MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
October 18, 2022
“Excellence Is the Expectation.”

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

**Dates to Remember**

1. October 19, 2022 - COVID Clinic (Booster\Vaccinations),
   10:00am - 2:00pm
2. October 21, 2022 - End of 1st Quarter
3. October 26, 2022 - COVID Clinic (Booster\Vaccinations),
   10:00am - 2:00pm
4. October 26, 2022 - National Pumpkin Day
6. November 2, 2022 - COVID Clinic
   (Booster\Vaccinations), 10:00am - 2:00pm
7. November 8, 2022 - Election Day - No School
8. November 11, 2022 - Veteran’s Day - No School
9. November 9, 2022 - COVID Clinic
   (Booster\Vaccinations), 10:00am - 2:00pm
10. November 15, 2022 - District 162 Board Meeting - 6:30pm

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes
   1. **Public Hearing on 2022-2023 Proposed Budget,**
      September 20, 2022
   2. **Public Hearing Concerning the Intent of the Board of**
      **Education of Matteson School District 162, Cook County,**
      **Illinois, to sell $5,000,000 Working Cash Fund Bonds,**
      September 20, 2022
   3. **Regular Session, September 20, 2022**
   4. **Executive Session, September 20, 2022**

B. Personnel
   1. **Employment**
a. Approve the employment of Jasmine Brown, Cadre at Matteson School, effective September 20, 2022

b. Approve the employment of Baleria Camargo, Custodian at Illinois School, effective August 30, 2022.

c. Approve the employment of Lisa Ivy, Food Service Assistant at Huth, effective September 20, 2022.

d. Approve the employment of Savana Bartkowiak, Lunchroom Supervisor at Illinois School, effective September 26, 2022.

e. Approve the employment of Lupita Campos, Lunchroom Supervisor at Illinois School, effective September 29, 2022.

f. Approve the employment of Lorena Martinez, Custodian at Huth Middle School, effective September 9, 2022.

g. Approve the employment of Desiree Lavin, School Board Secretary, effective October 10, 2022

2. Resignations/Retirements

a. Approve the intent to retire of Luann Parduhn, Teacher at Arcadia School, effective at the end of the 2022-2023 school year.

b. Approve the intent to retire of Kathy Carroll, Teacher at Arcadia School, effective at the end of the 2023-2024 school year.

c. Approve the intent to retire of Lynn Hansen, Teacher at Arcadia School, effective at the end of the 2023-2024 school year.

d. Approve the resignation of Felesha Thompson, Custodian at Sauk School, effective September 20, 2022.

e. Approve the resignation of Tarra Taylor, Teacher at Huth Middle School, effective September 18, 2022.
f. Approve the resignation of Catresa Travis, Cadre Substitute at Illinois School, effective October 5, 2022.

3. Leaves

a. Approve the maternity leave, under FMLA, of Melissa Cundari, Teacher at Arcadia School, effective January 15, 2023 through April 5, 2023.

b. Approve the leave of absence, under FMLA, of Denise Hines, Teacher at Huth Middle School, effective September 14, 2022 for up to twelve weeks.

c. Approve the leave of absence, under FMLA, of Barb Marsh, SSA at Huth Middle School, effective October 17, 2022 for up to twelve weeks.

4. Contracts

a. Approve the contract with Martha Banevich, Teacher, (not to exceed 120 days of service) at Illinois School effective August 18, 2022 through June 2, 2023.

b. Approve the contract with PowerSchool for student registration.

c. Approve the contract with Dell for the purchase of network servers for the price of $49,632.46.

C. Policy Matters

D. Annual Business

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated October 18, 2022.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $16,312.01.

G. Financial Statement – The September 2022 Financial Statement is presented for review.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business

A. The Board will consider approval of the Resolution directing the transfer of funds from the working cash fund of the District to the bond and interest, educational, operations and maintenance and IMRF funds of the District in anticipation of the collection of taxes levied by the District for such purposes for levy year 2021, such moneys so transferred to be reimbursed from such taxes upon collection.

B. The Board will consider the award of the bid for roof demolition at 4645 Sauk Trail to Crowther Roofing and Sheet Metal, Inc., the lowest responsible bidder in the amount of $88,100.

C. The Board will consider the award of the bid for metal roof deck demolition at 4645 Sauk Trail to Johler Demolition, Inc., the lowest responsible bidder in the amount of $86,500.

D. The Board will consider the award of the bid for a new temporary roof at 4645 Sauk Trail to Crowther Roofing and Sheet Metal, Inc., the lowest responsible bidder in the amount of $168,200.

E. The Board will consider the award of the bid for a new metal roof deck at 4645 Sauk Trail to Mechanical & Industrial Steel Services, Inc., the lowest responsible bidder in the amount of $199,240.

F. The Board will consider rejecting all bids for electrical temporary power at 4645 Sauk Trail.

IX. Old Business

A. The Board will consider approval of the Resolution providing for the issue of not to exceed $5,000,000 General Obligation Limited Tax School Bonds, Series 2022, of the District for the purpose of increasing the Working Cash Fund of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.
X. Board Members Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708)748-0100, extension 4122.