I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
1. District 162 students start school Monday, August 21st
2. HBCU Chicago Football Classic is Saturday, September 2nd
3. No school on Monday, September 4th in observance of Labor Day
4. School Open House dates are as follows:
   1. Sauk- Wednesday, August 30
   2. Huth- Wednesday, September 6
   3. Indiana- Thursday, September 7
   4. Richton Square- Wednesday, September 13
   5. Matteson- Thursday, September 14
   6. Arcadia- Thursday, September 21
   7. Illinois- Tuesday, September 26
5. District Board Meeting Tuesday, September 19th, at 6:30pm

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

   A. Minutes
      Regular Session, July 18, 2023
B. Personnel
   1. Employment

   a. Approve the employment of Kayla Scott, School Counselor at Huth, effective August 17, 2023.


   c. Approve the employment of Beatrice Elam, Lunchroom Supervisor, effective August 21, 2023.


   e. Approve the employment of Kiara Clayburn, Paraprofessional at Richton Square, effective August 21, 2023.

   f. Approve the employment of Maria Robledo-Pedraza, Social Worker at Huth, effective August 17, 2023.

   g. Approve the employment of Zefferine Payne, Teacher at Sauk, effective August 17, 2023.

   h. Approve the employment of Barbara Moore, Lunchroom Supervisor, effective August 21, 2023.

   i. Approve the employment of Shanetta Hunter, Lunchroom Supervisor, effective August 21, 2023.

   j. Approve the employment of Felicia Oliver, Paraprofessional at Arcadia, effective August 21, 2023.

   k. Approve the employment of Maria Dragogiannis, Social Counselor at Indiana, effective August 17, 2023.

   l. Approve the employment of Julie Calabrese, Lunchroom Supervisor, effective August 21, 2023.

   m. Approve the employment of Tabitha Fefee, Cadre Substitute at Sauk, effective August 17, 2023.

   n. Approve the employment of Rachel Reed, Teacher at Huth, effective August 17, 2023.

   o. Approve the employment of Angela Cheers, Paraprofessional at Illinois, effective August 21, 2023.
2. **Resignations/Retirements**

   a. Approve the resignation of Sarah Slaughter, Teacher at Sauk, effective July 14, 2023.


   c. Approve the resignation of Fran Castillo, Teacher at Arcadia, effective July 13, 2023.

   d. Approve the intent to retire of Craig Fong, Psychologist at Huth, effective at the end of the 2023-2024 school year.

   e. Approve the resignation of Brittney Woods, Paraprofessional at Richton Square, effective August 4, 2023.

   f. Approve the resignation of Kelly Striker, Teacher at Sauk, effective July 1, 2023.

   g. Acknowledgement of the resignation without 30 days’ written notice and without the concurrence of the Board of Nadine Mele, Teacher at Huth, effective July 27, 2023, with liquidated damages charged to the teacher in the amount of 4% of her 2022-2023 contracted salary or the amount available to be withheld from her final 2022-2023 paycheck, whichever is less, in accordance with Section 13 of the teacher’s contract.

   h. Acknowledgement of the resignation without 30 days’ written notice and without the concurrence of the Board of Samantha Sarles, Teacher at Sauk, effective July 31, 2023, with liquidated damages charged to the teacher in the amount of 4% of her 2022-2023 contracted salary or the amount available to be withheld from her final 2022-2023 paycheck, whichever is less, in accordance with Section 13 of the teacher’s contract.

   i. Acknowledgement of the resignation without 30 days’ written notice and without the concurrence of the Board of Djimon Smith, Teacher at Sauk, effective August 16, 2023, with liquidated damages charged to the teacher in the amount of 4% of her 2022-2023 contracted salary or the amount available to be withheld from his final 2022-2023 paycheck, whichever is less, in accordance with Section 13 of the teacher’s contract.
paycheck, whichever is less, in accordance with Section 13 of the teacher’s contract.

3. Leaves

a. Approve the intermittent FMLA leave of Della Tucker, Teacher at Matteson, effective August 17, 2023 for up to sixty days.

b. Approve the medical leave, under FMLA, of William Franklin, Custodian at Indiana, effective August 1, 2023 for six weeks.

c. Approve the maternity leave, under FMLA, of Brittany Hammond, Custodian at Sauk, effective September 27, 2023 through December 4, 2023.

4. Change in Position

a. Approve the change in position of Katherine Braden from Lunchroom Supervisor to Cook at Arcadia, effective August 21, 2023.

b. Approve the change in position of LaShanna Fulwiley from 10- month Secretary to 12- month Secretary, effective August 3, 2023.

5. Contracts

a. Approve the contract with Trina Matthews, Teacher in the District, effective August 17, 2023 through May 31, 2024.

b. Approve the contract with Denise Hines, Teacher in the District, effective August 17, 2023 through May 31, 2024.

c. Approve the following revised 2023-2024 employment contracts increasing the number of maximum number of days possible from 100 to 120 in accordance with recent updates in Illinois Law:
   i. Douglas Hamilton
   ii. Mable Alfred
   iii. Karen Culp
   iv. Ron Gary
   v. Mary Ragsdale
   vi. James Dilger
   vii. Orevia Holmes-Stevenson
   viii. Trina Matthews
   ix. Denise Hines
C. Policy Matters

1. Approval of revised policy regarding student residence, enrollment, and non-resident pupils.

D. Annual Business

E. Bill Listing – Authorization for the administration to pay the schedule of bills payable and authorization for the District Treasurer to sign the checks dated August 15, 2023.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $20,428.13.

G. Financial Statement – The July 2023 Financial Statement is presented for review.


I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business

1. The Board will consider approval of the District's and Superintendent's performance objectives for the 2023-2024 school year.

2. The Board will consider approval of the extension of the Superintendent's contract.
IX. Old Business

X. Board Members Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708)748-0100, extension 4122.