel Matters:

- a. Approval of at-will employment of Ms. Donnica Gordon as a teacher during the 2018-2019 school year, pursuant to the terms of an employment agreement to be entered on behalf of the Parties, and termination of the prior long-term substitute teacher contract previously entered with Ms. Gordon.
- b. Approval of at-will employment of Ms. Karen Hopkins as a teacher during the 2018-2019 school year, pursuant to the terms of an employment agreement to be entered on behalf of the Parties, and termination of the prior long-term substitute teacher contract previously entered with Ms. Hopkins.
- c. Approval of part time, at-will employment of Dr. Carl Cogar to serve as 2018-2019 band director, pursuant to the terms of an employment agreement to be entered on behalf of the parties.
- d. Approval of part time, at-will employment of Mr. Raymond Hayse to serve as a 2018-2019 assistant tennis coach, pursuant to the terms of an employment agreement to be entered on behalf of the parties.
- e. Approval of part time, at-will employment of Ms. Hairat Ojulari to serve as a 2018-2019 assistant speech coach, pursuant to the terms of an employment agreement to be entered on behalf of the parties.
- f. Approval of part time, at-will employment of Mr. Anthony Richardson to serve as a 2018-2019 assistant speech coach, pursuant to the terms of an employment agreement to be entered on behalf of the parties.
- g. Approval of part time, at-will employment of Ms. Lauren Wells to serve as 2018-2019 co-head speech coach, pursuant to the terms of an employment agreement to be entered on behalf of the parties.
- h. Approval of the resignation of Ms. Jasara Hines, teacher, effective October 26, 2018.

Upon the motion duly made, seconded, and carried by a voice vote of 6 YEAS, 0 NAYS:

RESOLVED, the Personnel Matters were approved.

- V. **Motion made by Director Hall and seconded by Director Davis to approve the minutes of the Board's meeting on September 17, 2018, and to acknowledge review of minutes of executive session portions of prior meetings and the declaration that these minutes shall remain closed.**

Upon the motion duly made, seconded, and carried by a voice vote of 6 YEAS, 0 NAYS:

RESOLVED, the minutes of the Board's meeting on September 17, 2018, and the acknowledgement of the review of minutes of executive session portions of prior meetings and the declaration that these minutes shall remain closed were approved.

VI. Report from the Chief Executive Officer

Dr. Davis distributed to the Board a copy of the soon to be published Southland newsletter and noted that it contained memorial articles for Ron Anderson and Andrea Kidd. She said that the Southland Senior Class would like to engage in a fundraising effort through the reopening of the School Store, in order to develop a perpetual scholarship in recognition of Mr. Anderson's phenomenal work on behalf of the students of Southland. Dr. Davis said that the Senior Class officers have met with the Junior Class officers and requested that the Junior Class would continue this effort, which the Junior students have agreed to do.

Dr. Davis also distributed Southland's Illinois school report card. Dr. Davis noted that the State of Illinois has recognized Southland as an "exemplary" high school, based upon the fact that Southland students' SAT test scores are in the top ten percent of all Illinois high schools, with no student group at Southland deemed to be underperforming. Dr. Davis noted that Southland's report card is published on Southland's website.

Dr. Davis related that the administration has asked the Illinois State Charter School Commission to allow Southland to increase its student enrollment by 20 students for the 2019-2020 school year and to increase to 600 students in school years thereafter. Dr. Davis noted that there has not been any opposition to the requested increases in Southland's student enrollment, and that she has shared the requested increases with District 227. Dr. Davis advised the Board that the Charter Commission has indicated that it will consider Southland's request for increased student enrollment at the Commission's public meeting in December.

Dr. Davis said that she would share at the next Directors' meeting the process involved in building a new gymnasium for Southland's use. Dr. Davis stated that the process would involve shifting some uses of the current building, such as fitness rooms and locker rooms, to the gymnasium addition, so that the current building would be solely an academic center and could comfortably accommodate an enrollment of 600 students. Dr. Davis said she has no intention of increasing beyond 600 students at this site.

Dr. Davis also advised the Board that December 5 will be a test day at Southland for all grade levels except the Senior Class. She said that the testing would enable staff to determine what growth has occurred. Dr. Davis said that strategies will be developed to address any deficiencies identified via the testing.

Dr. Davis invited everyone to attend the Southland Winter Festival on December 12 at

Governors State University, as well as any of the winter programs at the District 162 schools.

Dr. Davis encouraged people to tune into WGN-TV Thanksgiving morning in order to watch the Thanksgiving parade, which will include the Southland marching band among the parade participants.

Dr. Davis asked Mrs. Grutzius to share information about Judge Linzey Jones' involvement with her mock trial class. Mrs. Grutzius said that her class was invited to visit Judge Jones' courtroom and to view four different types of trials and hearings. She said students received "VIP treatment." Mrs. Grutzius said that Judge Jones would continue to work with the mock trial class, assisting the students as they prepare for their competitive mock trial case.

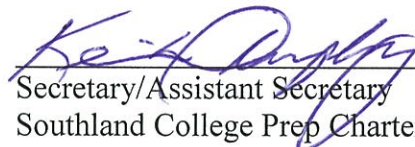
Dr. Davis added that Judge Jones believes that Southland needs to come to the attention of companies and foundations that are in a position to assist Southland. Judge Jones has suggested that one way to achieve this goal would be to hold a golf outing that would benefit Southland. Therefore, an outing is planned for July 22, 2019, at Idlewilde Country Club. Dr. Davis said that she believes that Secretary of State Jesse White might serve as the general chairman of the event. She added that Judge Jones frequently visits Southland and she is appreciative of the resources he brings to the school.

Dr. Davis noted that Southland is excited about its volleyball coach, Melinda "Sandy Redd" Bussie, who has made great strides on the television program "The Voice." She said Southland is committed to assisting in bringing in the vote for Sandy Redd.

Director Hall announced that Southland senior Armanti Reed was honored as "Senior of the Year" at the recent Illinois Network of Charter Schools annual meeting. Armanti achieved a perfect math score on the SAT.

VII. President Bean adjourned the meeting at 7:20 p.m.

Dated this 4th day of February, 2019.


Secretary/Assistant Secretary
Southland College Prep Charter School, Inc.