MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
March 21, 2017

"We take the hopes and dreams of the community and turn them into reality!"

PUBLIC HEARING

Notice is hereby given that on the 21st day of March 2017, at 6:30 p.m., the Board of Education of School District 162, Cook County, Illinois, will conduct a public hearing to be held at 4601 Sauk Trail, Richton Park, Illinois 60471, regarding the proposed transfer of $1,200,000 from the District’s Transportation Fund to its Educational Fund and the transfer of $1,500,000 from the District’s Transportation Fund to its Operations and Maintenance Fund, and to receive public comments regarding that proposal.

Audience to visitors pertaining to the proposed transfer of $1,200,000 from the District’s Transportation Fund to its Educational Fund and the transfer of $1,500,000 from the District’s Transportation Fund to its Operations and Maintenance Fund.

Close the hearing.

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. End of 3rd Quarter, March 24, 2017
B. Report Card Day, March 31, 2017
C. Richton Square School Nurturing Our Children Workshop, 4:00 p.m.–5:00 p.m., April 6, 2017
D. Huth Middle School 3rd Quarter Straight A Luncheon, 12:00 p.m., April 7, 2017
E. Sauk School 3rd Quarter Straight A Luncheon, April 7, 2017
F. Board of Education Meeting, 6:30 p.m., April 11, 2017
G. Huth Middle School/Illinois School 8th Grade Trip to Washington D.C., April 13–18, 2017
H. Good Friday, No School, April 14, 2017
I. Spring Break, No School, April 17–21, 2017
J. District 162 Fine Arts Festival, April 26, 2017
K. Huth Middle School History Fair, 6:00 p.m., April 27, 2017
L. Illinois School Career Day, April 27, 2017
M. Illinois School 4th Grade–8th Grade Dance, 2:30 p.m.–5:00 p.m., April 28, 2017

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes

   1. Regular Session, February 21, 2017

B. Personnel

   1. Employment

      a. Approve the employment of Laketa Simpson, administrative assistant to the chief financial officer, effective April 1, 2017, at a salary of $68,000, annually.

   2. Leaves

      a. Approve the disability leave of Carolyn Clark, paraprofessional at Arcadia School, effective February 22, 2017, through May 1, 2017.

      b. Approve the disability leave of Katie Zenere, teacher at Huth Middle School, effective March 13, 2017, with an unknown return date.

      c. Approve the medical leave, under FMLA, of Theresa Connolly, teacher at Matteson School, effective March 1, 2017, through May 12, 2017.

      d. Approve the medical leave, under FMLA, of Kami Feege, teacher at Huth Middle School, effective March 13, 2017, through June 5, 2017.

      e. Approve the maternity leave, under FMLA, of Kimberly O’Byrne Vari, teacher at Richton Square School, effective May 15, 2017, through June 5, 2017.

      f. Approve the maternity leave, under FMLA, of Natasha Estes, teacher at Indiana School, effective September 6, 2017, through November 21, 2017.
g. Approve the maternity leave, under FMLA, of Jennifer Gawla, teacher at Illinois School, effective September 5, 2017, through November 17, 2017.

3. Retirements
   a. Approve the intent to retire of Edith Green, food service assistant at Indiana School, effective March 31, 2017.

C. Policy Matters
   1. Approval of the Resolution Authorizing Expense Reimbursement and Related Policies.

D. Annual Business
   1. Approval of the Resolution authorizing the transfer of $1,200,000 from the Transportation Fund to the Education Fund and $1,500,000 from the Transportation Fund to the Operations and Maintenance Fund.

E. Additional Business

F. Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated March 21, 2017, in the amount of $972,365.37.

G. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $45,834.24.


I. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated April 14, 2017, and April 28, 2017, including all bills for payroll deductions and contributions by the school district.

J. Gifts/Donations

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VI. Superintendent’s Report

VII. Legislation

VIII. New Business
A. The Board will consider approval of the one-year contract renewal with Preferred Meal Systems for student meals and milk for the period August 1, 2018, through July 31, 2019, as stated in the renewal agreement, as presented.

B. The Board will consider approval of the contract with Waste Management, Inc. (the lowest responsible bidder) for the District’s waste disposal services for the period April 1, 2017, through March 31, 2018, at an annual cost of $30,876.00.

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Executive Session-The Board will go into executive session to consider information regarding student discipline cases and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments or investment contracts. 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9).

XIII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.