MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
January 17, 2017

"We take the hopes and dreams of the community and turn them into reality!"

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. Illinois School Science Fair, 6:30 p.m.–7:45 p.m., January 19, 2017
B. Illinois School Pajama Movie Night, 6:30 p.m.–8:30 p.m., January 20, 2017
C. End of Second Quarter, January 20, 2017
D. District Spelling Bee at Freedom Hall, 6:30 p.m., January 24, 2017
E. Matteson School Moms’ Day, 9:00 a.m.–10:30 a.m., January 26, 2017
F. Report Card Day, January 27, 2017
G. Huth Middle School 1st Semester Awards Assembly, February 3, 2017
H. Huth Middle School Second Quarter Straight A Awards Luncheon, 12:00 p.m., February 3, 2017
I. Illinois School 1st Semester Awards Ceremony, February 3, 2017
J. Indiana School 1st Semester Awards Ceremony, February 3, 2017
K. Sauk School Straight A Luncheon, February 3, 2017
L. Sauk School 1st Semester Awards Ceremony, February 3, 2017
M. Richton Square School Nurturing Our Children Workshop, 4:00 p.m.–5:00 p.m., February 15, 2017
N. Matteson School/Richton Square School/Sauk School PTO Family Dance, 6:00 p.m.–7:00 p.m., February 16, 2017
O. Parent-Teacher Conferences, No School, 8:00 a.m.–2:00 p.m., February 17, 2017
P. Illinois School Sweetheart Dance, 6:00 p.m.–9:00 p.m., February 17, 2017
Q. President’s Day, No School, February 20, 2017
R. Board of Education Meeting, 6:30 p.m., February 21, 2017
S. Mid-Quarter Report Week, February 21–24, 2017
T. Huth Middle School Black History Month Program, February 23, 2017
U. Illinois School Black History Month Assembly, February 24, 2017
V. Indiana School Black History Month Assembly, February 24, 2017
W. Matteson School Black History Program, February 28, 2017

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda
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A. Minutes
   1. Regular Session, December 20, 2016
   2. Executive Session, December 20, 2016, and declare them closed.

B. Personnel
   1. Employment
      a. Approve the employment of Caitlin Kosteck, teacher at Illinois School, effective January 9, 2017.

   2. Retirements/Resignations
      a. Approve the intent to retire for Sharon Cruikshank, media specialist at Arcadia School, effective at the end of the 2016–2017 school year.
      b. Approve the resignation of Melanie Helfrich, teacher at Sauk School, effective January 6, 2017.
      c. Approve the resignation of Dennis Pieper, teacher at Illinois School, effective at the end of the 2016–2017 school year.

C. Policy Matters

D. Annual Business

E. Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated January 17, 2017, in the amount of $997,792.75.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $42,464.13.

G. Financial Statement – The December 2016 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated February 15, 2017, and February 28, 2017, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

   END OF CONSENT AGENDA

VI. Superintendent’s Report
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VII. Legislation

VIII. New Business
A. The Board will consider approval of the 2015–2016 audited financial statements.

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.