I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. Richton Square School Nurturing Our Children Workshop, 9:00 a.m.–10:00 a.m., October 17, 2018
B. Indiana School Moms’ Day, October 18, 2018
C. Illinois School Family Reading Night, 6:30 p.m.–7:30 p.m., October 24, 2018
D. Sauk School Moms’ Day, October 25, 2018
E. Huth Middle School, Dads’ Day, October 25, 2018
F. Indiana School Family Reading Night, 6:00 p.m., October 25, 2018
G. Illinois School 4th–8th Grade Social, 2:30 p.m.–4:30 p.m., October 26, 2018
H. End of First Quarter, November 2, 2018
I. STAR Assessment Benchmark #2, November 5–16, 2018
J. Teacher Institute Day, No Students, November 6, 2018
K. District 162/Southland College Prep Parent University, 6:00 p.m.–7:00 p.m., November 8, 2018
L. Report Card Day, November 9, 2018
M. Huth Middle School & Illinois School Bands March in Richton Park Veterans’ Day Parade, November 10, 2018
N. Matteson School VIP Day, 8:30 a.m.–10:30 a.m., November 15, 2018
O. Sauk School Family Reading Night, 6:30 p.m., November 15, 2018
P. Sauk School 1st Quarter Straight A Luncheon, 12:00 p.m., November 16, 2018
Q. Huth Middle School 1st Quarter Straight A Luncheon, 12:00 p.m., November 16, 2018
R. Illinois School VIP Day, 8:30 a.m.–11:30 a.m., November 16, 2018
S. Parent-Teacher Conferences, No School, 12:30 p.m.–8:00 p.m., November 19, 2018, and 8:00 a.m.–2:00 p.m., November 20, 2018
T. Board of Education Meeting, 6:30 p.m., November 20, 2018
U. Thanksgiving Break, No School, November 21–23, 2018
V. Illinois School 4th–8th Grade Social, 2:30 p.m.–4:30 p.m., November 30, 2018

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda
A. Minutes

1. **Public Hearing, September 18, 2018**
2. **Regular Session, September 18, 2018**

B. Personnel

1. **Employment**
   a. Approve the employment of Machelle Gazzillo, cook at Arcadia School, effective September 18, 2018.
   b. Approve the employment of Antonia Fratto, paraprofessional at Arcadia School, effective October 9, 2018.
   c. Approve the employment of Cynthia Taylor, lunchroom supervisor at Matteson School, effective September 24, 2018.
   d. Approve the employment of Celia Kapost, ESL teacher, effective October 1, 2018.
   e. Approve the employment of Victor Calderon, custodian at the District Office, effective October 9, 2018.
   f. Approve the employment of Marciara Mitchell, lunchroom supervisor, effective October 17, 2018.

2. **Leaves**
   a. Approve the maternity leave, under FMLA, of Alicia Kuiper, teacher at Illinois School, effective December 13, 2018, through March 21, 2019.
   b. Approve the extension of the maternity leave, under FMLA, of Samantha Snow, teacher at Sauk School, effective October 9, 2018, through October 19, 2018.
   c. Approve the intermittent FMLA leave of Linda Keel, teacher at Huth Middle School, effective September 26, 2018, for up to 60 days.
   d. Approve the unpaid medical leave of Cassandra Montgomery, lunchroom supervisor at Matteson School, effective September 20, 2018, through December 20, 2018.
   e. Approve the maternity leave, under FMLA, of Erin Van Howe, teacher at Matteson School, effective January 14, 2019, through May 24, 2019.
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3. Retirement
   a. Approve the retirement of Wayne Stewart, custodian at Matteson School, effective November 9, 2018.

C. Policy Matters
   1. Approve Matteson District 162 policy #4114 regarding Workplace Harassment.

   2. Approve Matteson District 162 policy #6055 regarding English Learners.

D. Annual Business

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated October 16, 2018, in the amount of $1,114,930.55.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $13,734.70.

G. Financial Statement – The September 2018 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated November 15, 2018, and November 30, 2018, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
   A. The Board will consider approval of the 2018 Proposed Tentative Property Tax Levy.

   B. The Board will consider approval of the Superintendent’s authorization to enter into a settlement agreement with Marciara Mitchell in the amount of $5,000.

IX. Old Business

X. Board Member Issues/Reports
XI. Audience to Visitors

XII. Executive Session-The Board will go into Executive Session to consider pending, probable, or imminent litigation, information regarding a student discipline case and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9).

XIII. Action may be taken following Executive Session.

XIV. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.