MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE PERFORMING ARTS CENTER AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
October 19, 2021

“Excellence Is the Expectation.”

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. End of 1st Quarter, October 22, 2021
B. Pumpkin Day, October 28, 2021
C. First Quarter Report Cards Distributed, October 29, 2021
D. Huth Middle School & Southland College Prep bands march in Richton Park
Veterans’ Day Parade, November 6, 2021
E. Veterans’ Day, No School, November 11, 2021
F. Teacher Institute, No School, November 12, 2021
G. Board of Education Meeting, 6:30 p.m., November 16, 2021
H. Parent-Teacher Conferences, No School, November 22–23, 2021
I. Thanksgiving Break, No School, November 24–26, 2021

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes

2. Public Hearing: Reopening Plan and Use of ARP ESSER Funds,
   September 21, 2021
3. Regular Session, September 21, 2021

B. Personnel

1. Employment
   a. Approve the employment of Corey McCaskill, custodian at Richton
      Square School, effective September 8, 2021.

   b. Approve the employment of Tanecia Jackson, paraprofessional at Sauk
      School, effective September 23, 2021.

   c. Approve the employment of Jesus Unzueta, custodian at Matteson
      School, effective September 23, 2021.
d. Approve the employment of Latrina Dixon, food service assistant at Indiana School, effective October 4, 2021.

2. Leaves
   a. Approve the intermittent leave of absence, under FMLA, of Kristen Ackerman, teacher at Sauk School, effective September 17, 2021, for up to 60 days.
   
   b. Approve the leave of absence, under FMLA, of Kathy Carroll, teacher at Arcadia School, effective September 22, 2021, for up to 12 weeks.
   
   c. Approve the intermittent leave of absence, under FMLA, of Mary Lay, paraprofessional at Richton Square School, effective September 22, 2021, for up to 60 days.
   
   d. Approve the intermittent leave of absence, under FMLA, of Christen Jaltuch, teacher at Arcadia School, effective October 1, 2021, for up to 60 days.
   
   e. Approve the unpaid leave of absence of Tiffany Mosby, teacher at Sauk School, effective October 5, 2021, through the remainder of the 2021–2022 school year.
   
   f. Approve the leave of absence, under FMLA, of Leah Lacey, social worker at Illinois School, effective November 3, 2021, through December 1, 2021.

3. Retirements/Resignations
   a. Approve the intent to retire of Nancy Pellack, teacher at Huth Middle School, effective at the end of the 2022–2023 school year.
   
   b. Approve the intent to retire of Maria DeSoto, teacher at Huth Middle School, effective at the end of the 2022–2023 school year.
   
   c. Approve the resignation of Tyler Burnett, custodian at Sauk School, effective October 4, 2021.

C. Policy Matters
   1. Approve the Matteson District 162 updated policy #3334 regarding Use of Credit and Procurement.
   
   2. Approve the Matteson District 162 updated policy #3550 regarding Identity Protection.
Board of Education
October 19, 2021
Page 3

3. Approve the Matteson District 162 updated policy #4302 regarding Employment At-Will.

D. Annual Business

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated October 19, 2021, in the amount of $1,551,724.28.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $20,592.51.

G. Financial Statement – The September 2021 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated November 15, 2021, and November 30, 2021, including all bills for payroll deductions and contributions by the School District.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Board Member Appointment
   A. Approve the Resolution to Fill Board Vacancy.

VII. Superintendent’s Report

VIII. Legislation

IX. New Business

X. Old Business

XI. Board Member Issues/Reports

XII. Audience to Visitors

XIII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.
Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.