MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
September 18, 2018

"Excellence Is the Expectation."

PUBLIC HEARING ON THE BUDGET

Audience to visitors pertaining to the budget.

Close the Hearing.

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. Huth Middle School Moms’ Day, 8:00 a.m.–10:00 a.m., September 20, 2018
B. Richton Square School Parent Academy Series, 1:00 p.m.–2:00 p.m.,
   September 26, 2018
C. Illinois School Math & Tech Night, 6:30 p.m.–7:30 p.m., September 26, 2018
D. Sauk School Family Math Night, 6:30 p.m., September 27, 2018
E. Sauk School Dads’ Day, 7:45 a.m.–10:00 a.m., October 3, 2018
F. Indiana School Dads’ Day, 8:30 a.m.–10:30 a.m., October 4, 2018
G. Matteson School Reading Night, 6:30 p.m.–7:30 p.m., October 4, 2018
H. Mid-Quarter Progress Reports, October 5, 2018
I. Columbus Day, No School, October 8, 2018
J. Richton Square School Family Reading Night, 6:00 p.m.–7:00 p.m.,
   October 10, 2018
K. District 162/Southland College Prep Parent University at Southland College
   Prep, 6:00 p.m.–7:00 p.m., October 11, 2018
L. Illinois School Family Fitness Night, 6:30 p.m.–7:30 p.m., October 12, 2018
M. KIDS’ Assessment for Kindergarten, October 15–26, 2018
N. Board of Education Meeting, 6:30 p.m., October 16, 2018

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes
   1. Regular Session, August 21, 2018
Board of Education
September 18, 2018
Page 2

B. Personnel

1. Contracts
   a. Approve the contract with Jean McBride, teacher (not to exceed 100
days of service) at Arcadia School, effective August 24, 2018, through
June 7, 2019.

2. Employment
   a. Approve the employment of Marvin Talley as assistant to the
superintendent.
   b. Approve the employment of Kathryn DiSalvo, paraprofessional at
Richton Square School, effective August 24, 2018.
   c. Approve the employment of Irene Lewis, paraprofessional at Richton
Square School, effective August 24, 2018.
   d. Approve the employment of Joe Herrmann, teacher at Sauk School,
effective August 24, 2018.
   e. Approve the employment of Tara Davis, teacher at Huth Middle School,
effective August 24, 2018.
   f. Approve the employment of Candice Ziebart, teacher at Matteson
School, effective August 24, 2018.
   g. Approve the employment of Allyson Buczyna, teacher at Indiana
School, effective August 24, 2018.
   h. Approve the employment of Derek Thompson, teacher at Huth Middle
School, effective August 29, 2018.
   i. Approve the employment of Heather Sorfleit, teacher at Richton Square
School, effective September 5, 2018.
   j. Approve the employment of Bernard Short, teacher at Illinois School,
effective September 7, 2018.
   k. Approve the employment of Debra Rockett, lunchroom supervisor at
Sauk School, effective September 4, 2018.
   l. Approve the employment of Darlene Hunter, lunchroom supervisor at
Arcadia School, effective September 6, 2018.
m. Approve the employment of Jennifer Green, custodian at Sauk School, effective August 29, 2018.

n. Approve the employment of Mariela Espinoza, bilingual interpreter at Illinois School, effective September 18, 2018.

o. Approve the employment of Lisa Lopez, custodian at Matteson School, effective September 10, 2018.

3. Leaves
   a. Approve the maternity leave, under FMLA, of Samantha Snow, teacher at Sauk School, effective August 29, 2018, through October 8, 2018.
   
   b. Approve the maternity leave of Demetria Collins-Whitaker, speech pathologist at Huth Middle School, effective December 3, 2018, for six–eight weeks.
   
   c. Approve the maternity leave of Kelli Malone, teacher at Illinois School, effective November 1, 2018, through February 3, 2019.
   
   d. Approve the maternity leave of Sheryl Matthews, teacher at Huth Middle School, effective January 17, 2019, through March 4, 2019.
   
   e. Approve the medical leave of Nakesha Wright, lunchroom supervisor, effective September 4, 2018, for up to six months.

4. Resignations
   a. Approve the resignation of Barbara Miller, cook at Arcadia School, effective August 21, 2018.

C. Policy Matters
   1. First reading of Matteson District 162 policy #4114 regarding Workplace Harassment.
   
   2. First reading of Matteson District 162 policy #6055 regarding English Language Learners.

D. Annual Business

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated September 18, 2018, in the amount of $1,101,148.53.
F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $19,563.11.

G. Financial Statement – The August 2018 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated October 15, 2018, and October 30, 2018, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business

IX. Old Business
   A. The Board will consider approval of the Fiscal Year 2018–2019 budget.

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.