MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE PERFORMING ARTS CENTER AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
September 21, 2021

"Excellence Is the Expectation."

PUBLIC HEARING ON THE BUDGET

PUBLIC HEARING TO RECEIVE COMMENTS ON THE DISTRICT’S PROPOSED
2021–2022 BUDGET.

Audience to visitors pertaining to the budget.

Close the Hearing.

NOTICE OF MEETING OF THE BOARD OF EDUCATION OF
MATTESON SCHOOL DISTRICT 162

Pursuant to the Illinois Open Meetings Act (5 ILCS 120/2.02(b)), Matteson School District 162 hereby gives public notice of a meeting of its Board of Education to be held on September 21, 2021, at 6:30 p.m., in the Performing Arts Center at 4601 Sauk Trail, Richton Park, Illinois 60471.

PUBLIC HEARING PURSUANT TO THE AMERICAN RESCUE PLAN ACT
ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF
REGARDING MATTESON SCHOOL DISTRICT 162’S PLAN FOR
IN-PERSON INSTRUCTION AND USE OF ARP ESSER FUNDS

As Matteson School District 162 ("the District") is a grant recipient under the American Rescue Plan Act Elementary and Secondary School Emergency Relief, the District’s plan for the return to in-person instruction and use of ARP ESSER funds is posted on the District’s website, and the District’s Board of Education will conduct a public hearing in order to seek public comment regarding its plan for in-person instruction and use of ARP ESSER funds.

Audience to visitors pertaining to the District’s plan for in-person instruction and use of ARP ESSER funds.

Close the Hearing.

I. Call to Order

II. Roll Call Notation by the Secretary
III. Communications/Announcements/Schedules

**Dates to Remember:**
A. Mid-Quarter Progress Reports, September 24, 2021
B. Columbus Day, No School, October 11, 2021
C. Board of Education Meeting, 6:30 p.m., October 19, 2021
D. End of 1st Quarter, October 22, 2021
E. 1st Quarter Report Cards Distributed, October 29, 2021

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes

1. **Regular Session, August 17, 2021**

B. Personnel

1. **Employment**
   a. Approve the employment of Jeri Adams, paraprofessional at Arcadia School, effective August 23, 2021.
   
   b. Approve the employment of Pamela Steward-Lightner, cadre substitute at Arcadia School, effective August 19, 2021.
   
   c. Approve the employment of Nodee McNeal, cadre substitute at Richton Square School, effective August 19, 2021.
   
   d. Approve the employment of Courtney Stevenson, paraprofessional at Richton Square School, effective August 23, 2021.
   
   e. Approve the employment of William Foster, teacher at Illinois School, effective August 19, 2021.
   
   f. Approve the employment of Tyler Burnett, custodian at Sauk School, effective August 19, 2021.
   
   g. Approve the employment of Victor Adesioye, cadre substitute at Sauk School, effective August 19, 2021.
   
   h. Approve the employment of Catresea Travis, cadre substitute at Illinois School, effective August 19, 2021.
i. Approve the employment of Paris Dewberry, cadre substitute at Huth Middle School, effective September 20, 2021.


l. Approve the employment of Adolph Rogers, teacher at Matteson School, effective August 31, 2021.

m. Approve the employment of Baiyina House, cadre substitute at Richton Square School, effective August 25, 2021.

n. Approve the employment of Rachel Pineda, paraprofessional at Matteson School, effective September 7, 2021.

o. Approve the employment of Jessica Blake, food service assistant at Huth Middle School, effective September 10, 2021.

p. Approve the employment of Dashay Stubbs, lunchroom supervisor at Huth Middle School, effective September 3, 2021.

q. Approve the employment of Wendell Stewart, lunchroom substitute, effective August 23, 2021.

r. Approve the employment of Melinda Page-Yussuf, lunchroom supervisor at Indiana School, effective September 15, 2021.

s. Approve the employment of Sharon Stroud-Williams, teacher at Sauk School, effective September 16, 2021.

2. Leaves
   a. Approve the leave of absence, under FMLA, of Tiffany Mosby, teacher at Sauk School, effective August 19, 2021, through October 4, 2021.

   b. Approve the paternity leave, under FMLA, of Jordan Martin, teacher at Arcadia School, effective October 18, 2021, through October 29, 2021.

   c. Approve the leave of absence, under FMLA, of Kelly Sullivan, teacher at Arcadia School, effective August 23, 2021, for up to 12 weeks.
d. Approve the leave of absence, under FMLA, of Tamekia Buckner, teacher at Huth Middle School, effective September 20, 2021, for up to 12 weeks.

3. Retirements/Resignations
   a. Approve the intent to retire of Ronald Gary, teacher at Huth Middle School, effective June 3, 2022.

   b. Approve the intent to retire of Denise Hines, teacher at Huth Middle School, effective at the end of the 2022–2023 school year.

   c. Approve the resignation of Coretta Franklin, cadre substitute at Illinois School, effective August 16, 2021.

   d. Approve the resignation of Sharon Fox, cadre substitute at Richton Square School, effective August 17, 2021.

   e. Approve the resignation of Janice Poteete, food service assistant at Huth Middle School, effective September 2, 2021.

   f. Approve the resignation of Michelle Derrig, paraprofessional at Sauk School, effective September 10, 2021.

4. Termination
   a. Approve the termination of employment of Linda McGill, executive assistant to the superintendent, effective October 1, 2021.

C. Policy Matters
   1. First reading of the Matteson District 162 updated policy #3334 regarding Use of Credit and Procurement Cards.

   2. First reading of the Matteson District 162 updated policy #3550 regarding Identity Protection.

   3. First reading of the Matteson District 162 updated policy #4302 regarding Employment At-Will.

D. Annual Business
   1. Approve the 2021 Administrator and Teacher Salary and Benefits Report.

   2. Approve the 2021 Illinois School Maintenance Project Grant application.

   3. Approve the contract with Davis Staffing for temporary staffing of custodial positions.
4. Approve the contract with Academic Approach in the amount of $48,400.

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated September 21, 2021, in the amount of $2,075,889.68.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $14,147.79.

G. Financial Statement – The August 2021 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated October 15, 2021, and October 29, 2021, including all bills for payroll deductions and contributions by the School District.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
A. The Board will consider approval of the contract with Positive Connections, Inc., to provide student transportation services on an emergency basis during the 2021–2022 school year, pursuant to the Illinois School Code, 105 ILCS 5/10–20.21(a)(xiv), due to lack of a sufficient number of bus drivers at Kickert Bus Lines to provide the student transportation services required by Matteson School District 162.

B. The Board will consider approval of the addendum to the contract with Preferred Meal Systems, Inc., to provide daily water for students with breakfast and lunch on an emergency basis during the 2021–2022 school year, pursuant to the Illinois School Code, 105 ILCS 5/10–20.21(a)(xiv), due to water fountains in schools being closed for COVID-19 safety precautions.

C. The Board will consider approval of the contract with Emerge Medstaffing to provide COVID-19 testing services for unvaccinated staff.
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D. The Board will consider approval of the Fiscal Year 2021–2022 budget.

E. The Board will consider approval of the resignation of Board Member Felix Simpkins.

F. The Board will consider approval of the nomination and election for the position of Board President.

G. The Board will consider approval of the nomination and election for the position of Board Secretary.

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.