MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARD ROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
October 15, 2019

"Excellence Is the Expectation."

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. Richton Square School Family Reading Night, 6:00 p.m.—7:00 p.m.,
   October 16, 2019
B. Richton Square School Parent Academy Series, 9:00 a.m.—10:00 a.m.,
   October 23, 2019
C. Indiana School Family Reading Night, 6:00 p.m.—7:00 p.m., October 24, 2019
D. Matteson School Sock Hop, 6:30 p.m.—7:30 p.m., October 24, 2019
E. Illinois School Reading Night, 6:30 p.m.—7:30 p.m., October 30, 2019
F. End of 1st Quarter, November 1, 2019
G. Report Cards Day, November 8, 2019
H. Huth Middle School & Southland College Prep bands march in Richton Park
   Veterans’ Day Parade, November 9, 2019
I. Veterans’ Day, No School, November 11, 2019
J. Teacher Institute Day, No School, November 12, 2019
K. Sauk School Family Reading Night, 6:30 p.m., November 14, 2019
L. Sauk School 1st Quarter Straight A Luncheon, 11:00 a.m., November 15, 2019
M. Indiana School 1st Quarter Straight A Luncheon, 11:30 a.m.,
   November 15, 2019
N. Illinois School 1st Quarter Straight A Luncheon, November 15, 2019
O. Huth Middle School 1st Quarter Straight A Luncheon, 12:00 p.m.,
   November 15, 2019
P. Richton Square School M.E.N.T. to Be Involved, 7:20 a.m.—9:00 a.m. and
   11:30 a.m.—1:00 p.m., November 19, 2019
Q. Board of Education Meeting, 6:30 p.m., November 19, 2019
R. Richton Square School Nurturing Our Children Workshop, 9:00 a.m.—
   10:00 a.m., November 20, 2019
S. Illinois School VIP Day, 8:30 a.m.—11:00 a.m., November 20, 2019
T. Matteson School VIP Day, 8:30 a.m.—10:30 a.m., November 21, 2019
U. Parent-Teacher Conferences, No School, 12:30 p.m.—8:00 p.m., November 25,
   2019, and 8:00 a.m.—2:00 p.m., November 26, 2019
V. Thanksgiving Break, No School, November 27–29, 2019
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IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes
   1. Public Hearing on the Budget, September 19, 2019
   2. Regular Session, September 19, 2019

B. Personnel
   1. Contracts
      a. Approve the contract with Joanne McCarthy, teacher at Arcadia School (not to exceed 120 days of service), effective August 22, 2019, through June 8, 2020.
      
       b. Approve the contract with Jean McBride, teacher at Arcadia School (not to exceed 120 days of service), effective August 22, 2019, through June 8, 2020.
       
       c. Approve the contract with Martha Banevich, teacher at Illinois School (not to exceed 120 days of service), effective August 22, 2019, through June 8, 2020.

   2. Employment
      a. Approve the employment of Aaron Graham, paraprofessional at Matteson School, effective September 23, 2019.
       
       b. Approve the employment of Angela Orr, custodian at Matteson School and Illinois School, effective August 23, 2019.
       
       c. Approve the employment of Michael Jacobucci, District-wide maintenance, effective October 7, 2019.
       
       d. Approve the employment of Jeri Adams, paraprofessional at Arcadia School, effective October 7, 2019.
       
       e. Approve the employment of Demi Dickerson, custodian at Huth Middle School, effective October 9, 2019.

   3. Reinstatement of Employment
      a. Rescind the resignation of Lisa Lopez, lunchroom supervisor at Matteson School, effective September 21, 2019.
4. **Leaves**
   a. Approve the maternity leave of Anjali Glowacz, teacher at Illinois School, effective December 24, 2019, for twelve weeks.

   b. Approve the maternity leave of Jennifer Vittorio DeMar, teacher at Arcadia School, effective February 3, 2020, through May 1, 2020.

5. **Resignations**
   a. Approve the resignation of Ilundria Bardwell, nurse at Sauk School, effective October 16, 2019.

   b. Approve the resignation of Pamela Tate-Gibson, teacher at Sauk School, effective October 1, 2019, with liquidated damages charged to the teacher in the amount of 4% of her 2019–2020 contracted salary or the amount available to be withheld from her final 2019–2020 paycheck, whichever is less, in accordance with Section 13 of the teacher’s contract.

C. **Policy Matters**

D. **Annual Business**

E. **New Business**
   1. **Approval to reschedule the regular meeting of the Matteson School District 162 Board of Education** from Tuesday, December 17, 2019, to Wednesday, December 18, 2019, at 6:30 p.m., at 4601 Sauk Trail, Richton Park, Illinois, in the Second Floor Board Meeting Room.

F. **Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated October 15, 2019, in the amount of $1,801,531.66.**

G. **Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $26,737.35.**

H. **Financial Statement – The September 2019 Financial Statement is presented for review.**

I. **Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated November 15, 2019, and November 26, 2019, including all bills for payroll deductions and contributions by the school district.**
J. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
   A. The Board will consider approval of the project authorization with ARCON Associates, Inc., for HVAC upgrades at Illinois School.
   B. The Board will consider approval of the purchase of a 2019 Ford F250 from Landmark Ford under the state purchase agreement, in the amount of $39,532.70.

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.