MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
September 20, 2016

“We take the hopes and dreams of the community and turn them into reality!”

PUBLIC HEARING ON THE BUDGET

Audience to visitors pertaining to the budget.

Close the Hearing.

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules
   Dates to Remember:
   A. Huth Middle School Moms’ Day, 8:00 a.m.–10:00 a.m., September 22, 2016
   B. Mid-Quarter Progress Report Week, September 26–30, 2016
   C. Sauk School Dads’ Day, 8:00 a.m., September 28, 2016
   D. Illinois School Math Night, 6:30 p.m.–7:30 p.m., September 29, 2016
   E. Huth Middle School/Illinois School 7th Grade Springfield Trip,
      September 30, 2016
   F. Sauk School Family Fun with Math Night, 6:30 p.m., October 5, 2016
   G. Indiana School Dads’ Day, 8:30 a.m., October 6, 2016
   H. Matteson School Family Reading Night, 6:30 p.m.–7:30 p.m., October 6, 2016
   I. Columbus Day, No School, October 10, 2016
   J. Board of Education Meeting, 6:30 p.m., October 18, 2016

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

   A. Minutes
      1. Regular Session, August 16, 2016
B. Personnel

1. Employment

   a. Approve the employment of Robyn Radford, social worker at Matteson School, effective August 18, 2016.

   b. Approve the employment of Stacie Thorpe-Burnett, teacher at Illinois School, effective August 30, 2016.

   c. Approve the employment of James George, special education teacher at Huth Middle School, effective August 29, 2016.

   d. Approve the employment of Mary Ann Ragsdale, special education teacher at Huth Middle School, effective August 29, 2016.

   e. Approve the employment of Mary Radcliffe, tray washer at Sauk School, effective September 12, 2016.

   f. Approve the employment of Ronald Gary, special education teacher at Huth Middle School, effective September 15, 2016.

   g. Approve the employment of Erin Evangelista, math specialist at Indiana School, effective September 19, 2016.

   h. Approve the employment of Kristen Ackerman, math specialist at Sauk School, effective September 19, 2016.

2. Leaves

   a. Approve the leave of absence of Amy Boyle, teacher at Sauk School, effective September 12, 2016, through September 23, 2016.

   b. Approve the leave of absence, under FMLA, of Nicole Martin, teacher at Richton Square School, effective August 18, 2016, for up to twelve weeks.

   c. Approve the change in date of the maternity leave of Kelika Baker, teacher at Illinois School, from October 3, 2016, through January 9, 2017, to September 9, 2016, for up to twelve weeks.
3. **Retirements/Resignations**
   
a. Approve the retirement of Carolyn Cartman, secretary at Indiana School, effective August 31, 2016.
   
b. Approve the intent to retire of Susan Torrance, teacher at Arcadia School, effective at the end of the 2017–2018 school year.
   
c. Approve the intent to retire of Elena Morone, teacher at Illinois School, effective at the end of the 2017–2018 school year.
   
d. Approve the intent to retire of Douglas Horne, teacher at Sauk School and Illinois School, effective at the end of the 2016–2017 school year.
   
e. Approve the intent to retire of Marsha Reitz, teacher at Arcadia School, effective at the end of the 2017–2018 school year.
   
   
g. Approve the resignation of Leslie Scavo, teacher at Huth Middle School, effective September 15, 2016.
   
h. Approve the resignation of Levert Armstrong, custodian, effective August 22, 2016.

C. **Policy Matters**

D. **Annual Business**
   
   
2. Approval of the application for the recognition of all District 162 schools.

E. **Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated September 20, 2016, in the amount of $994,107.96.**
F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $30,251.27.


H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated October 14, 2016, and October 28, 2016, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business

IX. Old Business
   A. The Board will consider approval of the Fiscal Year 2016–2017 budget.

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.