

**BOARD OF EDUCATION  
SCHOOL DISTRICT 162  
COOK COUNTY  
RICHTON PARK, IL 60471  
October 20, 2015**

*“We take the dreams and hopes of our children and give them wings.”*

**REGULAR SESSION**

**Convened: 6:33 p.m.**

**Adjourned: 7:19 p.m.**

**BOARD MEMBERS PRESENT:** Alicia Rodman McCray, President; Ron Bean, Vice President; Kevin Murphy, Secretary; Evelyn Green; Felix Simpkins; Sandi Gordon; Karen McCray

**BOARD MEMBERS ABSENT:** None

**OTHERS PRESENT:** Dr. Blondean Y. Davis, Doug Hamilton, Earnestine Foster, Mark Walczak, Yvonne S. Williams, Deborah Duskey, Linda Disney, Michael E. Gettings, David Rupert, Latunja O. Williams, Sheloanda Porche-Box, Pat Ransford, Jo Ross, Carl Cogar, Narishea Parham, Pamela Powell, Bill Howard, Gail Hartsough, Stephanie Healy, Dr. Jason Streeter, Camilla Covington, Natalie Bumpers, Cory Gold, Brenda Calvin, Robert Tomic, Amanda Curran, Kim McGuire, Yolanda K. Booker, Debbie Szczecina, Jessica Washington

**MINUTES OF THE MEETING**

Mrs. Rodman McCray called the regular session to order at 6:33 p.m. and noted that there was a quorum. Mrs. Rodman McCray directed the Board secretary to make a roll call notation.

Regular Session

October 20, 2015

Page 2

### **DATES TO REMEMBER**

Dr. Davis reviewed the "Dates to Remember." Dr. Davis reported that Ms. Monica Moss was the guest speaker at Matteson School's Moms' Day program on October 15. Dr. Davis commented that parents have now begun to reengage in the District's Outdoor Education program. Dr. Davis announced that Huth Middle School's band will march in the Richton Park Veteran's Day Parade on Saturday, November 7. She noted that Southland College Prep will serve as the staging area for the parade. Dr. Davis reported that the Illinois State Charter School Commission will be conducting its upcoming meeting at the District's administrative office on November 17, from 3:00–6:00 p.m.

### **AUDIENCE TO VISITORS PERTAINING TO AGENDA ITEMS ONLY**

Nothing at this time.

### **CONSENT AGENDA**

#### **Minutes**

Public Hearing on the Budget, September 15, 2015

Regular Session, September 15, 2015

Six month review of Executive Session minutes, and declare them closed.

#### **Personnel**

##### *Employment*

Approve the employment of Yolanda Booker, secretary at Matteson School, effective September 14, 2015.

Approve the employment of Rhonda Ford, secretary at Indiana School, effective October 15, 2015.

Approve the employment of Dana Hamilton, paraprofessional at Richton Square School, effective October 19, 2015.

Regular Session

October 20, 2015

Page 3

*Leaves*

Approve the intermittent FMLA leave of Roberta Spalla, teacher at Richton Square School, effective September 2, 2015, for up to 12 weeks.

Approve the FMLA leave of Carolyn Cartman, secretary at Indiana School, effective September 28, 2015, through December 14, 2015.

*Resignations/Retirements*

Approve the resignation of David Neiman, custodian, effective October 13, 2015.

Approve the change in date of the intent to retire of Joanne McCarthy, teacher at Arcadia School, effective at the end of the 2016–2017 school year.

Approve the intent to retire of Mary Ann Maglia, teacher at Illinois School, effective at the end of the 2017–2018 school year.

*Termination*

Approve the termination of employment of Heloise Smith, secretary to the superintendent, effective September 4, 2015.

**Policy Matters**

Nothing at this time.

**Annual Business**

Nothing at this time.

**Bill Listing** – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated October 20, 2015, in the amount of \$1,433,981.36.

**Imprest Fund Reimbursement** – Authorization to reimburse the District Imprest Fund in the amount of \$19,992.48.

Regular Session  
October 20, 2015  
Page 4

**Financial Statement** – The September 2015 Financial Statement is presented for review.

**Payroll Vouchers** – Authorization for the District Treasurer to sign the payrolls dated November 13, 2015, and November 30, 2015, including all bills for payroll deductions and contributions by the school district.

**Gifts and Donations**

Nothing at this time.

The motion carried by a unanimous roll call vote:

**YES**

**NO**

Bean

Murphy

Green

Gordon

Simpkins

McCray

Rodman McCray

**SUPERINTENDENT'S REPORT**

*Enrollment*

Dr. Davis presented an overview of the District's enrollment from May 2007 through October 2015:

Regular Session

October 20, 2015

Page 5

**Note:** Data for May 2008 and May 2010 are unavailable; the yellow highlighted data are the latest data available for those years.

Schools	May 2007	April 2008	May 2009	Feb. 2010	May 2011	May 2012	May 2013	May 2014	May 2015	Aug. 2015	Sept. 2015	Oct. 2015
Arcadia	561	527	571	579	556	537	519	477	447	418	451	451
Huth	660	672	654	645	630	596	603	641	599	557	554	566
Illinois	473	458	487	490	449	437	424	471	434	438	403	408
Indiana	501	494	457	434	428	436	430	424	399	379	377	379
Matteson	561	529	492	540	530	435	444	403	380	368	351*	361
Richton Square	187	196	201	172	213	255	245	260	275	268	212*	243
Sauk	468	464	436	436	477	458	449	378	395	386	363	376
Out-of-District	72	71	55	52	55	49	46	44	46	41	40	43
<b>SD 162 Total</b>	<b>3,483</b>	<b>3,411</b>	<b>3,353</b>	<b>3,348</b>	<b>3,338</b>	<b>3,203</b>	<b>3,160</b>	<b>3,098</b>	<b>2,975</b>	<b>2,855</b>	<b>2,751</b>	<b>2,827</b>

Dr. Davis stated that enrollment issues are affecting districts statewide. She said that it is not clear whether the low enrollment numbers are a result of people moving out of state or families choosing to have fewer children. She stated that she anticipates the District's enrollment will exceed current levels. Dr. Davis reiterated that the District is financially stable. Dr. Davis stated that she is concerned about the state budget once it is approved, particularly with regard to a potential freeze on property taxes.

*Book Study/Video Conference: How Did You Get Here?*

Mrs. Yvonne S. Williams, the District's chief special education officer, presented an overview of a District-sponsored book study and video conference on the book, *How Did You Get Here?: Students with Disabilities and Their Journeys to Harvard* by Dr. Thomas Hehir and Laura A. Schifter. Mrs. Williams reported that 36 teachers from Matteson District 162 and Southland College Prep High School volunteered to read selected chapters of the book and participate in small group discussions with peers at their respective school buildings. Mrs. Williams stated that each study group submitted a report highlighting examples from the book that impacted their beliefs or influenced them to consider new strategies for teaching. Mrs. Williams noted that the consistent theme of the book is that "teachers must have high expectations for students with disabilities." Mrs. Williams reported that on October 15, 2015, the study groups participated in a virtual meeting with the author, Dr. Hehir, during which he discussed Universal Design for Learning (UDL). He shared examples of how he uses UDL in his classroom; he also provided a link to free resources that

Regular Session

October 20, 2015

Page 6

are available to teachers. Mrs. Williams reported that the participants offered positive feedback on the book study/video conference program. Mrs. Williams discussed the possibility of Dr. Hehir visiting the District at some future date. She also stated that she would supply the Board members with a copy of the book.

Mrs. Green inquired about the possibility of integrating the book into the Parent University program. Mrs. Williams reported that the special education team has begun the planning for the Parent University event; she noted that the program speakers will include successful people with disabilities. Mrs. Williams said that she intends to provide additional book study opportunities for District parents of special needs students.

*Ratification of Amendments to SPEED Articles of Agreement*

Mr. Robert Hall, attorney for the District, addressed the Board regarding the ratification of amendments to the SPEED Articles of Agreement. He noted the following: Matteson School District No. 162 ("District 162") is a member school district of SPEED, which provides educational services for District 162 students as necessary to serve some District 162 students' special needs. One Board member from each of SPEED's member districts serves on SPEED's Governing Board, and District 162 is represented on this Governing Board by Mr. Ron Bean. SPEED's Governing Board wishes to make appropriate amendments to SPEED's Articles of Agreement, which requires ratification of the amendments by eight (8) member school district boards of education. Specifically, the amendments to SPEED's Articles of Agreement, which are ratified through this action, provide the following:

- Article III, Section 6 of SPEED's Articles of Agreement now expressly states that any full-time professional worker employed pursuant to the Joint Agreement who spends more than fifty percent of his/her time in one member district shall not be required to work a different teaching schedule than the other professional workers in that member district, as required by applicable Illinois law; and

Regular Session

October 20, 2015

Page 7

- Article V, Sections 4 and 5 expressly state that unexpended IDEA funds retained at SPEED are not forfeited by a member Board upon withdrawal from SPEED or upon dissolution of SPEED, as required by federal guidelines.

Board Member Ron Bean, who also serves as president of the SPEED Board, stated that SPEED has done a very good job of maintaining its high standards.

*Policy 5650 Prohibiting Teen Dating Violence*

Mr. Robert Hall presented an overview of proposed policy number 5650. He reported the following:

- The Illinois Critical Health Problems and Comprehensive Health Education Act requires that the Board of Education of each public school district must adopt a policy prohibiting teen dating violence. (105 ILCS 110/3.10(b)).
- The definition of “teen dating violence” in the policy comes from the governing statute. Specifically, the definition of teen dating violence provides:
  - Teen dating violence* occurs whenever a student who is 13 years of age or older uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use violence in the dating relationship.
- Pursuant to the statutory mandates, the policy provided for the Board’s consideration:
  - states that teen dating violence is prohibited and that each student has the right to a safe learning environment;
  - incorporates a requirement of age-appropriate education regarding teen dating violence for District students in grades 7 and 8, as well as for District employees, pursuant to the recommendation of the Superintendent;
  - establishes procedures for the manner in which District employees shall respond to incidents of teen dating violence that take place on District school grounds, at school-sponsored activities, or in vehicles for school-provided transportation;
  - identifies District 162’s superintendent and principals as the employees to whom suspected incidents of teen dating violence must be reported; and

Regular Session

October 20, 2015

Page 8

--provides for appropriate notice to District students and parents of the teen dating violence policy adopted by the Board.

Dr. Davis stated that Assistant Superintendent Earnestine Foster is the investigator of all violence-related matters for the District. Dr. Davis stated that she is concerned that the policy targets middle school students; she also commented that this issue is more appropriately handled by parents, but that the District will enforce the policy.

*Policy 5660 Regarding Student Athlete Concussions and Head Injuries*

Mr. Robert Hall presented an overview of proposed policy number 5660. He reported the following:

- The Illinois Youth Sports Concussion Safety Act requires that the Board of Education adopt a policy including each of the provisions of the policy presented to the Board for consideration. See 105 ILCS 5/22-80.
- In enacting the Youth Sports Concussion Safety Act, the Illinois legislature recognized the potentially devastating impact that concussions may have for children, including the following:
  - Concussions are one of the most commonly reported injuries to children and adolescents who participate in sports and recreational activities.
  - Concussions are a type of brain injury that can range from mild to severe and can disrupt the way the brain normally works.
  - Continuing to play with a concussion or symptoms of a head injury leaves a young athlete especially vulnerable to greater injury.
  - Student athletes who have sustained a concussion may need informal or formal accommodations following a concussion.
- Pursuant to the statutory mandates, the policy provided for the Board's consideration states that:
  - The superintendent or her designee shall develop and implement a program to manage concussions and head injuries suffered by students engaged in interscholastic



Regular Session

October 20, 2015

Page 9

athletics in compliance with applicable laws such as the Illinois Youth Sports Concussion Safety Act, as well as the concussion protocols, policies, and by-laws of the Illinois High School Association, with specific requirements as stated in the policy.

--The Board of Education approves a Concussion Oversight Team whose members shall be determined by District 162's superintendent. This Concussion Oversight Team shall :

- ◆ establish a return-to-play protocol, based on peer-reviewed scientific evidence consistent with Centers for Disease Control and Prevention Guidelines, for a student's return to interscholastic athletics practice or competition following a force or impact believed to have caused a concussion; and
- ◆ establish a return-to-play protocol, based on peer-reviewed scientific evidence consistent with Centers for Disease Control and Prevention Guidelines, for a student's return to the classroom after the student is believed to have experienced a concussion, whether or not the concussion took place while the student was participating in an interscholastic athletic activity.

--The superintendent or her designee shall be responsible for ensuring the implementation and compliance with the return-to-play and return-to-learn protocols adopted by the Concussion Oversight Team.

--District 162's superintendent or her designee shall ensure that the individuals identified in applicable statutes shall participate in courses developed by the Illinois High School Association with at least two hours of training in the area of concussions, including evaluation, prevention, symptoms, risks, and long-term effects of concussions.

--District 162's superintendent or her designee shall develop a school-specific emergency action plan for interscholastic athletic activities to address any serious injuries and/or acute medical conditions in which a student's condition may

Regular Session

October 20, 2015

Page 10

deteriorate rapidly. Such plan shall include a delineation of roles, methods of communication, available emergency equipment, and plan for emergency transport. This emergency action plan must be: (a) in writing; (b) reviewed by District 162's Concussion Oversight Team; (c) approved by District 162's superintendent; (d) distributed to all appropriate personnel; (e) posted conspicuously in all venues utilized by the District; and (f) reviewed annually by all athletic trainers, first responders, coaches, school nurses, athletic directors, and volunteers involved in District 162 interscholastic athletic activities.

Mr. Hall stated that the District is required to inform parents/guardians when it is suspected that their child is suffering a concussion. He noted that the District is required to remove a student suspected of a concussion from athletic practice, competition or other physical activity. Mr. Hall said that anyone (including the school nurse, parents/guardians, teachers, and administrators) who suspects that a student is suffering from a concussion may initiate concussion protocols. Mr. Hall stated that a doctor must authorize a student's return to play and physical activity after suffering a concussion.

Dr. Davis reported that Mr. Homer Thomas, athletic director of Southland College Prep High School and Mr. Robert Tomic, principal of Huth Middle School, will co-chair the Concussion Oversight Team.

Mr. Hall stated that school districts will most likely be held harmless in matters involving concussion injuries occurring during this school year. He noted that the law probably will not go into effect until the 2016-17 school year. Mr. Hall stated that he will communicate with the Board once more definitive concussion protocols are available.

Regular Session  
October 20, 2015  
Page 11

Mrs. Green asked about the District's responsibility to follow the concussion protocol when the student's concussion injury is the result of an off-site activity, e.g., Little League. Mr. Hall responded that if the student reports the off-site injury to the school, the school personnel must initiate concussion protocols.

### **LEGISLATION**

Nothing at this time.

### **NEW BUSINESS**

The Board will consider approval of the resolution for the Ratification of Amendments to the SPEED Special Education Joint Agreement 802 Articles of Agreement.

Mr. Simpkins moved, seconded by Mrs. McCray, to approve the resolution for the Ratification of Amendments to the SPEED Special Education Joint Agreement 802 Articles of Agreement.

The motion carried by a unanimous roll call vote:

**YES**

**NO**

Bean

Murphy

Green

Gordon

Simpkins

McCray

Rodman McCray

Regular Session

October 20, 2015

Page 12

First reading of the Matteson District 162 policy #5650 prohibiting Teen Dating Violence.

The Board of Education heard a presentation on a proposed District policy prohibiting teen dating violence. Mr. Robert Hall presented an overview of proposed policy number 5650. The policy, which is targeted to students in 7th and 8th grades, requires the District to develop and maintain a program to respond to incidents of teen dating violence. The Board will vote on the adoption of this policy at the November 17, 2015 Board meeting.

First reading of the Matteson District 162 policy #5660 regarding Student Athlete Concussions and Head Injuries.

The Board of Education heard a presentation on a proposed District policy regarding student athlete concussions and head injuries. Mr. Robert Hall presented an overview of proposed policy number 5660. The policy requires the District to develop and implement a program to manage concussions and head injuries suffered by students engaged in interscholastic athletics in compliance with applicable laws, including the Illinois Youth Sports Concussion Safety Act, as well as the concussion protocols, policies, and by-laws of the Illinois High School Association. The Board will vote on the adoption of this policy at the November 17, 2015 Board meeting.

**OLD BUSINESS**

Nothing at this time.

**BOARD MEMBER ISSUES/REPORTS**

Nothing at this time.

**AUDIENCE TO VISITORS**

Nothing at this time.

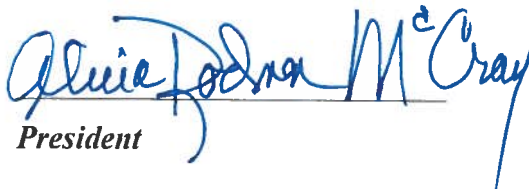
Regular Session

October 20, 2015

Page 13

**ADJOURNMENT**

Mrs. Rodman McCray adjourned the meeting at 7:19 p.m.

  
*President*

  
*Secretary*