MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471

AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
August 16, 2016

“We take the dreams and hopes of our children and give them wings.”

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. New Teacher Orientation, August 17, 2016
B. Richton Square School Kindergarten Orientation, 6:00 p.m.–7:00 p.m.,
   August 18, 2016
C. Teacher Institute Day, 8:00 a.m.–1:30 p.m., August 18–19, 2016
D. First Day for All Students, 10:45 a.m. Dismissal, August 22, 2016
E. Early Dismissal at 1:25 p.m., August 23–26, 2016
F. Matteson School Open House, 6:30 p.m., August 25, 2016
G. Matteson School/Richton Square School Back-to-School Celebration,
   August 27, 2016
H. Illinois School Open House, 6:30 p.m.–7:30 p.m., August 31, 2016
I. Indiana School Open House, 6:30 p.m.–7:30 p.m., September 1, 2016
K. Sauk School Open House, 6:30 p.m., September 7, 2016
L. Huth Middle School Open House, 6:30 p.m., September 8, 2016
M. Illinois School Back to School Festival, 10:00 a.m.–2:00 p.m.,
   September 10, 2016
O. Arcadia School Open House, 6:00 p.m., September 14, 2016
P. Board of Education Meeting, 6:30 p.m., September 20, 2016

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes
   1. Regular Session, July 19, 2016
   2. Executive Session, July 19, 2016, and declare them closed.
B. Personnel

1. Employment
   a. Approve the employment of Timothy Garcia, teacher at Huth Middle School, effective August 18, 2016.
   b. Approve the employment of Tamekia Blount, teacher at Huth Middle School, effective August 18, 2016.
   c. Approve the employment of Molly Oliver, teacher at Sauk School, effective August 18, 2016.
   d. Approve the employment of Ronisha Dubose, teacher at Huth Middle School, effective August 18, 2016.
   e. Approve the employment of Marissa Backlin, teacher at Arcadia School, effective August 18, 2016.
   f. Approve the employment of Marcie Uelman, teacher at Huth Middle School, effective August 18, 2016.
   g. Approve the employment of Joy Brutus, teacher at Huth Middle School, effective August 18, 2016.
   h. Approve the employment of Matthew Smith, teacher at Huth Middle School, effective August 18, 2016.
   i. Approve the employment of Deborah Knapp, teacher at Matteson School, effective August 18, 2016.
   j. Approve the employment of Alisa Webb, teacher at Richton Square School, effective August 18, 2016.
   k. Approve the employment of Samantha Schuldt, paraprofessional at Arcadia School, effective August 18, 2016.
   l. Approve the employment of Diana Wyatt-Mickhow, teacher at Richton Square School, effective August 29, 2016.

2. Contracts
   a. Approve the contract with ProCare Therapy for sign language interpreter services (Sandy Belton) for the 2016–2017 school year.
3. **Leaves**
   a. Approve the paternity leave, under FMLA, of David Van Dyke, teacher at Illinois School, effective September 19, 2016, through September 30, 2016.

4. **Retirements/Resignations**
   b. Approve resignation of Timilyn Williams, teacher at Illinois School, effective August 1, 2016.
   c. Approve the resignation of Essence Townsend, secretary at Matteson School, effective August 1, 2016.
   d. Approve the resignation of Ivone Arsenault, ESL tutor, effective August 22, 2016.
   e. Approve the resignation of Brittany Matejko Schaller, teacher at Huth Middle School, effective September 10, 2016.
   f. Approve the resignation of Markesha Williams, social worker at Arcadia School, effective September 11, 2016.

C. **Policy Matters**

D. **Annual Business**

E. **Bill Listing – Authorization** of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated August 16, 2016, in the amount of $466,345.73.

F. **Imprest Fund Reimbursement – Authorization** to reimburse the District Imprest Fund in the amount of $27,479.56.

G. **Financial Statement – The July 2016 Financial Statement** is presented for review.

H. **Payroll Vouchers – Authorization** for the District Treasurer to sign the payrolls dated September 15, 2016, and September 30, 2016, including all bills for payroll deductions and contributions by the school district.
Board of Education
August 16, 2016
Page 4

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report
   A. **Presentation on the 2016–2017 budget by Craig Englert, assistant superintendent of business services.**

   B. **Performance Evaluation Plan and Related Goals.**

VII. Legislation

VIII. New Business
   A. **The Board will consider approval of an extension of the Superintendent’s contract.**

   B. **The Board will consider approval of the District’s and Superintendent’s Performance Objectives for the 2016–2017 school year.**

   C. **The Board will consider approval of the employment of Kim McGuire as assistant principal of Sauk School, effective August 17, 2016.**

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Edline for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.