I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

   Dates to Remember:
   A. Sauk School and Illinois School Winter Concert at Governors State University, 7:00 p.m., December 19, 2017
   B. District 162 Winter Concert at Governors State University, 7:00 p.m., December 21, 2017
   C. Winter Break, No School, December 25, 2017–January 5, 2018
   D. Classes Resume, January 8, 2018
   E. Huth Middle School Science Fair, 6:00 p.m., January 11, 2018
   F. Martin Luther King Jr. Day, No School, January 15, 2018
   G. Board of Education Meeting, 6:30 p.m., January 16, 2018
   H. Illinois School Science Fair, 6:30 p.m.—7:45 p.m., January 18, 2018
   I. End of 2nd Quarter, January 19, 2018
   J. District 162 Spelling Bee at Freedom Hall, 6:30 p.m., January 23, 2018
   K. Richton Square School Family Reading Night, 6:00 p.m.—7:00 p.m., January 25, 2018
   L. Report Card Day, January 26, 2018
   M. Illinois School Family Fitness Night, 6:30 p.m.—7:30 p.m., January 26, 2018

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

   A. Minutes
      1. Regular Session, November 21, 2017

   B. Personnel
      1. Employment
b. Approve the employment of Meggan Nichols-Riggins, lunchroom supervisor at Sauk School, effective November 28, 2017.

c. Approve the employment of Patricia Shepard, custodian at the District Office, effective November 28, 2017.

d. Approve the employment of Christopher Franklin, technical services supervisor at the District Office, effective November 27, 2017.

e. Approve the employment of Samantha Grant, secretary at Matteson School, effective December 11, 2017.

f. Approve the employment of Niani Shaw-McCain, paraprofessional at Arcadia School, effective December 18, 2017.

2. Leaves

   a. Approve the maternity leave, under FMLA, of Monica Black, teacher at Matteson School, effective March 29, 2018, through June 4, 2018.

   b. Approve the maternity leave, under FMLA, of Elisa Wilson, teacher at Illinois School, effective March 6, 2018, through June 4, 2018.

   c. Approve the maternity leave of Amanda Elder, teacher at Sauk School, effective January 22, 2018, through March 23, 2018.

   d. Approve the intermittent FMLA leave of Mary Lay, paraprofessional at Richton Square School, effective November 21, 2017, for up to twelve weeks.

   e. Approve the intermittent FMLA leave of Nicholas Ratajczak, teacher at Huth Middle School, effective December 11, 2017, for up to twelve weeks.

   f. Approve the intermittent FMLA leave of Amanda Gunty, teacher at Matteson School, effective December 5, 2017, for up to twelve weeks.

3. Suspensions

   a. Approve the suspension, without pay, of Willard Chaney, custodian, effective December 6, 2017, through December 19, 2017.

   b. Approve the suspension, without pay, of Henrietta Nutall, paraprofessional, effective December 1, 2017, through December 19, 2017.
4. **Terminations**
   a. Approve the termination of Willard Chaney, custodian, effective December 19, 2017.
   
   b. Approve the termination of Henrietta Nutall, paraprofessional, effective December 19, 2017.

5. **Resignations**
   a. Approve the resignation of Sharron Jimerson, lunchroom supervisor at Arcadia School, effective November 27, 2017.
   
   b. Approve the resignation of Antonia Fratto, paraprofessional at Sauk School, effective December 11, 2017.

C. **Policy Matters**

D. **Annual Business**

E. **Bill Listing** – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated December 19, 2017, in the amount of $1,024,978.20.

F. **Imprest Fund Reimbursement** – Authorization to reimburse the District Imprest Fund in the amount of $17,020.71.

G. **Financial Statement** – The November 2017 Financial Statement is presented for review.

H. **Payroll Vouchers** – Authorization for the District Treasurer to sign the payrolls dated January 12, 2018, and January 30, 2018, including all bills for payroll deductions and contributions by the school district.

I. **Gifts/Donations**

   **END OF CONSENT AGENDA**

VI. **Superintendent’s Report**

VII. **Legislation**
VIII. New Business
   A. The Board will consider approval of the Resolution authorizing the issuance of General Obligation School Bonds (Alternate Revenue Source) in an aggregate principal amount not to exceed $2,200,000 for the purpose of altering, repairing, equipping and improving the site of a District building currently being leased to Southland College Prep Charter High School.

IX. Old Business
   A. The Board will consider adoption of the 2017 Final Property Tax Levy.

   B. The Board will consider approval of the Resolution to Levy 2017 Taxes for Certain Purposes.

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.