

**BOARD OF EDUCATION
SCHOOL DISTRICT 162
COOK COUNTY
RICHTON PARK, IL 60471**

June 20, 2017

"We take the hopes and dreams of the community and turn them into reality!"

REGULAR SESSION

Convened: 6:30 p.m.

Adjourned: 7:41 p.m.

BOARD MEMBERS PRESENT: Alicia Rodman McCray, President; Ron Bean, Vice President; Evelyn Green; Felix Simpkins; Sandi Gordon; Karen McCray (arrived at 6:33 p.m.)

BOARD MEMBERS ABSENT: Kevin Murphy, Secretary

OTHERS PRESENT: Dr. Blondean Y. Davis, Lee Stanton, Earnestine Foster, Mark Walczak, Yvonne Williams, Deborah Duskey, Linda Disney, Michael E. Gettings, David Rupert, Latunja O. Williams, Sheloanda Porche-Box, Pat Ransford, Joanne Ross, Carl Cogar, Narishea Parham, Amanda Godin, Bill Howard, Gail Hartsough, Stephanie Healy, Camilla Covington, Cory Gold, Brenda Calvin, Robert Tomic, Greg Huelsman, Kim McGuire, Sandra Banger, Don Ransford, Suzon Pulliam, Alisa Wiedenski, Litonya Gant, Samantha Snow, LaShanna Fulwiley, Karen Clay, Ilundria Bardwell, Donna Swiderski, Sean O'Connor, Monica Fountain, Linda Green, Kellen Ellis, Reginald Payne, Debbie Szczecina, Lorrie Clayton, Jessica Washington

MINUTES OF THE MEETING

Mrs. Rodman McCray called the regular session to order at 6:30 p.m. and noted that there was a quorum. Mrs. McCray arrived at 6:33 p.m., after the call to order.

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DATES TO REMEMBER

Dr. Davis reviewed the "Dates to Remember."

AUDIENCE TO VISITORS PERTAINING TO AGENDA ITEMS ONLY

Nothing at this time.

CONSENT AGENDA

Mr. Lee Stanton, associate superintendent, introduced new staff members.

Dr. Davis informed the Board of Education that she was removing Item K. under the Employment heading on the Consent Agenda with regard to the employment of Catherine Sweeney. Dr. Davis said that she was not bringing Ms. Sweeney to the Board for approval at this time.

Mr. Craig Englert, assistant superintendent of business services, addressed the Board regarding several Annual Business-related items. Mr. Englert stated the Transportation Fund consists primarily of categorical funds, which the state is currently in arrears on remitting to the school districts.

Mr. Bean asked whether the District's budget presupposes that the state will have a budget. Mr. Englert responded that regardless of whether there is a state budget, the District has a legal obligation to develop and approve a budget.

Dr. Davis stated that the District develops and submits a Title I Plan every year. She noted that the District receives a small amount of federal Title I funding, which flows through the state.

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Mr. Bean discussed the resolution related to the appointment of District representatives to the SPEED Operating Committee and the SPEED Governing Board. He explained that the purpose of the resolution is to provide for two alternate members—one for the 15-member Operating Committee and one for the 15-member Governing Board—in order to ensure that there is always a quorum. He noted that Board member Evelyn Green will act as the District's alternate representative on the SPEED Operating Committee and Mrs. Deborah Duskey, director of special education, will act as the District's alternate representative on the SPEED Governing Board.

Dr. Davis commented that Ms. Duskey has acted as Dr. Davis' proxy on the Governing Board in the past.

Dr. Davis commented that Ms. Linda Disney is rescinding her retirement from Matteson District 162 and resigning instead. Dr. Davis said that Ms. Disney will now assume the position of director of special education for Southland College Prep.

Minutes

Regular Session, May 16, 2017

Personnel

Contracts

Approve the contract for Craig Fong, psychologist, effective August 7, 2017, through June 8, 2018.

Approve the contract for Farah Quraishi, psychologist, effective August 7, 2017, through June 8, 2018.

Approve the contract for Jaimie Goodley, psychologist, effective August 7, 2017, through June 8, 2018.

Approve the contract for Alecia Wiley, psychologist, effective August 7, 2017, through June 8, 2018.

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Approve the contract for Ester Hope, psychologist, effective August 7, 2017, through June 8, 2018.

Approve the contract for Robert Grefe, psychologist (.5) (not to exceed 100 days of service), effective August 7, 2017, through June 8, 2018.

Approve the contract for Ilundria Bardwell, nurse, effective August 21, 2017, through June 4, 2018.

Approve the contract for Jessica Washington, Board secretary, effective July 1, 2017, through June 30, 2018.

Approve the contract for Steven Yunker, programming specialist, effective July 1, 2017, through June 30, 2018.

Approve the contract for Cornelius Johnson, security officer, effective July 1, 2017, through June 30, 2018.

Approve the contract for Katherine Hahn, outdoor classroom coordinator, effective July 1, 2017, through June 30, 2018.

Approve the contract for Tiffany Fincher, parent educator, effective August 21, 2017, through June 4, 2018.

Approve the following Summer School contracts:

| Administrator K-4th Grades | Administrator 5th-8th Grades |
|-----------------------------------|-------------------------------------|
| Carl Cogar, Principal | Robert Tomic, Principal |
| Joanne Ross, Assistant Principal | Cory Gold, Assistant Principal |
| Early Childhood Special Ed | |
| Danielle Kirkpatrick | |
| Justine Kavanagh | |
| Kindergarten | |
| Akeima Hall | Michelle Duh |
| Stacey Krone | Nicole Gloude |
| Erica Walker | Kelli Malone |
| Second Grade | |
| Monica Black | Michelle Dusing |
| Lisa Scott | Kerry McKee |
| Suzanne VanSlyke | Karintha Strong |

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| Fourth Grade | | Fifth Grade | |
|----------------------|--|-----------------------|--|
| Jennifer Gawla | | Phellicia Calhoun | |
| Patrice Cogar | | Tracye Hutsona | |
| Ashling Flanagan | | Ellen Stidham | |
| Anna Daniels | | | |
| Sixth Grade | | Seventh Grade | |
| Ozzietta Ballentine | | Rachel Davis | |
| Scott Chandler | | LaThica Long | |
| Nicholas Ratajczak | | Ken Schmidt | |
| Cheryl Rasmussen | | Michelle Sheffer | |
| Eighth Grade | | | |
| Andrea Barksdale | | | |
| Michael Rogalski | | | |
| Special Education | | Special Education | |
| Kindergarten | | First Grade | |
| Marissa Backlin | | Josh Napier | |
| Nicole Napier | | | |
| Second Grade | | Third Grade | |
| Kristal Scott-Jordan | | Chris Chapan | |
| | | Ashley Stachniak | |
| Fourth Grade | | Fifth Grade | |
| Jim Dilger | | Debra Fitzgerald | |
| Ashley Stachniak | | Donna Carter | |
| Sixth Grade | | Seventh/Eighth Grades | |
| James George | | Charles Brown | |
| Paraprofessionals | | Nurses | |
| Valerie Churchill | | Ilundria Bardwell | |
| Sharon Fox | | Megan Miller | |
| Deanna Laster | | | |
| Mary Lay | | | |
| Laura Martinez | | | |
| Wendy Patrick | | | |

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| | |
|-------------------|------------------------------------------------------------------------------------|
| Elizabeth Pearson |  |
| Geri Phelan | |
| Maple Nance | |
| Michael Smith | |
| Rickie Smotherman | |
| Tracie Stephens | |

Employment

Approve the employment of Sean O'Connor, teacher at Huth Middle School, effective August 21, 2017.

Approve the employment of Samantha Snow, teacher at Sauk School, effective August 21, 2017.

Approve the employment of Alisa Wiedenski, teacher at Indiana School, effective August 21, 2017.

Approve the employment of Mikaela Lind, teacher at Sauk School, effective August 21, 2017.

Approve the employment of Kellen Ellis, teacher at Huth Middle School, effective August 21, 2017.

Approve the employment of Fran Castillo, special education teacher, effective August 21, 2017.

Approve the employment of Karen Grady, special education teacher, effective August 21, 2017.

Approve the employment of Margaret Koll, special education teacher, effective August 21, 2017.

Approve the employment of Reginald Payne, teacher at Indiana School, effective August 21, 2017.

Approve the employment of Suzon Pulliam, special education teacher, effective August 21, 2017.

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Leaves

Approve the maternity leave, under FMLA, for Dana Calderon, teacher at Sauk School, effective September 5, 2017, through November 29, 2017.

Approve the maternity leave, under FMLA, for Ashley Hanson, reading specialist at Illinois School, effective November 13, 2017, through February 22, 2018.

Approve the maternity leave, under FMLA, for Abbey Chandler, teacher at Sauk School, effective August 21, 2017, through September 15, 2017.

Retirements/Resignations

Approve the intent to retire of Martha Martinez, custodian at Matteson School, effective June 2, 2017.

Approve the retirement of Barbara Chirillo, teacher at Matteson School, effective June 6, 2017.

Approve the rescinding of the retirement notice of Linda Disney, administrator, and approval of her resignation, effective May 31, 2017.

Approve the resignation of David Van Dyke, teacher at Illinois School, effective June 5, 2017.

Approve the resignation of Regina Huston, teacher at Huth Middle School, effective June 30, 2017.

Termination

Approve the termination of Janice McCoy-Robertson, transportation assistant, effective June 30, 2017.

Policy Matters

Nothing at this time.

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Annual Business

Approve the designation of the Assistant Superintendent for Business Services/C.S.B.O. to develop the 2017–2018 budget in tentative form including revenues and expenditures that are anticipated during the fiscal year and a statement of estimated cash expected to be on hand at the beginning of the fiscal year.

Approve the Treasurer’s Bond for Craig Englert, District Treasurer.

Approve the B.M.O. Harris Bank and Illinois School District Liquid Asset Fund as depositories for District funds for the 2017–2018 school year.

Approve the Resolution to determine the prevailing wage as required by the Prevailing Wage Act.

Approve the Resolution Authorizing a Loan from the Working Cash Fund to the Transportation Fund (2017).

Approve the Resolution Authorizing the Permanent Inter-fund Transfer for Debt Service Purposes (2017).

Approve the Matteson District 162 Title I Plan, which must be submitted for the first year in which the Every Student Succeeds Act (ESSA) is enacted.

Resolutions

Pursuant to the Resolution Concerning the Appointment of District Representatives to the SPEED Governing Board, which resolution was adopted by the Board of Education of Matteson School District No. 162 at its public meeting on May 9, 2017, Vice President Ronald Bean and Member Evelyn Green are hereby selected as the two members of the District 162 Board of Education to serve on the SPEED Governing Board, with both above-named members of the District 162 Board of Education having the authority to vote on behalf of Matteson School District No. 162 while serving on the SPEED Governing Board, although only one of the above-named members of the Board of Education may serve on the SPEED Governing Board at any given meeting of that SPEED Governing Board.

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Pursuant to the Resolution Concerning the Appointment of District Representatives to the SPEED Operating Committee, which resolution was adopted by the Board of Education of Matteson School District No. 162 at its public meeting on May 9, 2017, District 162's Special Education Director, Ms. Deborah Duskey, is hereby designated as the additional administrator (the "Additional Designated Administrator") to serve on the SPEED Operating Committee, in addition to District 162's Superintendent, Dr. Blondean Y. Davis, with the Additional Designated Administrator having all power and authority of the Superintendent to act on behalf of the Board of Education while serving on SPEED's Operating Committee, although only one District 162 administrator, either the Superintendent or the Additional Designated Administrator, may serve on SPEED's Operating Committee at any given meeting of the SPEED Operating Committee.

Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated June 20, 2017, in the amount of \$1,350,676.98.

Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of \$54,740.50.

Financial Statement – The May 2017 Financial Statement is presented for review.

Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated July 14, 2017, and July 28, 2017, including all bills for payroll deductions and contributions by the school district.

Gifts and Donations

Nothing at this time.

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The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Gordon

McCray

Simpkins

Rodman McCray

SUPERINTENDENT'S REPORT

Energizing Student Potential Grant

Dr. Davis congratulated Amanda Godin, teacher at Indiana School, and Danta Alexander-Coney, teacher at Sauk School, who were awarded "Energizing Student Potential" grants in the amount of \$3,500 each. The grants will be used during the 2017–2018 school year as follows:

- \$3,000 for hands-on kits and curriculum
- \$500 to support the STEM Challenge

The grant will also provide the following:

- An Energizing Student Potential Energy Fair Kit to host an Energy Fair and Carnival
- Access to educational energy audits, field trips, and classroom visits
- Two-day professional development for a team of two teachers per school
- A Celebration of Energy event hosted as a culminating event at the end of the school year
- Connections to STEM professionals to help students see all of the possibilities of STEM and energy careers

Charter School Dissemination Grant

Dr. Davis reported that the District will benefit from a Charter School Dissemination Grant that was awarded to Southland College Prep High School. She provided an overview of the grant, as follows:

- \$150,000 for a maximum of 24 months
- The grant is intended to disseminate best practices from highly successful and innovative charter schools

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- Southland College Prep was selected from a pool of applicants based on its innovative education practices, high student achievement, or narrowed achievement gaps between demographics
- Southland College Prep will partner with Matteson District 162 to share the best practices in English/Language Arts and writing methods and practices that have resulted in high student achievement.

Goals of the Collaboration:

- To provide in-depth professional development with the use of writing templates and tools that are grade-level specific
- To implement the “6 Plus 1 Trait Rubric” and MLA documentation with ongoing professional development and supporting materials
- To develop an articulated writing manual for grades 3–12
- To improve the quality of student writing samples as measured by criterion-referenced assessments
- To share all dissemination practices or methods with other charter schools, charter development teams, and local education agencies

The grant coordinators are Mrs. Sherry Grutzius, director of instructional support and academic advising, and Ms. Meghan Michals, English teacher—both on staff at Southland College Prep.

Dr. Davis stated that the District had the opportunity to define the parameters of the grant. She noted that the grant will enable the District to engage students in projects and activities despite the lack of funding from the state.

Dr. Davis stated that the Illinois senate passed a budget, but that the house did not. She said that if a budget is not passed by July 1, government services will begin to shut down. Dr. Davis reported that the District has been receiving General State Aid from the state. She noted that categorical funding is problematic.

Mrs. Green questioned what would happen if the state does not pass a budget in 10 days. Mr. Englert confirmed that government services would begin to shut down. He said that the state would not be able to pay General State Aid without a budget.

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Dr. Davis stated that if this happened, the District would have to determine whether it would open the school year using its reserves. She noted that if there is no positive movement on the budget by July, the District would have to make some difficult decisions. Dr. Davis expressed concerns about the domino effect of not opening the schools in the fall or opening them in phases. She remarked that feeding and educating kids is at issue.

Mrs. Gordon asked who the state would borrow from in order to solve its budget issues. Mr. Englert responded that the state could issue bonds to pay off its backlog of bills.

Mrs. Rodman McCray asked if the state's bond rating had fallen to "junk" status yet. Mr. Bean responded that it has not yet fallen to that level yet, but that it will if the state does not pass a budget.

Mr. Englert stated that there are rumors that the state comptroller will release funding that was due in December 2016, in a few months.

Mrs. Rodman McCray said that the state is heading into a third year of a difficult situation. She noted that the District is fortunate to have Dr. Davis and her leadership team at the helm.

Dr. Davis said that the District will work through this difficult situation.

2017–2018 Budget Timeline

Mr. Englert addressed the Board regarding the District's budget timeline. He reported the following:

- **June 20, 2017:** Designate the District's chief financial officer to prepare the 2017–2018 Tentative Budget
- **August 15, 2017:** Review Tentative Budget with the Board of Education
- **August 16, 2017:** Make Tentative Budget available to the public via the District website, notice in the *Daily Southtown* newspaper, and hard copy at the District Office.
- **September 19, 2017:** Public Hearing on the Budget

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- **September 19, 2017:** Adopt the Final Budget
- **September 20, 2017:** File Final Budget with all appropriate agencies and publish it on the District's website

State Budget

Mr. Englert reported that there was no movement on the state budget by the May 31, 2017 deadline. He said that the new deadline would be June 30, 2017. Mr. Englert reported that the state has a backlog of bills amounting to \$15.1 billion.

Outstanding State Categorical Payments

Mr. Englert addressed the Board regarding categorical payments owed to the District by the state. He noted that the following payments are still due to the District:

| Quarter | Outstanding Payment |
|----------------------------------------|---------------------|
| First Quarter | \$31,053 |
| Second Quarter | \$781,662 |
| Third Quarter | \$972,665 |
| Fourth Quarter | \$1,255,173 |
| Total owed by State of Illinois | \$3,040,553 |

| State Categorical Collections to Date |
|--------------------------------------------------------------------------------------|
| Collected to Date: \$1,676,791 |
| Total Categorical Budget 2016-17: \$3,531,105 |
| --Percent Collected to Date: 47% |
| --District 162 has cash reserves to use until payments from the state are disbursed. |
| --Only payments received by 8/31/17 will count for the 2016-2017 budget. |

2017-2018 School-Based Administrative Staff

Dr. Davis unveiled the 2017-2018 school-based administrative staff organization chart, as follows:

Arcadia School

Principal: Stephanie Healy

Assistant Principal: William Howard

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Indiana School

Principal: Dr. Camilla Covington

Assistant Principal: Corey Levy

Matteson School

Principal: Gregory Huelsman

Assistant Principal: Joanne Ross

Sauk School

Principal: Brenda Calvin

Assistant Principal: Kim McGuire

Richton Square School

Associate Principal: Narishea Parham

(Direct report to Yvonne Williams)

Illinois School

Principal: Dr. Carl Cogar

Assistant Principal: Gail Hartsough

Huth Middle School

Principal: Dr. Robert Tomic

Assistant Principal: Cory Gold

Assistant Principal: Karen Clay

Dean: Michael Gettings

Dr. Davis remarked that the central office administrative team will not change. She commented that the current central office staff is the strongest the District has ever had.

LEGISLATION

Nothing at this time.

NEW BUSINESS

The Board will consider approval of the one-year agreement with the Support Personnel-Matteson Education Association for the 2017–2018 school year.

Mr. Simpkins moved, seconded by Mrs. Green, to approve the one-year agreement with the Support Personnel-Matteson Education Association (SP-MEA) for the 2017–2018 school year.

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Dr. Davis stated that the District's negotiations with the SP-MEA were extremely smooth. She complimented Ms. LaShanna Fulwiley, president of the SP-MEA, for the positive negotiations. Dr. Davis said that given the uncertain state funding situation, the District did not want to tie itself to a long-term contract. She said that she appreciated that the SP-MEA was willing to negotiate with the knowledge that there may not be any funding coming from the state. She noted that the SP-MEA received the same percentage increase as the Matteson Education Association. Dr. Davis commented that the District's clerks are a strong part of the District 162 family. She also noted that she expects the District to open the school year with a stable budget. She further noted that the District will continue to be fiscally conservative.

Mr. Bean commented that the District's support personnel do a great job. He invited Ms. Fulwiley to address the Board.

Ms. Fulwiley thanked Dr. Davis for being fair. She said that she was particularly grateful to the District given the fact that other districts do not have the wherewithal to offer contracts to their support and teaching staff. Ms. Fulwiley said that she realizes that the SP-MEA is lucky to have contracts.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Gordon

McCray

Simpkins

Rodman McCray

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The Board will consider approval of the contract with Narishea Parham as associate principal, effective July 1, 2017, through June 30, 2018.

Mrs. Gordon moved, seconded by Mr. Simpkins, to approve the contract with Narishea Parham as associate principal, effective July 1, 2017, through June 30, 2018.

Dr. Davis praised Ms. Parham for doing a fantastic job as assistant principal of Richton Square School. She stated that Ms. Parham's calmness and relationship with the community are assets to the school. Dr. Davis noted that Ms. Parham is currently working toward a degree in early childhood education. Dr. Davis stated that the time has come to separate Richton Square School and Matteson School and run them as two independent buildings. To that end, she recommended that the Board approve Ms. Parham as the associate principal of Richton Square School.

Ms. Parham thanked Dr. Davis and the Board for the opportunity. She said that she is excited to continue to foster the District's youngest learners.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Gordon

McCray

Simpkins

Rodman McCray

The Board will consider approval of the contract with Karen Clay as assistant principal at Huth Middle School, effective July 1, 2017, through June 30, 2018.

Mrs. Green moved, seconded by Mrs. McCray, to approve the contract with Karen Clay as assistant principal at Huth Middle School, effective July 1, 2017, through June 30, 2018.

Dr. Davis stated that it is rare to be able to interview a sitting principal. She said that she was excited to have an opportunity to meet Ms. Clay. She stated that Ms. Clay has a good track

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record and a great deal of expertise with regard to improving test scores. She noted that Ms. Clay is working toward a doctorate. Dr. Davis commented that Ms. Clay is a perfect fit for the future of the District. She noted that Ms. Clay wants to be a principal in the District but is willing to start as an assistant principal. Dr. Davis said that it is her intent to promote Ms. Clay to principal at some point in the future.

Ms. Clay thanked Dr. Davis and the Board for the opportunity. She said that she has a lot of energy and is ready to go.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Gordon

McCray

Simpkins

Rodman McCray

The Board will consider approval of the contract with Lisa Ingram as special education administrator, effective July 1, 2017, through June 30, 2018.

Mrs. McCray moved, seconded by Mrs. Gordon, to approve the contract with Lisa Ingram as special education administrator, effective July 1, 2017, through June 30, 2018.

Dr. Davis stated that Ms. Ingram will replace Ms. Linda Disney as assistant special education director. Ms. Deborah Duskey introduced Ms. Ingram to the Board, noting that prior to joining the District, she worked in the Chicago Public Schools.

Ms. Ingram thanked Dr. Davis and the Board, stating that she loves children and will continue to advocate for them.

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The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Gordon

McCray

Simpkins

Rodman McCray

The Board will consider approval of the contract with Stephanie Healy as principal of Arcadia School, effective July 1, 2017, through June 30, 2018.

Mrs. Gordon moved, seconded by Mrs. Green, to approve the contract with Stephanie Healy as principal of Arcadia School, effective July 1, 2017, through June 30, 2018.

Dr. Davis reported that over 200 people applied for the Arcadia School principal position. She noted, however, that Mrs. Healy did not apply for the position. Dr. Davis noted that Mrs. Healy has been in the District since 2002 and that she knows the community. Dr. Davis noted that Mrs. Healy has a good relationship with students and their parents. Dr. Davis reported that when she offered her the position Mrs. Healy responded, "I will not disappoint you, Dr. Davis." Dr. Davis said that she asked Mrs. Ransford's opinion of Mrs. Healy as principal of Arcadia. She said that Mrs. Ransford responded that Mrs. Healy reminds her of herself. Dr. Davis said that Mrs. Healy is "written in the future of the District."

Mr. Simpkins commented that Mrs. Healy taught all three of his sons. He stated that he has had an opportunity to see Mrs. Healy grow over the years.

Mrs. McCray remarked that Mrs. Healy worked with her daughter who had a stutter. She said that she gave her daughter hope. Mrs. McCray stated that her daughter has a master's degree and is now living in London.

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Mrs. Gordon stated that Mrs. Healy has been very important to her family. She noted that Mrs. Healy has a “24/7” commitment to the District and its students.

Mrs. Green congratulated Mrs. Healy and wished her success in the future.

Mrs. Rodman McCray said that Mrs. Healy glows when she is working with students. She said that she is delighted to vote for her. Mrs. Rodman McCray remarked that Mrs. Healy “will do great things” in this new position.

Mrs. Healy thanked Dr. Davis and the Board for their continued trust and support. Mrs. Healy also thanked her mentors, including Dr. Robert Tomic, principal of Huth Middle School, and Mrs. Pat Ransford, outgoing principal of Arcadia School. She stated that she came to the District 15 years ago. She said that “given the tools, our students can do anything.” Mrs. Healy said that she will bring energy and eagerness to her new position.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Gordon

McCray

Simpkins

Rodman McCray

OLD BUSINESS

Nothing at this time.

BOARD MEMBER ISSUES/REPORTS

Nothing at this time.

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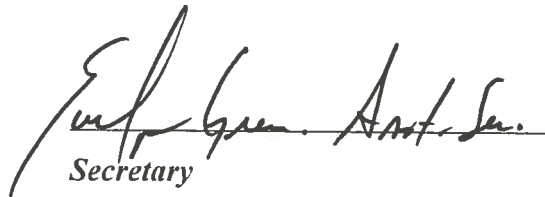
AUDIENCE TO VISITORS

Nothing at this time.

ADJOURNMENT

Mrs. Rodman McCray adjourned the meeting at 7:41 p.m.


President


Secretary