

**BOARD OF EDUCATION
SCHOOL DISTRICT 162
COOK COUNTY
RICHTON PARK, IL 60471**

April 19, 2016

“We take the dreams and hopes of our children and give them wings.”

REGULAR SESSION

Convened: 6:31 p.m.

Adjourned: 9:08 p.m.

BOARD MEMBERS PRESENT: Alicia Rodman McCray, President; Ron Bean, Vice President; Kevin Murphy, Secretary; Evelyn Green; Karen McCray

BOARD MEMBERS ABSENT: Sandi Gordon and Felix Simpkins

OTHERS PRESENT: Dr. Blondean Y. Davis, Doug Hamilton, Earnestine Foster, Mark Walczak, Yvonne S. Williams, Deborah Duskey, Linda Disney, Michael E. Gettings, David Rupert, Latunja O. Williams, Sheloanda Porche-Box, Natalie Bumpers, Pat Ransford, Jo Ross, Carl Cogar, Narishea Parham, Pamela Powell, Bill Howard, Gail Hartsough, Stephanie Healy, Jason Streeter, Cory Gold, Brenda Calvin, Robert Tomic, Camilla Covington, Amanda Godin, Lara Reznick, Debbie Szczecina, Dennis Pieper, Valerie Pieper, Denise Hines, Jennifer Engermann, Dwayne Bryant, Jessica Washington

MINUTES OF THE MEETING

Mrs. Rodman McCray called the regular session to order at 6:31 p.m. and noted that there was a quorum. Mrs. Rodman McCray noted that Mr. Simpkins and Mrs. Gordon were excused from the meeting. Mrs. Rodman McCray directed the Board secretary to make a roll call notation.

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DATES TO REMEMBER

Dr. Davis reviewed the "Dates to Remember." Dr. Davis reported that Illinois School will be hosting its Career Day on April 21, 2016. She asked Dr. Cogar, principal of Illinois School, to send her the agenda for the event. Dr. Davis stated that she was pleased with Huth Middle School's Career Day. She noted that a good number of parents attended the event. Dr. Davis reported that the District's special education department, in conjunction with Southland College Prep's special education department, will host Parent University. Dr. Davis said that Mr. Tomic, principal of Huth Middle School, will accompany the Huth Band to Toronto, Canada. Dr. Davis said that Spelling Bee winners, science fair winners, and students with perfect attendance and straight As will be honored at the Board meetings in May. Dr. Davis also encouraged the Board members to attend the Huth Middle School/Illinois School National Junior Honor Society Induction on May 12, 2016. She noted that it is a "beautiful event." Dr. Davis stated that a team of District and Southland College Prep staff, administrators, students, and parents will participate in the Walk for Autism at Soldier Field on May 14, 2016. She noted that there has been a "tremendous outpouring of support" for this worthy cause. Dr. Davis reported that the Huth Middle School and Southland College Prep bands will be marching in the upcoming Matteson Memorial Day Parade on May 30, 2016. She noted that the parade will stage and step-off from the old District Office facility in Matteson. She further noted that the District will open the facility to the public. Dr. Davis noted that she expects approximately 4,000 people to attend the district-wide graduation on June 2, 2016, at the Tinley Park Convention Center.

Mrs. Rodman McCray asked whether the District has to make up any snow days. Dr. Davis responded, "No." Dr. Davis also noted that the District's school year began a few days earlier than usual, which will result in the school year ending slightly earlier.

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AUDIENCE TO VISITORS PERTAINING TO AGENDA ITEMS ONLY

Nothing at this time.

CONSENT AGENDA

Mr. Bean moved, seconded by Mr. Murphy to approve the Consent Agenda dated April 19, 2016, and every item contained therein:

Dr. Davis commented that the District is hiring a heating and air conditioning maintenance technician. She noted that it has been a long time since the District has had such an individual on staff.

Dr. Davis stated that the District coordinated with District 227 and District 163 when planning its final 2016–2017 school calendar.

Minutes

Regular Session, March 15, 2016

Executive Session, March 15, 2016, and declare them closed.

Personnel

Employment

Approve the employment of Emmett Zumwalt, heating and air conditioning technician/maintenance, effective March 30, 2016.

Approve the employment of Neena Lee, custodian at Indiana School, effective April 4, 2016.

Leaves

Approve the intermittent leave of absence, under FMLA, for Tamela Archer, paraprofessional at Arcadia School, effective April 5, 2016, for up to twelve weeks.

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Approve the extension of the leave of absence for Carolyn Cartman, secretary, from the original end date of April 1, 2016, to the new end date of August 1, 2016.

Policy Matters

Nothing at this time.

Annual Business

Approve RSM US, LLP, to perform the District's 2015–2016 annual financial statement audit at an amount not to exceed \$40,400.

Approve the 2016–2017 Matteson District 162 School Calendar.

Approve the Board of Education Meeting Dates.

The following regular meetings and special meetings of the Board of Education of Matteson District 162 will occur on the dates outlined below. Unless otherwise indicated, each of the below-listed meetings will be held at 6:30 p.m., in the Board Room of the Administration Center, located at 4601 Sauk Trail, Richton Park, Illinois 60471.

May 10, 2016
May 17, 2016
June 21, 2016
July 19, 2016
August 16, 2016
September 20, 2016
October 18, 2016
November 15, 2016
December 20, 2016
January 17, 2017
February 21, 2017
March 21, 2017
April 18, 2017
May 9, 2017
May 16, 2017
June 20, 2017

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Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated April 19, 2016, in the amount of \$1,168,534.92.

Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of \$11,534.33.

Financial Statement – The March 2016 Financial Statement is presented for review.

Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated May 13, 2016, and May 30, 2016, including all bills for payroll deductions and contributions by the school district.

Gifts and Donations

Nothing at this time.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Murphy

McCray

Rodman McCray

SUPERINTENDENT'S REPORT

Enrollment

Dr. Davis presented an overview of the District's enrollment from March 11, 2016, through April 15, 2016:

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Membership March 11, 2016	
School	Total
Arcadia	460
Huth	559
Illinois	403
Indiana	373*
Matteson	354
Richton Square	252
Sauk	372
Out-of-District	50
SD 162 Total	2,823

Membership April 15, 2016	
School	Total
Arcadia	467
Huth	558
Illinois	402
Indiana	378
Matteson	355
Richton Square	256
Sauk	375
Out-of-District	50
SD 162 Total	2,841

*Data from PowerSchool

Changes in Membership from March 11, 2016, to April 15, 2016

Schools	3/11/16	4/15/16	+/-	Explanation
Arcadia	460	467	+7	Gained one student in 1st grade, two students in 2nd grade, and four students in 3rd grade
Huth	559	558	-1	Lost three students in 7th grade; gained two students in 8th grade
Illinois	403	402	-1	Lost two students in 5th grade; gained one student in 7th grade
Indiana	373*	378	+5	Gained two students in 4th grade and three students in 6th grade
Matteson	354	355	+1	Gained one student in 2nd grade
Richton Square	252	256	+4	Gained one student in prekindergarten and three students in kindergarten
Sauk	372	375	+3	Lost one student in 6th grade; gained three students in 4th grade and one student in 5th grade
Out-of-District	50	50	0	No change
SD 162 Total	2,823	2,841	+18	

*Data from PowerSchool

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Summary of Monthly Enrollment

Schools	9/11/15	10/16/15	11/13/15	12/11/15	1/15/16	2/11/16	3/11/16	4/15/16	5/6/16
Arcadia	451	451	454	455	455	458	460	467	
Huth	554	566	567	572	575	566*	559	558	
Illinois	403	408	403	400	401	403	403	402	
Indiana	377	379	376	373	374	373	373*	378	
Matteson	351*	361	364	364	345	353	354	355	
Richton Square	212*	243	246	251	245	252	252	256	
Sauk	363	376	375	371	374	374	372	375	
Out-of-District	40	43	43	47	48	49*	50	50	
Total	2,751	2,827	2,828	2,833	2,817	2,828	2,823	2,841	

Dr. Davis commented that there was an increase in the District's enrollment between March 2016 and April 2016. She stated that the increase is close to the District's enrollment projection. She further stated that she is hopeful about the District's enrollment.

Carol White Grant

Dr. Davis reported that Matteson District 162, along with community partners that include other area schools, the local libraries, and park districts, will sponsor a free basketball and nutrition program from April through May at various locations throughout the District. The program, which targets various grade levels, is funded through the Carol White Grant. The community-wide grant promotes wellness in public and private schools, libraries, and parks, and will be rolled out as follows:

High School Mondays April 25–May 16 (6:00–7:00 p.m.) (7:15–8:15 p.m.) Richton Park Gym	Grades K–2 Tuesdays April 26–May 17 (6:00–7:00 p.m.) (7:15–8:15 p.m.) Sauk School	Grades 3–5 (*Includes Nutrition) Wednesdays April 27–May 18 (5:45–7:15 p.m.) (7:15–8:45 p.m.) Indiana School	Grades 6–8 (*Includes Nutrition) Thursdays April 28–May 19 (5:45–7:15 p.m.) (7:15–8:45 p.m.) Huth Middle School
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Registration for the program is online only. Online accounts can be created at <http://apm.activecommunities.com/vopf/CreateAccount>. Interested parties can contact Jim McFarland at 708-753-8800 or Kevin Adams at 708-748-2005.

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Autism Walk

Dr. Davis introduced Mrs. Yvonne Williams, the District's chief special education officer, to address the Board. Mrs. Williams stated that Matteson District 162, in partnership with Southland College Prep High School, will field a team comprising staff, students, administrators, and parents, to participate in the 2016 Walk for Autism, Saturday, May 14, 2016, at Soldier Field in Chicago. She noted that the walk is sponsored by the Autism Speaks organization, which provides free resources and support for families with autistic children. The District's goal is to raise at least \$3,000 in donations. In addition to the walk, the District's schools have sponsored a variety of activities to raise awareness about autism, including door decorating contests, bulletin board displays, guest speakers, a penny drive, bookmark design contests, t-shirt designs, and a puzzle piece headband sale.

Dr. Davis and Mrs. Williams invited the Board members to participate in the walk.

Mrs. Rodman McCray stated that she would make a donation. She commented that her family has been personally affected by autism. She also encouraged parents and guardians of children with autism to seek legal advice on how to provide for their autistic children after the parents/guardians have passed away.

Parent University

Mrs. Williams addressed the Board regarding the District's annual Parent University event. She stated that the District's special education department, in conjunction with the special education department of Southland College Prep High School, will host its third annual Parent University event on April 27, 2016, at 6:00 p.m., for the families of District students who have special needs. The following workshops will be offered during the two-hour event:

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Workshop	Presenter
Decisions Should Be Made—Not Just Happen	Ambrose Panico, Consultant
Cradles to Careers	Laura Fisher, Consultant
Learning Tools for Parents	Cory Gold, Administrator; Kaylee East, Teacher; Ashley Hanson, Teacher; Lisa Hurley, Teacher
Understanding Your Child’s IEP	Heena Alavi, Teacher
Dialing in Channels of Communication	Ambrose Panico, Consultant
Homework Without Tears	Laura Fisher, Consultant
College-Level Supports for Students with Disabilities	Monica Fountain, Parent; Nancy Litke, Disabilities Coordinator, Roosevelt University
Math Tips & Tricks for Parents	Toi Smith, Consultant

Mrs. Williams said that parents/guardians may attend two of the workshops of their choice.

Blackboard Web Community Manager

Dr. Davis asked Mr. Daniel Evans, director of technology, to address the Board about the District’s purchase and implementation of Blackboard Web Community Manager (formerly Schoolwires), a new online communication and information system, for the 2016–2017 school year. The new system will replace Edline, the District’s current communication/information system. Mr. Evans introduced the members of the technology team: Toby Skonecke, Andrea Blair, Lara Reznick, Steve Yunker, and Eric Lites. He made the following presentation to the Board:

The Comparison

Edline	Blackboard Web Community Manager
Learning Manager System	Community Management System SD162 and SCPHS will have access to unlimited templates
Implemented in 2005	Innovative new website design for both sites: www.sd162.org and www.scpshs.org
Outdated	Social media presence with Mobile App
Limited templates	
Not as “user-friendly”	
No social media presence	

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Recommendation

- After comparing several different platforms, the technology team recommends moving the hosted website and teacher web pages to the Blackboard Community Management System
- Easier transition-data are currently held by Blackboard within the Edline system
- Platform is “user-friendly,” allowing for seamless integration and consistent teacher web pages across schools
- Technology is innovative and fresh allowing for a re-designed look and feel and community engagement never seen before
- System will allow both District and Southland to tell their stories to the community and the world with a very structured, detailed, and current design

Mobile App

- Critical communication tool for the District
- Will allow the District to reach the entire K–12 community
- Will integrate seamlessly with other applications and the District and school websites
- Will provide personalization for our District

Tentative Timeline

- **Tuesday, April 19:** Board of Education Approval
- **Friday, April 22:** Finalize contract terms with Blackboard
- **May 5–6:** Kate Cromwell visit to Southland and District 162
- **May 6:** Select template for both sites
- **May 16:** Architecture, navigation, template customization completed (overall look and feel)
- **June 6:** Draft copy of completed main category pages
- **June 20:** Subpages completed
- **July 5:** Upload all content and photos
- **July 15:** Complete all testing, editing, review
- **July 15–30:** In-house training for tech and administrative staff
- **August 1:** Sites opened for classroom staff to begin training and completion of their websites
- **First Week of School:** Site goes live to the general public with trainings at each school’s Open House

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Mr. Evans stated that he is excited to bring the mobile app to the District. He further stated that the mobile app will play a key role in engaging the school community.

Mr. Bean asked about the transition from Edline to Blackboard. Mr. Evans reported that the District will demo the new communication system at each school's Open House, registration, and other parent events. He also noted that the tech department will be developing tutorials that will be posted on the District's website to assist parents and guardians in navigating the new system.

Mrs. McCray inquired about password access to the new system. Mr. Evans responded that the District will have password control. Mr. Evans also noted that approximately 75 percent of school districts use Blackboard.

Mrs. Rodman McCray stated that Blackboard will provide enrichment to the communities that the District serves.

Mrs. Green asked how the program will be managed. Mr. Evans stated that the District will block access to Facebook, Twitter, and similar social media platforms via Blackboard, so that students will be prevented from retrieving inappropriate material through the system.

Dr. Davis thanked the tech team for its hard work and innovative practices. Dr. Davis further stated that she is intrigued by the mobile app. She noted that the app will facilitate greater communication.

Miscellaneous

Dr. Davis introduced Dwayne Bryant of InnerVision International. Mr. Bryant addressed the Board, stating that he has recently written and published a book on policing and youth safety.

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LEGISLATION

Nothing at this time.

NEW BUSINESS

The Board will consider approval of the three-year agreement with Blackboard to host the Matteson District 162 website and mobile app for parents, subject to attorney review.

Mr. Bean moved, seconded by Mrs. Green, to approve the three-year agreement with Blackboard to host the Matteson District 162 website and mobile app for parents, subject to attorney review.

Mr. Englert, assistant superintendent of business, addressed the Board on this matter. He stated that the District currently pays \$21,000, annually. He noted that converting to Blackboard will cost the District only 2.5 percent more than what it was paying for Edline. Mr. Englert explained that the District will also pay a one-time only fee of \$4,500 and a nominal fee to accommodate the aggressive roll out timeline. Mr. Englert stated that the Board's approval of the Blackboard agreement will be subject to attorney review. He noted that Mr. Robert Hall, attorney for the District, is currently negotiating certain provisions of the agreement. He further noted that Mr. Hall's negotiations will not affect the monetary provisions of the agreement.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Murphy

McCray

Rodman McCray

The Board will consider approval of the agreement with SHI International for the purchase of wireless equipment for all Matteson District 162 schools, at the cost of \$69,732.99.

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Mr. Bean moved, seconded by Mrs. McCray, to approve the agreement with SHI International for the purchase of wireless equipment for all Matteson District 162 schools, at the cost of \$69,732.99.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Murphy

McCray

Rodman McCray

The Board will consider approval of the contract with Architectural Audio and Video for the installation of wireless equipment for all Matteson District 162 schools, at the cost of \$59,035.00.

Mrs. McCray moved, seconded by Mr. Murphy, to approve the contract with Architectural Audio and Video for the installation of wireless equipment for all Matteson District 162 schools, at the cost of \$59,035.00.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Murphy

McCray

Rodman McCray

The Board will consider approval of the renewal of the contract with Kickert School Bus for the transportation of students for the 2016–2017 school year.

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Mrs. McCray moved, seconded by Mrs. Green, to approve the renewal of the contract with Kickert School Bus for the transportation of students for the 2016–2017 school year.

Dr. Davis stated that Kickert has been a member of the District 162 family for many years. She further stated that she is comfortable in recommending Kickert’s services. She stated, however, that the District has brought several concerns to Kickert’s attention. She said that she will monitor Kickert’s progress in resolving the District’s concerns. Dr. Davis remarked that “we are a unique District, and Kickert must understand who we are.”

Mr. Englert stated that the District will be able to either go out to bid or renew the Kickert agreement one more year. He further stated that Kickert is one of two bus companies large enough to accommodate the District’s transportation needs.

Dr. Davis said that although she is not completely satisfied with Kickert’s services, she is willing to work with them to determine whether they are able to meet the District’s expectations. Dr. Davis stated that if the District decides to make a change in transportation providers, other districts will likely follow District 162’s lead.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Murphy

McCray

Rodman McCray

The Board will consider the renewal of the contract with Kickert School Bus for the transportation of McKinney-Vento students for the 2016–2017 school year.

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Mr. Bean moved, seconded by Mrs. McCray, to approve the renewal of the contract with Kickert School Bus for the transportation of McKinney-Vento students for the 2016–2017 school year.

Mr. Englert stated that the McKinney-Vento contract is small, but it provides stability to District students who are homeless.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Murphy

McCray

Rodman McCray

The Board will consider authorizing Matteson District 162 to participate in an E-Rate consortium entitled the “Matteson-Southland Consortium,” together with Southland College Prep Charter High School District for E-Rate funding for telecommunications and Internet access services for E-Rate Funding Year 2016, which commences on July 1, 2016, and ends on June 30, 2017.

Mr. Bean moved, seconded by Mrs. Green, to authorize Matteson District 162 to participate in an E-Rate consortium entitled the “Matteson-Southland Consortium,” together with Southland College Prep Charter High School District for E-Rate funding for telecommunications and Internet access services for E-Rate Funding Year 2016, which commences on July 1, 2016, and ends on June 30, 2017.

Dr. Davis stated that the E-Rate program is being legislated out of existence. She further stated that Elaine Williams, the District’s E-Rate attorney, is no longer practicing in the E-Rate field of law. Dr. Davis noted that the E-Rate program will cease to exist once the Obama administration ends.

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The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Murphy

McCray

Rodman McCray

The Board will consider approval of the one-year contract with Call One for telecommunications services for all Matteson District 162 schools, subject to the requirements of the contracts to be entered with Call One.

Mrs. Green moved, seconded by Mr. Murphy, to approve the one-year contract with Call One for telecommunications services for all Matteson District 162 schools, subject to the requirements of the contracts to be entered with Call One.

Mr. Englert addressed the Board regarding both the Call One and ICN contracts. He stated that both contracts needed to be re-bid. He further stated that Call One and ICN were the lowest bidders. He noted that the FCC and the USUC have oversight and enforcement power over the E-Rate program.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Murphy

McCray

Rodman McCray

The Board will consider approval of the two-year contract with the Illinois Century Network (ICN) for Internet access services for all Matteson District 162 schools, subject to the requirements of the contract to be entered with ICN.

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Mrs. McCray moved, seconded by Mrs. Green, to approve the two-year contract with the Illinois Century Network (ICN) for Internet access services for all Matteson District 162 schools, subject to the requirements of the contract to be entered with ICN.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Murphy

McCray

Rodman McCray

OLD BUSINESS

Nothing at this time.

BOARD MEMBER ISSUES/REPORTS

Mrs. McCray commented on the photo of the Huth Middle School and Illinois School students who attended the 8th grade trip to Washington D.C.

Mrs. Green mentioned that the SCOPE Dinner is scheduled for April 27, 2016, at the Silver Lake Country Club in Orland Park. She noted that the state budget and school funding will be the topics of discussion.

Dr. Davis commented that the Matteson Education Association (MEA) retirement dinner will take place at the Prestwick Country Club. Dr. Davis said that she would make reservations for the Board members. She noted that they should contact her if they will be unable to attend.

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AUDIENCE TO VISITORS

Nothing at this time.

EXECUTIVE SESSION

Mr. Bean moved, seconded by Mrs. Green, that the Board go into executive session to consider information regarding student discipline cases and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments, or investment contracts.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Murphy

McCray

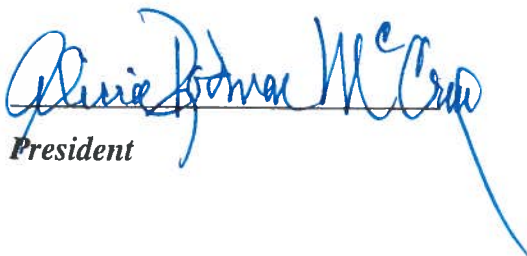
Rodman McCray

The Board entered Executive Session at 7:51 p.m.

The Board returned to Open Session at 9:07 p.m.

ADJOURNMENT

Mrs. Rodman McCray adjourned the meeting at 9:08 p.m.


President


Secretary