

**BOARD OF EDUCATION  
SCHOOL DISTRICT 162  
COOK COUNTY  
RICHTON PARK, IL 60471**

**March 21, 2017**

*“We take the hopes and dreams of the community and turn them into reality!”*

**REGULAR SESSION**

**Convened: 6:35 p.m.**

**Adjourned: 8:15 p.m.**

**BOARD MEMBERS PRESENT:** Alicia Rodman McCray, President; Ron Bean, Vice President; Kevin Murphy, Secretary; Evelyn Green; Felix Simpkins; Sandi Gordon

**BOARD MEMBERS ABSENT:** Karen McCray

**OTHERS PRESENT:** Dr. Blondean Y. Davis, Lee Stanton, Earnestine Foster, Mark Walczak, Yvonne Williams, Deborah Duskey, Linda Disney, Michael E. Gettings, David Rupert, Latunja O. Williams, Sheloanda Porche-Box, Pat Ransford, Jo Ross, Carl Cogar, Narishea Parham, Lara Reznick, Amanda Godin, Bill Howard, Gail Hartsough, Stephanie Healy, Camilla Covington, Cory Gold, Brenda Calvin, Robert Tomic, Greg Huelsman, Kim McGuire, Sandra Banger, Kevin Carter, Sr., Kevin Carter, Jr., Kristen Carter, Sharon Newman, Nancy Pellack, Rajrani Chand, Toby Skonecke, Debbie Szczecina, Lorrie Clayton, Jessica Washington

**MINUTES OF THE MEETING**

Mrs. Rodman McCray called the regular session to order at 6:35 p.m. and noted that there was a quorum. Mrs. McCray was excused from the meeting. Mrs. Rodman McCray directed the Board secretary to make a roll call notation.

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### **DATES TO REMEMBER**

Dr. Davis reviewed the "Dates to Remember." She announced that District 162 and Southland College Prep will jointly host a meeting with State Superintendent Dr. Tony Smith, Chairman of the Illinois State Board of Education James T. Meeks, and approximately 30 area superintendents on Thursday, March 23, 2017. The meeting will provide an opportunity for area superintendents to discuss with the leadership of the Illinois State Board of Education issues impacting local school districts.

Dr. Carl Cogar, principal of Illinois School, addressed the Board regarding the eighth grade trip to Washington, D.C. He said that 98 students will be attending. Dr. Cogar stated that the students will visit the National Museum of African American History and Culture. Dr. Cogar and Mrs. Stephanie Healy, assistant principal of Huth Middle School, will accompany the students on the trip.

### **AUDIENCE TO VISITORS PERTAINING TO AGENDA ITEMS ONLY**

Nothing at this time.

### **CONSENT AGENDA**

Dr. Davis commented on the hiring of Ms. Laketa Simpson as administrative assistant to the chief financial officer. She stated that Ms. Simpson will be responsible for transportation and human resources. Dr. Davis said that she will be a part of the future of the District.

### **Minutes**

Regular Session, February 21, 2017

### **Personnel**

#### *Employment*

Approve the employment of Laketa Simpson, administrative assistant to the chief financial officer, effective April 1, 2017, at a salary of \$68,000, annually.

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*Leaves*

Approve the disability leave of Carolyn Clark, paraprofessional at Arcadia School, effective February 22, 2017, through May 1, 2017.

Approve the disability leave of Katie Zenere, teacher at Huth Middle School, effective March 13, 2017, with an unknown return date.

Approve the medical leave, under FMLA, of Theresa Connolly, teacher at Matteson School, effective March 1, 2017, through May 12, 2017.

Approve the medical leave, under FMLA, of Kami Feege, teacher at Huth Middle School, effective March 13, 2017, through June 5, 2017.

Approve the maternity leave, under FMLA, of Kimberly O'Byrne Vari, teacher at Richton Square School, effective May 15, 2017, through June 5, 2017.

Approve the maternity leave, under FMLA, of Natasha Estes, teacher at Indiana School, effective September 6, 2017, through November 21, 2017.

Approve the maternity leave, under FMLA, of Jennifer Gawla, teacher at Illinois School, effective September 5, 2017, through November 17, 2017.

*Retirements*

Approve the intent to retire of Edith Green, food service assistant at Indiana School, effective March 31, 2017.

**Policy Matters**

Approval of the Resolution Authorizing Expense Reimbursement and Related Policies.

**Annual Business**

Approval of the Resolution authorizing the transfer of \$1,200,000 from the Transportation Fund to the Education Fund and \$1,500,000 from the Transportation Fund to the Operations and Maintenance Fund.

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**Additional Business**

**Approval of the Settlement Agreement and Release with Bank of America Corporation dated March 21, 2017.**

**Bill Listing** – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated March 21, 2017, in the amount of \$972,365.37.

**Imprest Fund Reimbursement** – Authorization to reimburse the District Imprest Fund in the amount of \$45,834.24.

**Financial Statement** – The February 2017 Financial Statement is presented for review.

**Payroll Vouchers** – Authorization for the District Treasurer to sign the payrolls dated April 14, 2017, and April 28, 2017, including all bills for payroll deductions and contributions by the school district.

**Gifts and Donations**

Nothing at this time.

The motion carried by a unanimous roll call vote:

**YES**

**NO**

Bean

Murphy

Green

Gordon

Simpkins

Rodman McCray

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## **SUPERINTENDENT'S REPORT**

### *Enrollment*

Dr. Davis presented a report comparing District membership by school for February 2017 and March 2017.

#### **Membership: February 16, 2017**

School	Total
Arcadia	446
Huth	566
Illinois	376
Indiana	381
Matteson	469*
Richton Square	188
Sauk	366
Out-of-District	48
<b>Total</b>	<b>2,840</b>

\*Data from PowerSchool

#### **Membership: March 17, 2017**

School	Total
Arcadia	441
Huth	562
Illinois	383
Indiana	376*
Matteson	467
Richton Square	185
Sauk	371
Out-of-District	53*
<b>Total</b>	<b>2,838</b>

\*Data from PowerSchool

### *Outstanding State Categorical Payments*

Mr. Craig Englert, assistant superintendent of business services, addressed the Board regarding categorical payments owed to the District by the state. He noted that the following payments are still due to the District:

Month	Outstanding Payment
September 2016	\$723,223
December 2016	\$781,162
January 2017	\$92,700
<b>Total owed by State of Illinois</b>	<b>\$1,587,085</b>

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Mr. Englert provided state categorical projections in the event that there is no state budget or borrowing. He noted the following:

- ISBE projects that the State of Illinois will only be able to pay the first quarter categorical payment this fiscal year, unless the state passes a budget or borrows money to catch up with bill payments. Mr. Englert stated that the first quarter payment from the state to the District may not be coming until June 2017.
- This would mean a loss of approximately \$2.6 million in revenue in this 2016–2017 fiscal year.

Dr. Davis commented that the state has been without a budget for almost three years, and, as a result, there is a backlog in funding. She said that she will bring up these issues at the meeting with the state superintendent on Thursday, March 23.

### *Spelling Bee*

Dr. Davis and the Board of Education honored Kevin Carter, eighth grader from Huth Middle School, who won first place in the District's spelling bee, third place in the South Cook Area Spelling Bee, and fourth place at the Regional Spelling Bee. Kevin's fourth place finish at the Regional Spelling Bee is the highest achieved by a District 162 student in the history of the District's participation in the spelling bee program. In recognition of his achievement, the District awarded Kevin with an iPad. Kevin was joined by his father, Mr. Kevin Carter, Sr., and his sister, Kristen Carter. Mr. Carter informed the Board that Kevin's mother passed away last year, and that Kevin's goal was to win the spelling bee for his mom.

### *Get Ready, Get Set, Get Fit! Family Fitness Night*

Mrs. Yvonne Williams, chief special education officer, provided an overview of the Get Ready, Get Set, Get Fit! Family Fitness Night hosted by the preschool at Richton Square School. She stated that the event was very well-attended. Mrs. Williams noted that several local vendors participated, including the following:

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Vendor	Presentation
Caprice O'Bryant	Excuse Free Fitness
Coach Kelle Holmes	Healthy Snacks
Marta Bailey	Dunamis Yoga
Jenia Robinson LCSW	Ingalls Behavioral Health
Mary Langer	Orthodontia
Captain Scott Allen/Richton Park Fire Dept.	CPR Demo
Alpha Kappa Alpha Lambda Tau Omega Chapter	Stroke and Heart Disease
Margret Lewis	Nurses Plus
Nurse Mary Tassone	Blood Pressure Screenings
Cathy Gervis	Line Dancing

Mrs. Williams reported that several other vendors sponsored raffle prizes, including the following:

- Four \$25 gift cards from Meijer, Flossmoor
- Three \$25 gift cards from Bizios Fresh Market, Olympia Fields
- Two \$25 gift cards from Sunrise Health Food Store, Flossmoor
- One \$25 gift card from Food 4 Less, Chicago Heights
- First Aid travel packs from Nurses Plus, Park Forest
- T-shirts, travel hand sanitizer, travel water bottles, travel coffee cup, and notebooks donated from the Village of Park Forest

Mrs. Williams stated that every family that attended the event received a gift bag containing Frisbees, jump ropes, movie tickets, and other items. Mrs. Williams complimented the Richton Square School team for an outstanding job.

**LEGISLATION**

Nothing at this time.

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**NEW BUSINESS**

The Board will consider approval of the one-year contract with Preferred Meal Systems for student meals and milk for the period August 1, 2018, through July 31, 2019, as stated in the renewal agreement, as presented.

Mr. Murphy moved, seconded by Mrs. Gordon, to approve the one-year contract with Preferred Meal Systems for student meals and milk for the period August 1, 2018, through July 31, 2019, as stated in the renewal agreement, as presented.

Mr. Craig Englert addressed the Board regarding the matter, stating that this will be the fifth year of the contract with Preferred Meal Systems. Mr. Englert noted that milk service is included in the meal contract. He further noted that the contract reflects a cost increase. Mr. Englert stated that the increase is tied to the consumer price index, which currently is 2.3 percent. He said that the District will go out to bid for meal services next year.

The motion carried by a unanimous roll call vote:

**YES**

**NO**

Bean

Murphy

Green

Gordon

Simpkins

Rodman McCray

The Board will consider approval of the contract with Waste Management, Inc., (the lowest responsible bidder) for the District's waste disposal services for the period April 1, 2017, through March 31, 2018, at an annual cost of \$30,876.00.

Mr. Simpkins moved, seconded by Mrs. Green, to approve the contract with Waste Management, Inc., (the lowest responsible bidder) for the District's waste disposal services for the period April 1, 2017, through March 31, 2018, at an annual cost of \$30,876.00. Mr. Englert addressed the Board regarding this matter. He stated that the District received two



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bids for waste management services, and that the bid from Waste Management, Inc., was the lower of the two. Mr. Englert said that the Waste Management, Inc., bid is \$20,000 less than what the District currently pays for disposal services. He noted that Waste Management, Inc., is the District's current waste disposal provider and that, essentially, the company out-bid itself. Mr. Englert said that Waste Management, Inc., wanted to ensure that no other company out-bid it, so it submitted a very low bid. He stated that the District has the option to renew the contract.

Mr. Bean asked why the contract period with Waste Management, Inc., does not align with the District's fiscal year. Mr. Englert responded that the District is currently on a month-to-month contract with Waste Management, Inc. He stated that the savings that the District will reap under the new contract is so substantial that it is prudent to commence the contract immediately.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Murphy

Green

Gordon

Simpkins

Rodman McCray

### OLD BUSINESS

Nothing at this time.

### BOARD MEMBER ISSUES/REPORTS

Nothing at this time.

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**AUDIENCE TO VISITORS**

Nothing at this time.

**MISCELLANEOUS**

Dr. Davis reported that PARCC testing will commence Monday, March 27. She stated that District students are prepared and should do well on the exam. Dr. Davis said that District students will take the Terra Nova exam after spring break. She also stated that the Board will not be taking any action following the Executive Session.

**EXECUTIVE SESSION**

Mr. Bean moved, seconded by Mr. Murphy, that the Board go into Executive Session to consider pending, probable, or imminent litigation, information regarding a student discipline case and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9). The motion carried by a unanimous roll call vote:

**YES**

**NO**

Bean

Murphy

Green

Gordon

Simpkins

Rodman McCray

The Board entered Executive Session at 7:02 p.m.

The Board returned to Open Session at 8:14 p.m.

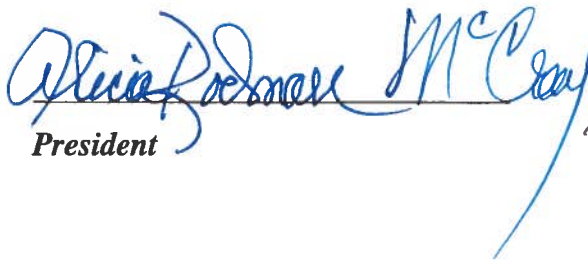
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**ADJOURNMENT**

Mrs. Rodman McCray adjourned the meeting at 8:15 p.m.



*Rodman McCray*

*President*



*[Signature]*

*Secretary*