

**BOARD OF EDUCATION
SCHOOL DISTRICT 162
COOK COUNTY
RICHTON PARK, IL 60471
June 21, 2016**

“We take the dreams and hopes of our children and give them wings.”

REGULAR SESSION

Convened: 6:34 p.m.

Adjourned: 8:42 p.m.

BOARD MEMBERS PRESENT: Alicia Rodman McCray, President; Ron Bean, Vice President; Kevin Murphy, Secretary; Felix Simpkins; Sandi Gordon; Karen McCray

BOARD MEMBERS ABSENT: Evelyn Green

OTHERS PRESENT: Dr. Blondean Y. Davis, Lee Stanton, Earnestine Foster, Mark Walczak, Yvonne Williams, Deborah Duskey, Linda Disney, Eric Lites, Daniel Evans, Craig Englert, Cory Gold, Amanda Godin, LaShanna Fulwiley, Maple Nance, Lea Nelson, Debbie Szczecina, Lorrie Clayton, Jessica Washington

MINUTES OF THE MEETING

Mrs. Rodman McCray called the regular session to order at 6:34 p.m. and noted that there was a quorum. Dr. Davis noted that Mrs. Green was excused from the meeting due to a family emergency. Mrs. Rodman McCray directed the Board secretary to make a roll call notation.

DATES TO REMEMBER

Dr. Davis reviewed the “Dates to Remember.”

Regular Session

June 21, 2016

Page 2

AUDIENCE TO VISITORS PERTAINING TO AGENDA ITEMS ONLY

Nothing at this time.

CONSENT AGENDA

Dr. Davis announced that Mr. Corey Levy would be returning to the District in the fall as assistant principal at Indiana School. Dr. Davis stated that the District is renewing its contract with Guaranteed Technical Services and Consulting, Inc. (GTSAC), for another two years. She noted that she was happy to have Mr. Daniel Evans remain as the District's technology director.

Minutes

Regular Session, May 17, 2016

Personnel

Contracts

Approve the contract for Craig Fong, psychologist, effective August 8, 2016, through June 9, 2017.

Approve the contract for Farah Quraishi, psychologist, effective August 8, 2016, through June 9, 2017.

Approve the contract for Jaimie Goodley, psychologist, effective August 8, 2016, through June 9, 2017.

Approve the contract for Alecia Wiley, psychologist, effective August 8, 2016, through June 9, 2017.

Approve the contract for Ester Hope, psychologist, effective August 8, 2016, through June 9, 2017.

Approve the contract for Robert Grefe, psychologist (.5) (not to exceed 100 days of service), effective August 8, 2016, through June 9, 2017.

Approve the contract for Ilundria Bardwell, nurse, effective August 18, 2016, through June 5, 2017.

Regular Session

June 21, 2016

Page 3

Approve the contract for Jessica Washington, board secretary, effective July 1, 2016, through June 30, 2017.

Approve the contract for Steven Yunker, programming specialist, effective July 1, 2016, through June 30, 2017.

Approve the contract for Cornelius Johnson, security officer, effective July 1, 2016, through June 30, 2017.

Approve the contract for Katherine Hahn, outdoor classroom coordinator, effective July 1, 2016, through June 30, 2017.

Approve the contract for Corey Levy, assistant principal, effective July 1, 2016, through June 30, 2017.

Approve the two-year contract with Guaranteed Technical Services and Consulting, Inc. (GTSAC), to provide technology services, including maintenance and oversight of technological equipment and the system-wide network.

Approve the following Summer School contracts:

Administrator K-4th Grades	Administrator 5th-8th Grades
Patricia Ransford, Principal	Robert Tomic, Principal
Kindergarten	First Grade
Erica Walker	Michelle Dusing
Belinda Lear	Akeima Hall
Amanda Curran	Stacey Krone
Second Grade	Third Grade
Monica Serafini	Kerry McKee
Suzanne VanSlyke	Lisa Scott
Danielle Franklin	
Fourth Grade	Fifth Grade
Ashling Flanagan	Tracye Hutsona
Cheryl Rasmussen	Ellen Stidham
Phellicha Calhoun	Sharon Herring

Sixth Grade	Seventh Grade
Ozzietta Ballentine	Andrea Barksdale
Anthony Urban	Ken Schmidt
Eighth Grade	LaThica Long
Michael Rogalski	
Special Education	Special Education
Kindergarten	First Grade
Dawn Kelsey	Chris Chapan
Second Grade	Third Grade
Kaylee East	Amy Boyle
Fourth Grade	Fifth Grade
Amy Boyle	Josh Napier
Lisa Hurley	Ashley Stachniak
Sixth/Seventh/Eighth Grades	
Patricia Tracey	
Charles Brown	
Paraprofessionals	Nurse
Valerie Churchill	Ilundria Bardwell
Kathleen Lachata	
Deana Laster	
Laura Martinez	
Gerry Youngblood	
Mary Lay	
Maple Nance	
Michael Smith	

Retirements

Approve the intent to retire of Linda Disney, assistant special education director, effective June 30, 2017.

Approve the change in the retirement date of Kathleen Lachata, paraprofessional at Matteson School, from the end of the 2015–2016 school year, to the end of the 2016–2017 school year.

Regular Session

June 21, 2016

Page 5

Policy Matters

Approve the revised Matteson District 162 Special Education Policy and Procedures.

Mrs. Yvonne Williams, chief special education officer, addressed the Board regarding the recent revisions to the District's Special Education Policy. Mrs. Williams stated that the Special Education Policy was revised to reflect recent changes to the Illinois Administrative Rules/Regulations of the Illinois School Code. Mrs. Williams explained the changes, as follows:

Language Changes

- References to "cognitive disability" have been changed to "intellectual disability."
- "Teacher certification" has been changed to "educator license."
- Defines "dyslexia" and requires that students identified as such be referred for evaluation.

Timeline Changes

- IEE-Notice of an IEP meeting must be sent within 10 days of *receipt* of the Independent Education Evaluation.
- IEP shall be implemented no later than 10 *school* days after prior written notice.
- Unsuccessful mediation: Parents have an *additional* 10 days to request due process to continue "stay put" (i.e., child remains where he or she is during the mediation process).

Additional Changes

- Policies and Procedures: Districts are no longer required to submit policy to ISBE for approval.
- Clarifies responsibilities that are limited to personnel who hold a nursing license: i.e., administration of medication, blood draws, dressing changes, tube feedings, etc.

First reading of the Matteson District 162 Policy #5325 regarding Student Conduct and Potential Consequences, Including Suspension and/or Expulsion, and Related Procedures.

Dr. Davis stated that the District is presenting on first reading Matteson District 162 Policy #5325 regarding Student Conduct and Potential Consequences, Including Suspension and/or

Regular Session

June 21, 2016

Page 6

Expulsion, and Related Procedures. She noted that Mr. Robert Hall, the attorney for the District, will make a presentation to the Board on Policy #5325 at the July 19, 2016 Board meeting.

First reading of the following Business and Finance Policies.

- Policy 3100: Fiscal and Business Management
- Policy 3190: Revenue and Investments
- Policy 3225: Waiver of Student Fees
- Policy 3227: Insufficient Fund Checks and Debt Recovery
- Policy 3245: Activity Funds
- Policy 3250: Incurring Debt
- Policy 3331: Payment Procedures
- Policy 3332: Purchases and Contracts
- Policy 3334: Use of Credit and Procurement Cards
- Policy 3430: Accounting and Audits
- Policy 3550: Identity Protection
- Policy 3620: Free and Reduced-Price Food Services
- Policy 3700: Insurance Management

Dr. Davis also stated that the District is presenting on first reading several business and finance policies. She noted that Mr. Craig Englert, assistant superintendent for business services, will make a presentation to the Board on these 13 policies at the July 19, 2016 Board meeting.

Annual Business

Approve the designation of the Assistant Superintendent for Business Services/C.S.B.O. to develop the 2016–2017 budget in tentative form including revenues and expenditures that are anticipated during the fiscal year and a statement of estimated cash expected to be on hand at the beginning of the fiscal year.

Mr. Craig Englert addressed the Board of Education, stating that the Board's authorization for him to prepare the tentative 2016–2017 budget is a routine matter, submitted for Board approval, annually.

Regular Session

June 21, 2016

Page 7

Approve the resolution authorizing the transfer of \$700,000 from the Transportation Fund to the Educational Fund and \$1,300,000 from the Transportation Fund to the Operations and Maintenance Fund.

During the Public Hearing, Mr. Craig Englert presented a brief overview of the proposed transfer of \$700,000 from the District's Transportation Fund to its Educational Fund and the transfer of \$1,300,000 from the District's Transportation Fund to its Operations and Maintenance Fund. Mr. Englert stated that the proposed transfer of funds is a routine, "pro forma" measure to create a balanced budget. He further stated that the Illinois School Code permits districts to make a one-time transfer of funds per year.

Approve the Treasurer's Bond for Craig Englert, District Treasurer.

Mr. Englert commented that this is a routine housekeeping matter.

Approve the B.M.O. Harris Bank and Illinois School District Liquid Asset Fund as depositories for District 162 funds for the 2016-2017 school year.

Mr. Englert commented that this is a routine housekeeping matter.

Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated June 21, 2016, in the amount of \$1,216,940.09.

Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of \$69,131.55.

Financial Statement – The May 2016 Financial Statement is presented for review.

Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated July 15, 2016, and July 29, 2016, including all bills for payroll deductions and contributions by the school district.

Regular Session

June 21, 2016

Page 8

Gifts and Donations

Nothing at this time.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Murphy

Gordon

McCray

Simpkins

Rodman McCray

SUPERINTENDENT'S REPORT

Lead Testing

Dr. Davis reported that the District is testing each of the District's schools for lead levels in the drinking water. She noted that the District is testing as a precaution, and that, so far, two schools—Matteson School and Huth Middle School—have been tested. Both schools tested negative for lead. Dr. Davis stated that the *Chicago Tribune* inquired about the possibility of lead contamination in District 162's schools. Dr. Davis said that the money spent on lead testing is "money well spent."

Technology Updates

Mr. Daniel Evans, director of technology, addressed the Board of Education regarding the technology upgrades planned District-wide. Mr. Evans reported the following:

- District and school websites are currently under construction. Websites will go live on August 1, 2016.
- The wireless project is currently underway. Access points and cabling at Matteson School, Huth Middle School, Illinois School, and Arcadia School are in place.
- Indiana School, Richton Square School, and Sauk School will be completed by June 30, 2016.
- All new teacher laptops have been imaged and are ready to be distributed.
- Laptops will be distributed on August 8, 9, and 10 during training.

Regular Session

June 21, 2016

Page 9

Mr. Evans reported that the technology department is on track to complete the wiring process by the end of the month. He also reported that with the help of summer interns, the technology department has completed the teacher laptop project. Mr. Evans said that the technology team is making “tremendous progress,” and that he is proud of the department, as a whole.

Dr. Davis stated that she is “extremely happy” with Mr. Evans’ work and the leadership that he has brought to the District. Dr. Davis remarked that the District’s technology is stable and that its technology infrastructure is strong and state of the art.

Rainbow PUSH

Dr. Davis stated that she was invited to speak at Rainbow PUSH on Monday, June 27, on the topic of parent involvement. She noted that Presumptive Democratic Nominee Hillary Clinton, will be the keynote speaker at the event. She said that District 162 and Southland College Prep administrators as well as several Southland interns will accompany her to the event.

LEGISLATION

Nothing at this time.

NEW BUSINESS

The Board will consider approval of the one-year agreement with the Support Personnel-Matteson Education Association for the 2016–2017 school year.

Mrs. Gordon moved, seconded by Mr. Simpkins, to approve the one-year agreement with Support Personnel-Matteson Education Association for the 2016–2017 school year.

Dr. Davis explained that due to budget and funding concerns, the District and the Support Personnel-Matteson Education Association (SP-MEA) agreed to only a one-year contract.

Dr. Davis complimented the SP-MEA’s negotiation team, stating that they were professional and negotiated in good faith. She noted that the District’s offer to the SP-MEA was

Regular Session

June 21, 2016

Page 10

well-received. Dr. Davis further remarked that the contract was fair to both the support union and the District. Dr. Davis thanked Mr. Englert for his support throughout the negotiation process. She also thanked Ms. LaShanna Fulwiley, president of the SP-MEA, for her contributions to the negotiations.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Murphy

Gordon

McCray

Simpkins

Rodman McCray

The motions presented as Items B., C., and D. were consolidated and heard as one motion. Mr. Englert addressed the Board regarding these agenda items. He noted that the District will be leasing instead of purchasing the new technology through a levy specifically designated for technology, and as a result, the District will not have to use general education funds to pay for the upgrades. Mr. Englert stated that the District received a lease rate of just under three percent. He noted that the student laptops have a useful life of three years. Mr. Englert said that because the laptop carts have a longer useful life, the District is purchasing instead of leasing them.

Mrs. Rodman McCray thanked Mr. Englert and the technology department for their work on the technology upgrades. She noted that their technology improvements will “keep the District on the cutting edge.”

The Board will consider approval of the lease agreements with American Capital Leasing for the five-year capital lease of 190 Dell Latitude laptops and wireless equipment.

Regular Session

June 21, 2016

Page 11

Mrs. McCray moved, seconded by Mr. Simpkins, to approve the lease agreements with American Capital Leasing for the five-year capital lease of 190 Dell Latitude laptops and wireless equipment.

The Board will consider approval of the lease agreements with American Capital Leasing for the three-year operating lease of 650 Dell Latitude 3350 computers.

Mrs. McCray moved, seconded by Mr. Simpkins, to approve the lease agreements with American Capital Leasing for the three-year operating lease of 650 Dell Latitude 3350 computers.

The Board will consider the purchase of 21 rechargeable mobile laptop carts.

Mrs. McCray moved, seconded by Mr. Simpkins, to approve the purchase of 21 rechargeable mobile laptop carts.

The motions carried by a unanimous roll call vote:

YES

NO

Bean

Murphy

Gordon

McCray

Simpkins

Rodman McCray

OLD BUSINESS

Nothing at this time.

BOARD MEMBER ISSUES/REPORT

Nothing at this time.

Regular Session

June 21, 2016

Page 12

AUDIENCE TO VISITORS

Mrs. Amanda Godin, co-president of the Matteson Education Association (MEA), thanked the Board of Education and Dr. Davis for the successful negotiation of teacher contracts. She said that everyone involved in the negotiation process considered the best interests of the students and the District, as a whole. Mrs. Godin also stated that the teachers are very happy with the new technology upgrades that the District is implementing in the schools.

EXECUTIVE SESSION

Mr. Bean moved, seconded by Mr. Murphy, that the Board go into executive session to consider information regarding student discipline cases and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments, or investment contracts.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Murphy

Gordon

McCray

Simpkins

Rodman McCray

The Board entered Executive Session at 7:12 p.m.

The Board returned to Open Session at 8:41 p.m.

Regular Session

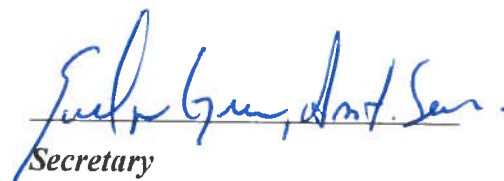
June 21, 2016

Page 13

ADJOURNMENT

Mrs. Rodman McCray adjourned the meeting at 8:42 p.m.


President


Secretary