

**BOARD OF EDUCATION
SCHOOL DISTRICT 162
COOK COUNTY
RICHTON PARK, IL 60471
March 15, 2016**

“We take the dreams and hopes of our children and give them wings.”

REGULAR SESSION

Convened: 6:31 p.m.

Adjourned: 6:57 p.m.

BOARD MEMBERS PRESENT: Alicia Rodman McCray, President; Ron Bean, Vice President (arrived at 6:45 p.m.); Evelyn Green; Karen McCray; Sandi Gordon; Felix Simpkins

BOARD MEMBERS ABSENT: Kevin Murphy, Secretary

OTHERS PRESENT: Dr. Blondean Y. Davis, Doug Hamilton, Daniel Evans, Earnestine Foster, Mark Walczak, Craig Englert, Linda Disney, Latunja O. Williams, Lara Reznick, Lorrie Clayton, Debbie Szczecina, Jessica Washington

MINUTES OF THE MEETING

Mrs. Rodman McCray called the regular session to order at 6:31 p.m. and noted that there was a quorum. Mrs. Rodman McCray directed the Board secretary to make a roll call notation. Mr. Bean arrived at 6:45 p.m., after the roll call and the vote on the Consent Agenda.

DATES TO REMEMBER

Dr. Davis reviewed the “Dates to Remember.” Dr. Davis reported that the District has until March 30, 2016, to complete PARCC testing.

Regular Session

March 15, 2016

Page 2

AUDIENCE TO VISITORS PERTAINING TO AGENDA ITEMS ONLY

Nothing at this time.

CONSENT AGENDA

Mrs. Green moved, seconded by Mrs. Gordon to approve the Consent Agenda dated March 16, 2016, and every item contained therein:

Dr. Davis commented on several personnel-related items included on the Consent Agenda. She stated that all of the District's principals remain intact for the upcoming 2016-2017 school year. She noted that there will be one change at the assistant principal level. Dr. Davis said that the cabinet-level administrators will also remain unchanged. She remarked that the continuity of the District's administrative staff is its strength.

Dr. Davis stated that the District will non-renew its paraprofessional staff with under 10 years of service. She noted that the non-renewal of the paraprofessional staff occurs annually, and is not a reflection on their performance. She further noted that the paraprofessionals will be re-hired, as students who require their services re-enroll. Dr. Davis stated that she anticipates bringing back most, if not all, of the paraprofessionals, but that, ultimately, their rehiring must be based on need.

Dr. Davis stated that the Illinois School Code requires the District to notify staff by April 1st if they are not going to be renewed.

Minutes

Regular Session, February 16, 2016

Executive Session, February 16, 2016, and declare them closed.

Regular Session

March 15, 2016

Page 3

Personnel

Employment

Approve the employment of Sharon Fox, paraprofessional at Richton Square School, effective March 14, 2016.

Administrative Contracts

Approve the employment contract of Brenda Calvin as Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Dr. Carl Cogar as Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Dr. Camilla Covington as Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Linda Disney as Assistant Director of Special Education, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Deborah Duskey as Director of Special Education, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Craig Englert as Assistant Superintendent of Business Services/C.S.B.O., pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Earnestine Foster as Assistant Superintendent (.5), pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Michael Gettings as Dean of Students, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Cory Gold as Assistant Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Dr. Douglas Hamilton as Associate Superintendent (.5), pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Regular Session

March 15, 2016

Page 4

Approve the employment contract of Gail Hartsough as Assistant Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Stephanie Healy as Assistant Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of William Howard as Assistant Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Narishea Parham as Assistant Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Sheloanda Porche-Box as Special Education Coordinator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Pamela Powell as Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Patricia Ransford as Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Joanne Ross as Assistant Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Dr. David Rupert as Coordinator of Academic Support, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Lee Stanton as Associate Superintendent (.5), pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Dr. Jason Streeter as Assistant Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Robert Tomic as Principal, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approve the employment contract of Mark Walczak as Director Buildings and Grounds, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Regular Session

March 15, 2016

Page 5

Approve the employment contract of Dr. Latunja Williams as Director of Mathematics, pursuant to the terms of an employment agreement to be entered on behalf of the parties.
Approve the employment contract of Yvonne Williams as Chief Special Education Officer (.5), pursuant to the terms of an employment agreement to be entered on behalf of the parties.
Approve the employment contract of Michael Zagar as Assistant Business Manager, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

Approval of the Resolution Regarding Notice and Dismissal of Final Year Probationary Certificated Administrator

Approval of the Resolution authorizing notice and dismissal of final year probationary certificated administrator Derek Alexander pursuant to 105 ILCS 5/24-11.

Support Personnel Honorable Dismissal

Approval of the Resolution authorizing notice and honorable dismissal of certain educational support personnel.

Tracie Stephens, Paraprofessional
Cherry Bennett, Paraprofessional
Tamela Archer, Paraprofessional
Cassandra Gathings, Paraprofessional
Valerie Churchill, Paraprofessional
Farrah Baig, Paraprofessional
Lisa Thompson, Paraprofessional
Michael Smith, Paraprofessional
Wendy Patrick, Paraprofessional
Lisa Green, Paraprofessional
Deana Laster, Paraprofessional
Sharon Fox, Paraprofessional

Dismissal and Non-Renewal of First, Second and Third Year Probationary Teachers

Approval of the Resolution authorizing notice and dismissal of first, second and third year probationary teachers.

Regular Session

March 15, 2016

Page 6

Elizabeth Bern
Michelle Dixon
Nekeya Goldstone-Moore
Chris Harris
Janice Quinn
Dominique Watson

Leaves

Approve the change in dates of the leave of absence, under FMLA, for Denise Taylor, teacher at Illinois School, from January 4, 2016, through March 28, 2016, to the new effective date starting February 29, 2016, and continuing on an intermittent basis.

Approve the change in the dates of maternity leave, under FMLA, for Alicia Kuiper, teacher at Illinois School, from April 4, 2016, through May 15, 2016, to a new effective date of February 29, 2016, through May 27, 2016.

Approve the extension of the unpaid leave of absence for William Wells, custodian, from the end date of February 29, 2016, to the new end date of May 30, 2016.

Retirements/Resignations

Approve the intent to retire of Carol Kester, teacher at Richton Square School, effective June 6, 2016.

Approve the intent to retire of Kathleen LaChata, paraprofessional at Matteson School, effective at the end of the 2015–2016 school year.

Approval of acknowledgement that the Board has accepted the resignations of the following administrative employees, effective June 30, 2016:

Corey Levy

Daryll Lacey

Approve the resignation of Natalie Bumpers, assistant principal of Indiana School, effective June 30, 2016.

Approve the resignation of Excell Wilson, custodian at Indiana School, effective February 19, 2016.

Approve the resignation of Samuel Popejoy, teacher at Huth Middle School, effective June 6, 2016.

Regular Session

March 15, 2016

Page 7

Policy Matters

Nothing at this time.

Annual Business

Approval of the Surety Bond related to the 2011 Working Cash Fund Bonds.

Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated March 15, 2016, in the amount of \$1,234,687.12.

Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of \$19,602.93.

Financial Statement – The February 2016 Financial Statement is presented for review.

Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated April 15, 2016, and April 29, 2016, including all bills for payroll deductions and contributions by the school district.

Gifts and Donations

Nothing at this time.

The motion carried by a unanimous roll call vote:

YES

NO

Green

Gordon

Simpkins

McCray

Rodman McCray

Regular Session

March 15, 2016

Page 8

SUPERINTENDENT'S REPORT

Enrollment

Dr. Davis presented an overview of the District's enrollment from February 11, 2016, through March 11, 2016:

Membership February 11, 2016	
School	Total
Arcadia	458
Huth	566*
Illinois	403
Indiana	373
Matteson	353
Richton Square	252
Sauk	374
Out-of-District	49*
SD 162 Total	2,828

Membership March 11, 2016	
School	Total
Arcadia	460
Huth	559
Illinois	403
Indiana	373*
Matteson	354
Richton Square	252
Sauk	372
Out-of-District	50
SD 162 Total	2,823

*Data from PowerSchool

Regular Session

March 15, 2016

Page 9

Changes in Membership from February 11, 2016, to March 11, 2016

Schools	2/11/16	3/11/16	+/-	Explanation
Arcadia	458	460	+2	Gained one student each in kindergarten and 1st grade
Huth	566*	559	-7	Lost four students in 7th grade and three students in 8th grade
Illinois	403	403	0	Lost one student in 3rd grade; gained one student in 7th grade
Indiana	373	373*	0	Lost one student in 5th grade; gained one student in 4th grade
Matteson	353	354	+1	Gained one student in 2nd grade
Richton Square	252	252	0	Lost one student in kindergarten; gained one student in prekindergarten
Sauk	374	372	-2	Lost one student in 4th grade and two students in 6th grade; gained one student in 5th grade
Out-of-District	49*	50	+1	Lost one student each in 2nd grade and 6th grade; gained one student in kindergarten and 2 students in 3rd grade
SD 162 Total	2,828	2,823	-5	

*Data from PowerSchool

Dr. Davis commented that there was a small decrease in the District's enrollment between February 2016 and March 2016. She stated that the District's enrollment projections indicate that there will be a decrease of approximately 75 students next year. Dr. Davis stated that she expects enrollment to "bottom out" in the next two years. She stated that the District may begin to see some growth in enrollment within that two-year time frame. She also stated that the District did not experience the increase in students that it usually does after the Christmas break. Dr. Davis said that the cost of conducting residency verifications is approximately \$17,000. She noted that due to the expense, the District will conduct residency verifications every other year.

Grants and Awards

Dr. Davis reported that two District staff members received Illinois Bio-diversity grants from the Illinois Department of Natural Resources:

Regular Session

March 15, 2016

Page 10

Purpose	Recipient	School	Award
Bio-diversity Field Trip	Amie Leib	Huth Middle School	\$843
Bio-diversity Field Trip	Amanda Godin	Indiana School	\$704

Miscellaneous

Dr. Davis commented that Paul Caulfield, science teacher at Huth Middle School, will be retiring at the end of the 2015–16 school year. She stated that five of his Huth students participated in the state science fair. Dr. Davis noted that Mr. Caulfield may continue to conduct workshops and trainings for the District after he retires.

Dr. Davis announced that the District will be transitioning to a new, more technologically advanced school communication system. She noted that the District has used Edline for the past eight years, but that it is no longer capable of meeting the needs of the District. Dr. Davis said that Mr. Evans will make a presentation on the new system at the April 2016 Board meeting.

LEGISLATION

Nothing at this time.

NEW BUSINESS

The Board will consider approval of the contract with PTL Landscaping (the lowest responsible bidder) for the District's landscaping maintenance services for the period April 1, 2016–November 30, 2016. at a cost of \$46,240.00.

Mrs. McCray moved, seconded by Mrs. Gordon, to approve the contract with PTL Landscaping (the lowest responsible bidder) for the District's landscaping maintenance services for the period April 1, 2016–November 30, 2016, at a cost of \$46,240.00.

Mr. Craig Englert, assistant superintendent of business services, stated that the District advertised for bids to perform landscaping maintenance for all of its properties for the period

Regular Session

March 15, 2016

Page 11

April 1, 2016–November 30, 2016, with the option to renew for two additional years. Mr. Englert further stated that four companies submitted bids; he noted that the company submitting the lowest bid failed to include a bid bond with its bid (a requirement of the bid specification), which resulted in the disqualification of the bid. Mr. Englert recommended that the Board award the contract to the company that was the next lowest bidder, PTL Landscaping. Mr. Englert noted that PTL Landscaping's bid is \$46,240.00. He further noted that PTL Landscaping has performed landscaping services for the District over the past several years, and that the District has not had any significant problems with the company. Mr. Englert stated that the District will save approximately \$20,000 on landscaping this year.

Mrs. McCray asked for clarification about the bond process.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Gordon

Simpkins

McCray

Rodman McCray

The Board will consider approval of the one-year contract renewal with Preferred Meal Systems for student meals and milk for the period August 1, 2016–July 31, 2017, as stated in the renewal agreement.

Mr. Simpkins moved, seconded by Mrs. Green, to approve the one-year contract renewal with Preferred Meal Systems for student meals and milk for the period August 1, 2016–July 31, 2017, as stated in the renewal agreement.

Mr. Englert explained that the District is permitted to extend its contract with Preferred Meal

Regular Session

March 15, 2016

Page 12

Systems provided that the vendor does not increase its prices above the Consumer Price Index (CPI), which is 2.6 percent. Mr. Englert said that the District chooses to extend the contract with Preferred Meal Systems for one additional year. He noted that this is the last year that the District can renew the contract. He further noted that the law allows such contracts to be extended for four years. Mr. Englert stated that next year the District will bid out for a food service vendor.

The motion carried by a unanimous roll call vote:

YES

NO

Bean

Green

Gordon

Simpkins

McCray

Rodman McCray

OLD BUSINESS

Nothing at this time.

BOARD MEMBER ISSUES/REPORTS

Mrs. McCray announced that the Matteson Rotary will be honoring Taylor Thompkins, a senior at Southland College Prep High School, with its Outstanding Youth Award at a ceremony scheduled for April 16, 2016, at the Matteson Holiday Inn.

AUDIENCE TO VISITORS

Nothing at this time.

Regular Session

March 15, 2016

Page 13

ADJOURNMENT

Mrs. Rodman McCray adjourned the meeting at 6:57 p.m.


President


Secretary