MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
December 20, 2016

"We take the hopes and dreams of the community and turn them into reality!"

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules
Dates to Remember:
A. Matteson District 162 Holiday Concert at Governors State University,
   7:00 p.m., December 21, 2016
C. Classes Resume, January 9, 2017
D. Huth Middle School Science Fair, 6:00 p.m., January 12, 2017
E. Martin Luther King Jr. Day, No School, January 16, 2017
F. Board of Education Meeting, 6:30 p.m., January 17, 2017
G. Illinois School Science Fair, 6:30 p.m.–7:45 p.m., January 19, 2017
H. Illinois School Pajama Movie Night, 6:30 p.m.–8:30 p.m., January 20, 2017
I. End of Second Quarter, January 20, 2017
J. District Spelling Bee at Freedom Hall, 6:30 p.m., January 24, 2017
K. Matteson School Moms’ Day, 9:00 a.m.–10:30 a.m., January 26, 2017
L. Report Card Day, January 27, 2017

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes
   1. Regular Session, November 15, 2016

B. Personnel
   1. Employment
      a. Approve the employment of Monica Fountain, Director of

      b. Approve the employment of Elia Alcantar, custodian at Huth Middle
         School, effective November 9, 2016.
c. Approve the employment of Courtney Stevenson, paraprofessional at Richton Square School, effective November 28, 2016.

d. Approve the employment of Kaitlyn Van Kuiken, paraprofessional at Richton Square School, effective November 28, 2016.

e. Approve the employment of Sandra Banger, administrator, effective November 28, 2016, through June 30, 2017.

f. Approve the employment of Erik Newman, teacher at Huth Middle School, effective November 28, 2016.

g. Approve the employment of Jessica Weinbrecht, paraprofessional at Richton Square School, effective December 12, 2016.

h. Approve the employment of Nicole Paver, teacher at Richton Square School, effective December 5, 2016.

i. Approve the employment of Litonya Gant, teacher at Richton Square School, effective December 19, 2016.

j. Approve the employment of Krista Zinsmeister, teacher at Richton Square School, effective December 5, 2016.

k. Approve the employment of Tiffany Fincher, parent educator at Richton Square School, effective December 5, 2016.

l. Approve the employment of Danielle Payne, teacher at Richton Square School, effective December 5, 2016.

m. Approve the employment of Melinda Schumann, instructional coach at Richton Square School, effective December 5, 2016.

n. Approve the employment of Justine Kavanagh, teacher at Richton Square School, effective January 9, 2017.

o. Approve the employment of Diane Andrasco, paraprofessional at Richton Square School, effective December 12, 2016.

p. Approve the employment of Juana Zarate, custodian at Indiana School, effective December 8, 2016.
2. **Resignations**
   a. Approve the resignation of Elvira Castillo, custodian at Indiana School, effective November 5, 2016.
   b. Approve the resignation of Jennifer Green, District custodian, effective November 9, 2016.
   c. Approve the resignation of Susana Roa Maya, custodian at Indiana School, effective November 22, 2016.
   d. Approve the resignation of Kevin Green, District custodian, effective December 13, 2016.
   e. Approve the resignation of Marcell Morris, custodian at Richton Square School, effective December 13, 2016.

C. Policy Matters

D. Annual Business
   1. Approve the addendum to the Preferred Meals Contract.

E. Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated December 20, 2016, in the amount of $1,175,172.01.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $21,693.83.


H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated January 13, 2017, and January 30, 2017, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation
VIII. New Business
A. The Board will consider approval of the 2016 Tax Levy Resolution.
B. The Board will consider approval of the Resolution to Levy 2016 Taxes for Certain Purposes.
C. The Board will consider approval of the Resolution to Instruct the County Clerk on How to Apportion 2016 Tax Levy Extension Reductions.

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Executive Session-The Board will go into Executive Session to consider pending, probable, or imminent litigation, information regarding a student discipline case and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments or investment contracts. 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9).

XIII. Action will be taken following Executive Session.

XIV. Open Session-The Board will consider approval of the Agreement with the IRS Regarding Bond Investments.

XV. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.