MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARD ROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
September 19, 2019

“Excellence Is the Expectation.”

PUBLIC HEARING ON THE BUDGET

Audience to visitors pertaining to the budget.

Close the Hearing.

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. Huth Middle School VIP Day, September 26, 2019
B. Sauk School Family Math Night, 6:30 p.m., September 26, 2019
C. Illinois School Math Night, 6:30 p.m.–7:30 p.m., October 2, 2019
D. Sauk School VIP Day, October 2, 2019
E. Indiana School VIP Day, October 3, 2019
F. Matteson School Reading Night, 6:30 p.m.–7:30 p.m., October 3, 2019
G. Mid-Quarter Progress Reports, October 7, 2019
H. Columbus Day, No School, October 14, 2019
I. Board of Education Meeting, 6:30 p.m., October 15, 2019
J. Richton Square School Family Reading Night, 6:00 p.m.–7:00 p.m.,
   October 16, 2019
K. Richton Square School Parent Academy Series, 9:00 a.m.–10:00 a.m.,
   October 23, 2019
L. Indiana School Family Reading Night, 6:00 p.m.–7:00 p.m., October 24, 2019
M. Matteson School Sock Hop, 6:30 p.m.–7:30 p.m., October 24, 2019
N. Illinois School Reading Night, 6:30 p.m.–7:30 p.m., October 30, 2019

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda
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A. Minutes

1. Regular Session, August 20, 2019

B. Personnel

1. Contracts
   a. Approve the contract with Susan Bergin, teacher (not to exceed 120 days of service) at Arcadia School, effective August 21, 2019, through June 8, 2020.

2. Employment
   a. Approve the employment of Kristin Hockney, teacher at Illinois School, effective August 22, 2019.
   b. Approve the employment of Coretta Franklin, paraprofessional at Richton Square School, effective August 22, 2019.
   c. Approve the employment of Kenielle Ingram, teacher at Richton Square School, effective August 26, 2019.
   d. Approve the employment of Melissa Thornton, teacher at Matteson School, effective August 26, 2019.
   e. Approve the employment of Tracey Scales, 10-month secretary at Huth Middle School, effective August 26, 2019.
   f. Approve the employment of Katherine Braden, tray washer at Indiana School, effective August 27, 2019.
   g. Approve the employment of Rachel Harden-Maddox, counselor, effective August 28, 2019.
   h. Approve the employment of Laura Spaulding, teacher at Indiana School, effective September 3, 2019.
   i. Approve the employment of Darryl Strong, teacher at Illinois School, effective September 4, 2019.
   j. Approve the employment of Jesus Unzueta, custodian at Huth Middle School, effective August 28, 2019.
   k. Approve the change in employment of Samantha Schuldt, from paraprofessional to full-time substitute, effective August 22, 2019.
3. **Leaves**
   a. Approve the intermittent FMLA leave of Della Tucker, teacher at Matteson School, effective August 22, 2019, for up to 60 days.
   
   b. Approve the maternity leave of Angharad Krasowski, teacher at Richton Square School, effective January 12, 2019, through April 3, 2019.
   
   c. Approve the medical leave, under FMLA, of Tamekia Blount, teacher at Huth Middle School, effective August 28, 2019, through October 25, 2019.

4. **Retirements/Resignations**
   a. Approve the intent to retire of Lynn McClure, teacher at Arcadia School, effective at the end of the 2020–2021 school year.
   
   b. Approve the resignation of Dr. Camilla Covington, principal, effective September 6, 2019, with no further payments to be issued to Dr. Covington by District 162, due to Dr. Covington’s liability for the payment of liquidated damages to District 162 in the amount of 4% of her annual administrator’s salary, as well as Dr. Covington’s waiver of any right to payment for 20 vacation days.
   
   c. Approve the resignation of Maribel Vega, custodian, effective August 7, 2019.
   
   d. Approve the resignation of Kristine Beecham, teacher at Matteson School, effective August 20, 2019.
   
   e. Approve the resignation of Machelle Gazzillo, cook at Arcadia School, effective August 25, 2019.
   
   
   g. Approve the resignation of Joslynn Mitchell, paraprofessional at Arcadia School, effective September 6, 2019.
   
   h. Approve the resignation of Lisa Lopez, lunchroom supervisor at Matteson School, effective September 21, 2019.

5. **Termination**
   a. Approve the suspension, without pay, for the period July 16, 2019, through September 19, 2019, and termination, effective September 20, 2019, of Seth Woods, custodian.
C. Policy Matters

D. Annual Business

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated September 19, 2019, in the amount of $1,192,161.12.

F. Imprest Fund Reimbursement – Authorization to reimburse the District imprest Fund in the amount of $18,487.64.


H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated October 15, 2019, and October 30, 2019, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
   A. The Board will consider the employment of William Howard as principal of Indiana School.

   B. The Board will consider approval of the Resolution appointing Craig Englert as the new Illinois Municipal Retirement Fund Authorized Agent for Matteson School District No. 162.

IX. Old Business
   A. The Board will consider approval of the Fiscal Year 2019–2020 budget.

X. Board Member Issues/Reports
XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.