I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

   Dates to Remember:
   A. Parent-Teacher Conferences, No School, November 22–23, 2021
   B. Thanksgiving Break, No School, November 24–26, 2021
   C. Mid-Quarter Progress Reports, December 3, 2021
   D. Southland College Prep Holiday Dance Concert at Governors State University, 7:00 p.m., December 6, 2021
   E. Southland College Prep Holiday Instrumental Music Concert at Governors State University, 7:00 p.m., December 7, 2021
   F. Southland College Prep Holiday Chorus Concert at Governors State University, 7:00 p.m., December 8, 2021
   G. Board of Education Meeting, 6:30 p.m., December 21, 2021
   I. District 162 Virtual Holiday Program on YouTube, 7:00 p.m., December 24, 2021
   J. District 162 Virtual Holiday Program on YouTube, 4:00 p.m., December 25, 2021

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

   A. Minutes
      1. Regular Session, October 19, 2021

   B. Personnel
      1. Employment
         a. Approve the employment of Leticia Villasenor, substitute Spanish teacher, effective October 25, 2021.
         b. Approve the employment of Raven Stepert, teacher at Matteson School, effective November 8, 2021.
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c. Approve the employment of Belinda Whittier, paraprofessional at Indiana School, effective November 8, 2021.

d. Approve the employment of Summer Bartkowiak, custodian at Arcadia School, effective November 1, 2021.

e. Approve the employment of Walter Whitman, part-time choir director, effective October 18, 2021.

2. Change in Position  
a. Approve the change in position for Jennifer Warrick, reading specialist at Arcadia School, from part-time to full-time, effective October 18, 2021.

b. Approve the change in position for Robert Guthrie, from tutor to paraprofessional at Indiana School, effective October 18, 2021.

3. Leaves  
a. Approve the leave of absence of Monica Fountain, director of communications, effective December 20, 2021, through August 22, 2022, with approval of Ms. Fountain’s provision of services on a consulting basis at an agreed upon hourly rate during the period of the leave of absence.

4. Resignations  
a. Approve the resignation of Jessica Blake, food service assistant at Huth Middle School, effective October 20, 2021.

b. Approve the resignation of Diane Cooke, nurse at Arcadia School, effective November 16, 2021.

c. Approve the resignation of Paris Dewberry, cadre substitute at Huth Middle School, effective October 29, 2021.

d. Approve the resignation of Cynthia Curtis-Wittenberg, paraprofessional at Richton Square School, effective November 2, 2021.

e. Approve the resignation of Tanweer Baig, lunchroom supervisor at Indiana School, effective October 15, 2021.

C. Policy Matters  
1. First reading of the Matteson School District 162 policy #5314 regarding Anti-Bullying.
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D. Annual Business

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated November 16, 2021, in the amount of $1,170,762.63.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $16,423.03.

G. Financial Statement – The October 2021 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated December 15, 2021, and December 30, 2021, including all bills for payroll deductions and contributions by the School District.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
A. The Board will consider approval of the Lease Agreement with Southland College Prep Charter High School.

B. The Board will consider approval of the Shared Services Agreement between the Board of Education of Matteson School District No. 162 and Southland College Prep Charter High School.

C. The Board will consider approval of the 2021 Proposed Tentative Property Tax Levy.

D. The Board will consider approval of the agreement with the Apollo’s Fire Baroque Orchestra to create a Beginning String Instrument Education Program for District 162 students, subject to completion of legal review and entry of a final agreement acceptable to both parties.

IX. Old Business

X. Board Member Issues/Reports
XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District's Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.