I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. Richton Square School STEAM Night, 6:00 p.m.–7:00 p.m., February 21, 2019
B. Southland College Prep Black History Program at Southland College Prep, 7:00 p.m.–9:00 p.m., February 21, 2019
C. Indiana School Straight A Luncheon, 12:00 p.m., February 22, 2019
D. Matteson School Black History Program, 8:30 a.m., February 28, 2019
E. Sauk School Black History Program, 10:00 a.m., February 28, 2019
F. Indiana School Black History Program, 8:30 a.m., February 28, 2019
G. Huth Middle School Black History Program, February 28, 2019
H. Mid-Quarter Reports, March 1, 2019
I. Casimir Pulaski Day, No School, March 4, 2019
J. Richton Square School Relatives As Parents: ADHD Workshop, 9:00 a.m.–10:00 a.m., March 6, 2019
K. Illinois School Shades of Inspiration Art Show at the Salon Artist Gallery, Park Forest, 7:00 p.m.–9:00 p.m., March 8, 2019
L. Richton Square School Nurturing Our Children Workshop, 9:00 a.m.–10:00 a.m., March 13, 2019
M. District 162/Southland College Prep Parent University at Southland College Prep, 6:00 p.m.–7:00 p.m., March 14, 2019
N. Board of Education Meeting, 6:30 p.m., March 19, 2019
O. Illinois School 4th–8th Grade Social, 2:30 p.m.–4:30 p.m., March 22, 2019
P. Richton Square School Get Ready, Get Set, Get Fit!, 6:00 p.m.–7:00 p.m., March 28, 2019
Q. End of 3rd Quarter, March 29, 2019

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda
A. Minutes
   1. Regular Session, January 15, 2019

B. Personnel
   1. Employment
      a. Approve the employment of Noelle Shalabi, paraprofessional at Illinois School, effective January 14, 2019.


      c. Approve the employment of Valyncia Romero, lunchroom supervisor at Huth Middle School, effective January 16, 2019.

      d. Approve the employment of Latanya Rapp, custodian at Indiana School, effective January 23, 2019.

      e. Approve the employment of Jordan Murphy, custodian at Matteson School, effective January 23, 2019.

      f. Approve the employment of Sheryl Williams, lunchroom supervisor at Arcadia School, effective February 11, 2019.

      g. Approve the employment of Bernice Brown, lunchroom supervisor at Illinois School, effective February 11, 2019.

   2. Leaves
      a. Approve the maternity leave, under FMLA, of Lisa Hurley, teacher at Sauk School, effective April 11, 2019, through May 10, 2019.

      b. Approve the unpaid medical leave of absence for Dorita Kint, lunchroom supervisor at Matteson School, effective February 11, 2019, for two to four weeks.

      c. Approve the maternity leave, under FMLA, of Kristen Ackerman, teacher at Sauk School, effective April 15, 2019, through June 6, 2019.

   3. Retirements/Resignations
      a. Approve the retirement of Barbara Rada, teacher at Richton Square School, effective at the end of the 2018–2019 school year.

      b. Approve the retirement of Linda Williams, secretary at Huth Middle School, effective September 30, 2019.
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c. Approve the resignation of Randy Alexander, custodian, effective February 5, 2019.

d. Approve the resignation of James Foster, custodian, effective January 14, 2019.

C. Policy Matters

D. Annual Business
   1. Approve the 2019–2020 Matteson District 162 Calendar.

   2. Approve the Updated Master Service Agreement with the Illinois Century Network to provide Internet service to the District.

   3. Approve the three-year renewal of the financial software license with Skyward.

E. Contracts
   1. Authorize Arcon Associates, Inc., the District’s current architects, to proceed with design work, engineering, and cost projections for maintenance and upgrades to existing buildings and an addition to 4601 Sauk Trail, as part of an updated District capital plan.

F. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated February 19, 2019, in the amount of $1,140,351.31.

G. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $38,534.42.


I. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated March 15, 2019, and March 29, 2019, including all bills for payroll deductions and contributions by the school district.

J. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation
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VIII. New Business
A. The Board will consider approval of the Resolution Directing the County Clerk Regarding the Application of the Loss & Cost Factor.

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Executive Session-The Board will go into Executive Session to consider pending, probable, or imminent litigation, information regarding a student discipline case and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9).

XIII. Action may be taken following Executive Session, including action regarding recommended discipline of three students.

XIV. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.