MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
October 17, 2017

“We take the hopes and dreams of the community and turn them into reality!”

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. Illinois School Family Reading Night, 6:30 p.m.–7:30 p.m., October 18, 2017
B. Richton Square Parent Breakfast Club Series, 9:00 a.m.–10:00 a.m.,
   October 19, 2017
C. Indiana School Moms’ Day, October 19, 2017
D. District 162/Southland College Prep Parent University at Southland College Prep, 6:00 p.m.–8:00 p.m., October 19, 2017
E. Huth Middle School Dads’ Day, October 26, 2017
F. Sauk School Moms’ Day, October 26, 2017
G. Indiana School Family Reading Night, 6:30 p.m., October 26, 2017
H. Illinois School 4th–8th Grade Dance, 2:30 p.m.–4:30 p.m., October 27, 2017
I. End of First Quarter, October 27, 2017
J. Richton Square Nurturing Our Children Workshop, 4:00 p.m.–5:00 p.m.,
   November 1, 2017
K. Indiana School Technology Night, 6:00 p.m., November 2, 2017
L. Matteson School Math Night, 6:00 p.m.–7:00 p.m., November 2, 2017
N. Sauk School 1st Quarter Straight A Luncheon, November 9, 2017
O. Huth Middle School 1st Quarter Straight A Luncheon, 12:00 p.m.,
   November 9, 2017
P. Richton Square School Family Yoga Night, 6:00 p.m.–7:00 p.m.,
   November 9, 2017
Q. Teacher Institute Day, No School, November 10, 2017
R. Illinois School Skate Outing, November 10, 2017
S. Huth Middle School and Southland College Prep Bands Perform in Richton
   Park Veteran’s Day Parade, November 11, 2017
T. Sauk School Poetry Café, 6:30 p.m.–7:30 p.m., November 16, 2017
U. Matteson School VIP Celebration, 9:30 a.m., November 16, 2017
V. Illinois School VIP Day, 8:30 a.m.–11:30 a.m., November 17, 2017
W. Parent-Teacher Conferences, No School, 12:30 p.m.–8:00 p.m.,
   November 20, 2017; 8:00 a.m.–2:00 p.m., November 21, 2017
X. Board of Education Meeting, 6:30 p.m., November 21, 2017
Y. Thanksgiving Break, No School, November 22–24, 2017

IV. Audience to Visitors Pertaining to Agenda Items Only
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V. Approval of the Consent Agenda

A. Minutes
   1. Public Hearing, September 19, 2017
   2. Regular Session, September 19, 2017

B. Personnel
   1. Employment
      a. Approve the employment of Frederick Tooks, custodian at Indiana School, effective September 20, 2017.
      b. Approve the employment of James Foster, custodian at Sauk School, effective September 20, 2017.
      c. Approve the employment of Raquel Bibian-Ortiz, custodian at Illinois School, effective October 4, 2017.

   2. Leaves
      a. Approve the maternity leave, under FMLA, of Michelle Dusing, teacher at Matteson School, effective November 1, 2017, through February 9, 2018.
      b. Approve the maternity leave, under FMLA, of Amanda Shannon, teacher at Arcadia School, effective February 27, 2018, through May 31, 2018.

   3. Retirements/Resignations
      a. Approve the intent to retire of Denise Taylor, teacher at Illinois School, effective at the end of the 2018–2019 school year.
      b. Approve the intent to retire of Sharon Herring, teacher at Illinois School, effective at the end of the 2017–2018 school year.
      c. Approve the resignation of Julia Dumas, custodian at Illinois School, effective October 2, 2017.
      d. Approve the resignation of Deborah Keller, custodian at Sauk School, effective October 13, 2017.

C. Policy Matters
D. Annual Business
   I. Approve the Resolution Authorizing Intervention in Proceedings Before the State of Illinois Property Tax Appeal Board.

E. Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated October 17, 2017, in the amount of $1,103,673.29.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $11,702.60.

G. Financial Statement – The September 2017 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated November 15, 2017, and November 30, 2017, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.