MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARD ROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
November 19, 2019

"Excellence Is the Expectation."

PUBLIC HEARING ON ADOPTION OF E-LEARNING PROGRAM

Audience to visitors pertaining to the proposed E-Learning Program.

Close the Hearing.

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:

A. Richton Square School Nurturing Our Children Workshop, 9:00 a.m.–
   10:00 a.m., November 20, 2019
B. Illinois School VIP Day, 8:30 a.m.–11:00 a.m., November 20, 2019
C. Matteson School VIP Day, 8:30 a.m.–10:30 a.m., November 21, 2019
D. Parent-Teacher Conferences, No School, 12:30 p.m.–8:00 p.m.,
   November 25, 2019, and 8:00 a.m.–2:00 p.m., November 26, 2019
E. Thanksgiving Break, No School, November 27–29, 2019
F. Richton Square School Winter Musical, 9:00 a.m. and 12:00 p.m.,
   December 6, 2019
G. Southland College Prep Winter Fine Arts Concert at Governors State
   University, 7:00 p.m., December 11, 2019
H. Illinois School/Huth Middle School Winter Concert at Governors State
   University, 7:00 p.m., December 12, 2019
I. Arcadia School Winter Concert at Arcadia School, 8:30 a.m. (Kindergarten &
   Grade 1), 10:00 a.m. (Grades 2 & 3), and 1:00 p.m. (Grade 4),
   December 13, 2019
J. Mid-Quarter Progress Reports, December 16, 2019
K. Matteson School Winter Concert at Governors State University, 7:00 p.m.,
   December 16, 2019
L. Sauk School/Indiana School Winter Concert at Governors State University,
   7:00 p.m., December 17, 2019
M. Board of Education Meeting, 6:30 p.m., December 18, 2019
N. District 162 Winter Concert at Governors State University, 7:00 p.m.,
   December 19, 2019
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O. Winter Break, December 23, 2019–January 3, 2020
P. Classes resume, January 6, 2020

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes
   1. Regular Session, October 15, 2019

B. Personnel
   1. Employment
      c. Approve the employment of Charlene Gill, lunchroom supervisor, effective November 6, 2019.
      d. Approve the employment of Mattie Wells, lunchroom supervisor, effective November 14, 2019.
   
   2. Reclassification of Employment
      a. Approve the job reclassification of Luis Alicea to maintenance supervisor, effective November 1, 2019, at an annual salary of $57,000 (prorated for the 2019–2020 fiscal year).

   3. Leaves
      a. Approve the intermittent FMLA leave of Stephanie Jones, secretary at Huth Middle School, effective October 4, 2019, for up to 60 days.
      b. Approve the intermittent FMLA leave of Rhonda Ford, secretary at Indiana School, effective October 17, 2019, for up to 60 days.
      c. Approve the intermittent FMLA leave of Lynn Stevenson, paraprofessional at Richton Square School, effective October 18, 2019, for up to 60 days.
      d. Approve the medical leave, under FMLA, of Litonya Gant, teacher at Richton Square School, effective December 9, 2019, through January 3, 2020.
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e. Approve the leave of absence, under FMLA, of Kelika Baker, teacher at Matteson School, effective December 9, 2019, through January 3, 2020.

4. Retirements/Resignations
   a. Approve the intent to retire of Susan Friedericks, director of food service, effective December 31, 2019.

   b. Approve the resignation of Caitlyn Ryan, teacher at Illinois School, effective November 25, 2019.

   c. Approve the resignation of Takoya Jenkins, paraprofessional at Richton Square School, effective November 15, 2019.

   d. Approve the resignation of Rolonda Washington, paraprofessional at Sauk School, effective November 14, 2019.

   e. Approve the resignation of Felesha Thompson, custodian at the District Office, effective November 13, 2019.

5. Termination
   a. Approve the termination of Jesus Unzueta, custodian, effective September 24, 2019.

C. Policy Matters

D. Annual Business
   1. Approve the $7,500 annual stipend for Deborah Duskey as administrator of the new School Climate Transformation Grant.

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated November 19, 2019, in the amount of $2,593,123.48.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $12,312.54.

G. Financial Statement – The October 2019 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated December 13, 2019, and December 30, 2019, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations
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END OF CONSENT AGENDA  

VI. Superintendent’s Report  

VII. Legislation  

VIII. New Business  
A. The Board will consider approval of the 2019 Proposed Tentative Property Tax Levy.  

B. The Board will consider the approval of the recommendation to apply for the 2019 Property Tax Relief Grant in the amount of $1,836,999 for the 2019 Tax Levy.  

C. The Board will consider establishing an additional high-deductible PPO plan for employees along with a Health Savings Account component, effective January 1, 2020, with an employer contribution to the Health Savings Account of $600 for single coverage and $1,100 for family coverage.  

D. The Board will consider approval of the Resolution Adopting the E-Learning Program.  

IX. Old Business  

X. Board Member Issues/Reports  

XI. Audience to Visitors  

XII. Adjournment  

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.  

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.