

**MINUTES OF THE BOARD OF DIRECTORS OF
SOUTHLAND COLLEGE PREP CHARTER SCHOOL, INC.
November 18, 2019**

The meeting of the Board of Directors of Southland College Prep Charter School, Inc. (the "Corporation" or "Southland") was held pursuant to notice as required by the Illinois Open Meetings Act, and said meeting was held as follows:

Date: November 18, 2019

Time: 6:50 p.m.

Place: Matteson School District 162
4601 Sauk Trail
Richton Park, IL 60471

Directors Present:

Ronald Bean, President
Dr. Barbara Radner, Vice President (left the meeting at 7:08 p.m.)
Kevin Murphy, Secretary
Dr. Blondean Y. Davis
Dr. Vinni Hall
Dr. Barbara Meyer

Directors Absent:

Felix Simpkins

Also Present:

Robert Hall, attorney
Craig Englert, chief financial officer
Zack Zayed
Dr. Bryan Hale
Sheleah Blissett
Robert Lane
Yvonne Williams
John George, RSM International
Daniel Evans
Monica Fountain
Lorrie Clayton
Yvonne Evans
Denise Faris

I. Audience to Visitors

President Bean observed that members of the Charter Commission were present and he asked if anyone of them would like to address the Board. No one wished to address the Board.

II. Motion made by Director Hall and seconded by Director Meyer to accept the audit for the 2018-2019 fiscal year.

Craig Englert, chief financial officer, called the Board's attention to Tab 2 in their packet, which contains the audit report for the 2018-2019 fiscal year. Mr. Englert gave a brief overview and indicated that Southland had an increase in net assets for the fiscal year in the amount of \$243,250, increasing net assets from approximately \$2.4 million at the beginning of the year to more than \$2.6 million on June 30, 2019. Cash increased \$349,272 during the fiscal year, bringing the ending cash position of the school at June 30, 2019, to \$2,937,436 or 92 days cash on hand.

Mr. Englert also noted that while total expenditures appear higher than budgeted, that is only because accounting rules require the Charter School to recognize \$356,316 in donated services as a revenue and offsetting expense. Southland does not budget a revenue or expense for donated services because no money changes hands. Comparing actual expenses to budgeted expenses without the donated services shows that actual expenses were under budget by \$93,747 and revenue was higher than anticipated by \$105,105.

Mr. Englert introduced John George, a partner with RSM International (the auditing firm), who discussed the audit. Mr. George noted the RSM team members involved in the audit, which began with a planning session in early summer and field work at Southland in September. Mr. George said that RSM rendered an unmodified or clean opinion of the audit, which is the highest level of assurances that can be achieved.

President Bean asked if there were any matters Mr. George wished to discuss with the Board out of the hearing of management and Mr. George responded no.

Upon the motion duly made, seconded, and carried by a voice vote of 6 YEAS, 0 NAYS:

RESOLVED, the audit for the 2018-2019 fiscal year was unanimously accepted.

Director Davis thanked Mr. Englert and the business staff for their work and President Bean added that the Board has the utmost confidence in their handling of Southland's financial matters.

III. Motion made by Director Murphy and seconded by Director Meyer to accept the tax return for the 2018-2019 fiscal year.

Mr. Englert referred the Board to Tab 3 in their packet, which included the tax return for the 2018-2019 fiscal year. Mr. Englert noted that, following the Board's acceptance of the return, it would be filed on behalf of Southland. President Bean noted that the Board had received a copy of the tax return and he asked if there were any questions. There were none.

Upon the motion duly made, seconded, and carried by a voice vote of 6 YEAS, 0 NAYS:

RESOLVED, the tax return for the 2018-2019 fiscal year was unanimously accepted.

IV. Motion made by Director Murphy and seconded by Director Meyer to approve the renewal of a line of credit with Wintrust Bank in the amount of \$1,000,000.00, with Southland's Chief Executive Officer hereby granted authority to sign the documents required for the renewal of the line of credit on behalf of Southland.

Mr. Englert noted that this is the third year that Southland has been with Wintrust Bank. He said Southland has never accessed the line of credit, but it is good to have it in case of emergencies. Mr. Englert said the line of credit must be approved every year.

Upon the motion duly made, seconded, and carried by a voice vote of 6 YEAS, 0 NAYS:

RESOLVED, the renewal of a line of credit with Wintrust Bank in the amount of \$1,000,000.00, with Southland's Chief Executive Officer hereby granted authority to sign the documents required for the renewal of the line of credit on behalf of Southland was unanimously approved.

V. Motion made by Director Meyer and seconded by Director Radner to approve the E-Learning Program, which will permit students' instruction to be received electronically on e-learning days when students are not physically present in lieu of Southland's scheduled emergency days.

Upon the motion duly made, seconded, and carried by a voice vote of 6 YEAS, 0 NAYS:

RESOLVED, the E-Learning Program, which will permit students' instruction to be received electronically on e-learning days when students are not physically present in lieu of Southland's scheduled emergency days was unanimously approved.

VI. Motion made by Director Meyer and seconded by Director Hall to approve the following personnel matters:

- a. Approval of part-time, at-will employment of Ms. Stephanie Drozd as an Assistant Speech Coach, pursuant to the terms of an employment agreement to be entered on behalf of the Parties.
- b. Approval of part-time, at-will employment of Mr. Jacob Goldman as an Assistant Speech Coach, pursuant to the terms of an employment agreement to be entered on behalf of the Parties.
- c. Approval of part-time, at-will employment of Ms. Donnica Gordon as Faculty Co-Sponsor of the Southland Model United Nations, pursuant to the terms of an employment agreement to be entered on behalf of the Parties.
- d. Approval of part-time, at-will employment of Mr. Aaron Melko as Anime Club Sponsor, pursuant to the terms of an employment agreement to be entered on behalf of the Parties.

Upon the motion duly made, seconded, and carried by a voice vote of 6 YEAS, 0 NAYS:

RESOLVED, the personnel matters were unanimously approved.

VII. Motion made by Director Hall and seconded by Director Meyer to approve the minutes of the Board meeting on September 16, 2019.

Upon the motion duly made, seconded, and carried by a voice vote of 6 YEAS, 0 NAYS:

RESOLVED, the minutes of the Board meeting on September 16, 2019, were approved.

VIII. Audience to Visitors

Shenita Johnson, Executive Director of the Illinois State Charter School Commission, said that the Commission staff members had a great day at Southland on November 18. Ms. Johnson said that they were able to speak with parents and teachers. Ms. Johnson noted that the Commission was engaged in a comprehensive evaluation of Southland in connection with the renewal of Southland's charter. Ms. Johnson said that the Commission staff members always enjoy their visits to Southland and she looked forward to visiting again when they Commission returns to Southland on December 5 for the

public hearing regarding the renewal, followed by the Commission meeting on December 17 when a decision will be rendered regarding the renewal of Southland's charter.

Dr. Davis thanked Ms. Johnson and noted that the process was a learning experience in which Southland staff learns from the Commission, and the Commission learns about Southland.

IX. Report from the Chief Executive Officer
Construction project

Dr. Davis said the construction project was on schedule; however, there was an accident involving a construction crew member, whose hand and fingers were apparently badly injured. Dr. Davis said that this worker remains in the thoughts of all members of the Southland family.

Southland exemplary rating

Dr. Davis said that Southland recently received an exemplary rating from the state. She said it was Southland's expectation that its charter would be renewed. Dr. Davis said the Charter Commission would post a notice in the newspaper regarding the December 5, 2019 public hearing regarding the renewal of the charter. Dr. Davis said that there would be a parent meeting at Southland on November 25 and the parents would receive the information that the Commission has regarding Southland. Dr. Davis noted that the Charter Commission is scheduled to vote on the renewal of Southland's charter at the Commission's meeting on December 17, 2019, and buses would be available to transport Board members to the meeting.

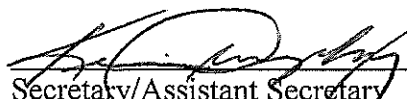
Band

Dr. Davis noted that Southland's band will march in the Magnificent Mile Parade this month and it will participate in the Cherry Blossom Parade in Washington, D.C. in April. Dr. Davis said that \$18,000 was raised at Parent Teacher Conferences to help fund the students' trip. Funds totaling \$49,000 have been raised to benefit the trip and donations continue to be made, reported Dr. Davis. Dr. Davis added that Dr. Carl Cogar, Director of Fine Arts at Southland, has planned other activities for the students while they are in Washington, D.C. for the parade.

X. Adjournment

President Bean adjourned the meeting at 7:17 p.m.

Dated this 27th day of January 2020.


Secretary/Assistant Secretary
Southland College Prep Charter School, Inc.