MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARD ROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
December 18, 2019

"Excellence Is the Expectation."

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. District 162 Winter Concert at Governors State University, 7:00 p.m.,
   December 19, 2019
C. Classes Resume, January 6, 2020
D. Huth Middle School Science Fair, 6:00 p.m., January 9, 2020
E. District 162 Spelling Bee, 6:30 p.m., January 14, 2020
F. Richton Square School Nurturing Our Children Workshop, 9:00 a.m.–
   10:00 a.m., January 15, 2020
G. Illinois School Science Fair, 6:30 p.m.–7:45 p.m., January 16, 2020
H. Matteson School Game Night, 6:30 p.m.–7:30 p.m., January 16, 2020
I. Dr. Martin Luther King Day, No School, January 20, 2020
J. Board of Education Meeting, 6:30 p.m., January 21, 2020
K. End of 2nd Quarter, January 24, 2020
L. Report Card Day, January 31, 2020

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes
   1. Public Hearing on E-Learning Program, November 19, 2019
   2. Regular Session, November 19, 2019
   3. Six Month Review of Executive Session Minutes, and declare them closed.

B. Personnel
   1. Employment
      a. Approve the employment of Amber Douglas, teacher at Illinois School,
         effective January 6, 2020.
b. Approve the employment of Candace Lites, paraprofessional at Richton Square School, effective December 11, 2019.

2. Leaves
   a. Approve the paternity leave, under FMLA, for Nathan Becker, teacher at Huth Middle School, effective January 21, 2020, through February 5, 2020.

   b. Approve the change in dates of maternity leave, under FMLA, for Anjali Glowacz, teacher at Illinois School, from December 24, 2019, through March 30, 2020, to December 2, 2019, through March 9, 2020.

   c. Approve the medical leave of absence for Patricia Sheperd, custodian, effective December 4, 2019, for up to 30 days.

   d. Approve the leave of absence, under FMLA, for Dina Dale, custodian, from July 25, 2019, through August 8, 2019.

3. Retirements
   a. Approve the retirement of Linda Heiden, technology, effective December 31, 2019.

4. Terminations
   a. Approve the termination of Dina Dale, custodian, effective December 2, 2019.

C. Policy Matters

D. Annual Business

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated December 18, 2019, in the amount of $2,073,618.65.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $54,985.47.

G. Financial Statement – The November 2019 Financial Statement is presented or review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated January 15, 2020, and January 30, 2020, including all bills for payroll deductions and contributions by the school district.
Board of Education
December 18, 2019
Page 3

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
   A. The Board will consider adoption of the Annual Abatement Resolution abating
      the tax hereto levied for the year 2019 to pay the principal of and interest on
      General Obligation School Bonds (Alternate Revenue Source), Series 2018B,
      and General Obligation School Bonds (Alternate Revenue Source), Series
      2019C, of School District Number 162, Cook County, Illinois.

IX. Old Business
   A. The Board will consider adoption of the Resolution Approving the 2019 Tax
      Levy.

   B. The Board will consider adoption of the Resolution to Instruct the County Clerk
      How to Apportion 2019 Tax Levy Extension Reductions.

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and
Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public
Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as
well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who
require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the
accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as
the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.