I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

**Dates to Remember**
1. December 21, 2022 Richton Square Winter Program 9:00am - 10:00am
2. December 21, 2022 Richton Square Winter Program 12:15pm - 1:00pm
3. December 20, 2022 Matteson\Arcadia Winter Concert Program 7:00pm
5. January 5, 2022- School Resumes
6. January 16, 2022 - No School - Martin Luther King's Birthday
7. January 17, 2022 - Matteson School District 162 Board Meeting 6:30pm

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes
   Regular Session, November 15, 2022
   Public Hearing, November 15, 2022

B. Personnel
   1. Employment
a. Approve the employment of Xavier Gutter, IT Support Analyst, effective November 21, 2022.

b. Approve the employment of Jonai Hill, Cadre Substitute at Arcadia, effective December 13, 2022.

c. Approve the employment of Isaac Shavers, Overnight Security Officer, effective December 7, 2022.

2. Resignations/Retirements

a. Approve the resignation of Taylor Jackson, Lunchroom Supervisor at Richton Square, effective November 11, 2022.

b. Approve the intent to retire of Maria Campos, Teacher at Illinois, effective December 31, 2022.

c. Approve the resignation of Lazaro Diaz, Maintenance at District Office, effective December 23, 2022.

3. Leaves

a. Approve the medical leave, under FMLA, of Valerie Churchill, Paraprofessional at Richton Square, effective November 28, 2022 through February 3, 2023.

b. Approve the medical leave of Valerie Churchill, Paraprofessional at Richton Square, effective February 4, 2023 through June 2, 2023.

c. Approve the medical leave, under FMLA, of Paula Eckberg, FSA at Matteson, effective November 9, 2022 through February 15, 2023.

d. Approve the medical leave, under FMLA, of Amy Boyle, Teacher at Matteson, effective February 9, 2023 through February 23, 2023.

e. Approve the medical leave, under FMLA, of Erin Smutniak, Teacher at Arcadia, effective January 3, 2023 through March 1, 2023.
4. **Contracts**
   1. The Board will consider the contract with Frank Cooney Company for the purchase of furniture in the amount of $45,566.44 through the National Cooperative Purchasing Alliance (NCPA).

C. **Policy Matters**

D. **Annual Business**

E. **Bill Listing** – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated December 19, 2022.

F. **Imprest Fund Reimbursement** – Authorization to reimburse the District Imprest Fund in the amount of $30,551.74.

G. **Financial Statement** – The December 2022 Financial Statement is presented for review.


I. **Gifts/Donations**

   The Board will consider the acceptance of a donation of $5,000 to Arcadia School in honor of Sharon M. Cruikshank.

**END OF CONSENT AGENDA**

VI. **Superintendent’s Report**

VII. **Legislation**

VIII. **New Business**

A. The Board will consider approval of the fiscal year 2021-2022 audit and financial report.

B. The Board will consider adoption of the Resolution Approving the 2022 Tax Levy.

C. The Board will consider adoption of the Resolution to Instruct the County Clerk how to apportion 2022 Tax Levy Extension Reductions.
D. The Board will consider the Resolution abating the tax hereto levied for the year 2022 to pay the principal of and interest on General Obligation School Bonds (Alternate Revenue Source), Series 2018B, General Obligation School Bonds (Alternate Revenue Source), Series 2019C, General Obligation School Bonds (Alternate Revenue Source), Series 2020A, and General Obligation Refunding School Bonds (Alternate Revenue Source), Series 2020B, of School District Number 162, Cook County, Illinois.

E. The Board will consider awarding Base Bid #2 for a generator to ZonaTherm in the amount of $238,000.00.

IX. Old Business

X. Board Members Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504Coordinator, at (708) 748-0100, extension 4122.