MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471

AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
January 17, 2023

“Excellence Is the Expectation.”

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember
2. February 2, 2023 - District 162 Spelling Bee - 6:30pm
3. February 13, 2023 - Quarter 3 Mid Quarter Progress Reports
4. February 20, 2023 - No School - Presidents Day
5. February 21, 2023 - Matteson School District 162 Board Meeting- 6:30pm
6. February 23, 2023 - Southland College Prep Black History Program at Governors State University- 7pm
7. February 27, 2023 - Rich Township Joint Black History Program at Governors State University- 7pm
8. March 1, 2023 - United Negro College Fund in Partnership with the Superintendent’s Commission Dinner- 5:30pm

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes
   Regular Session, December 19, 2022

B. Personnel
   1. Employment
      a. Approve the employment of Tamia Polk, Learning Loss Tutor at Richton Square, effective January 5, 2023.

      b. Approve the employment of Linda Johnson, Custodian at Sauk, effective December 27, 2022.
c. Approve the employment of Pearlie McClelland, Lunchroom Supervisor at Illinois, effective January 5, 2023.

d. Approve the employment of TaLynna Hardy, Paraprofessional at Arcadia, effective January 9, 2023.

2. Resignations/Retirements

a. Acknowledgement of the resignation without 30 days’ written notice and without the concurrence of the Board of Melanie O’Connell, Teacher at Illinois, effective January 6, 2023, with liquidated damages charged to the teacher in the amount of 4% of her 2022-2023 contracted salary or the amount available to be withheld from her final 2022-2023 paycheck, whichever is less, in accordance with Section 13 of the teacher’s contract.

b. Approve the intent to retire of Joe Gulvas, District Wide Warehouse/Receiving, effective May 1, 2023.

3. Leaves

a. Approve the maternity leave, under FMLA, of Alyssa Hefner, Custodian, effective February 20, 2023 through April 3, 2023.

b. Approve the medical leave, under FMLA, of Mia Calloway, Cadre Substitute at Indiana, effective December 30, 2022 for up to twelve weeks.

c. Approve the intermittent leave, under FMLA, of Suzanne Riley, Reading Specialist at Matteson, effective January 9, 2023 for up to sixty days.

d. Approve the childrearing leave of Hannah Mata, Teacher at Sauk, effective February 2, 2023 until the end of the school year.

4. Contracts

a. Approve the consulting agreement with Hemlock Collaborative, LLC to provide grant writing assistance.

b. Approve the contract with PMA Financial Advisory Services.
c. Approve the contract with Skyward for data hosting.
d. Approve the contract with Facility Engineering Associates, P.C., for building security assessments.

C. Policy Matters

D. Annual Business

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated January 17, 2023.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $6,482.05.

G. Financial Statement – The December 2022 Financial Statement is presented for review.


I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business

A. The board will consider approval of ‘Schedule M’ to the Master Lease Agreement with American Capital Leasing for the 5-year lease of 125, 75” SMART boards, to be installed throughout the district.

B. The board will consider awarding the bid for Asphalt Paving and Site Utilities to Abbey Paving in the amount of $558,205.00.

C. The board will consider awarding the bid for Masonry to Midwest Masonry in the amount of $384,500.00.
D. The board will consider awarding the bid for Roofing to Crowther Roofing and Sheet Metal, Inc. in the amount of $547,200.00.

E. The board will consider awarding the bid for Carpentry and General Works to Bear Construction in the amount of $2,029,000.00.

F. The board will consider awarding the bid for Fire Protection to Nelson Fire Protection in the amount of $114,535.00.

G. The board will consider awarding the bid for Mechanical/HVAC to Crowther Sheet Metal and Roofing in the amount of $868,000.

H. The board will consider awarding the bid for Plumbing to JB Contracting in the amount of $491,700.00.

I. The board will consider awarding the bid for Electrical to Meany Inc. in the amount of $1,415,000.00.

IX. Old Business

X. Board Members Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708)748-0100, extension 4122.