MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
April 11, 2017

“We take the hopes and dreams of the community and turn them into reality!”

I. Call to Order

II. Administer Oath of Office

III. Nomination for Board President

IV. Nomination for Board Vice President

V. Nomination for Board Secretary

VI. Communications/Announcements/Schedules

Dates to Remember:
A. Huth Middle School/Illinois School 8th Grade Trip to Washington D.C.,
   April 13–18, 2017
B. Good Friday, No School, April 14, 2017
C. Spring Break, No School, April 17–21, 2017
D. District 162 Fine Arts Festival, 5:30 p.m., April 26, 2017
E. Huth Middle School History Fair, 6:00 p.m., April 27, 2017
F. Illinois School Career Day, April 27, 2017
G. Illinois School 4th Grade–8th Grade Dance, 2:30 p.m.–5:00 p.m., April 28, 2017
H. Mid-Quarter Progress Reports, May 1, 2017
I. Arcadia School Expo, 6:30 p.m., May 3, 2017
J. Matteson School Spring Program, 9:00 a.m. & 1:00 p.m., May 4, 2017
K. Illinois School Parent/Staff Basketball Game at Huth Middle School,
   6:30 p.m.–8:30 p.m., May 5, 2017
L. Board of Education Meeting, 6:30 p.m., May 9, 2017
M. Matteson School Curriculum Night, 6:30 p.m., May 10, 2017
N. Southland College Prep Spring Concert at Governors State University,
   7:00 p.m., May 10, 2017
O. Huth Middle School/Illinois School, National Junior Honor Society Induction,
   6:30 p.m.–8:00 p.m., May 11, 2017
P. Richton Square School Spring Musical, 9:00 a.m. & 1:00 p.m., May 12, 2017
Q. Huth Middle School/Illinois School 8th Grade Trip to Great America,
   May 12, 2017
R. District 162 & Southland College Prep, Walk for Autism at Soldier Field,
   9:00 a.m.–1:00 p.m., May 13, 2017
S. Board of Education Meeting, 6:30 p.m., May 16, 2017
T. Illinois School Curriculum Expo, 6:00 p.m.–7:30 p.m., May 18, 2017
U. Huth Middle School Awards Ceremony Day, May 18, 2017
V. Arcadia School Art in Action, 8:30 a.m.–12:00 p.m., May 19, 2017
W. Hall of Fame Dinner, Matteson Holiday Inn, May 22, 2107
X. Indiana School Curriculum Fair, May 23, 2017
Y. District 162 Spring Band Concert at Governors State University, 7:00 p.m., May 24, 2017
Z. Sauk School Expo, 6:30 p.m., May 25, 2017
AA. Arcadia School Career Day, May 26, 2017
BB. Illinois Carnival Day, 8:30 a.m.–2:00 p.m., May 26, 2017
CC. Huth Middle School/Illinois School 8th Grade Dinner Dance, 6:00 p.m.–9:00 p.m., May 26, 2017
DD. Southland College Prep Graduation at the Harris Theater, 4:00 p.m., May 27, 2017
EE. Memorial Day, No School, May 29, 2017
FF. Indiana School 2nd Semester Awards, May 30, 2017
GG. Student Early Dismissal at 1:25 p.m., May 30–June 1, 2017
HH. Sauk School 2nd Semester Awards Assembly, May 31, 2017
II. 8th Grade Graduation 7:00 p.m., Tinley Park Convention Center, June 1, 2017
JJ. Illinois School Kindergarten–7th Grade Awards Ceremony, June 2, 2017
KK. Report Card Day and Last Day of School; Student Early Dismissal at 10:45 a.m., June 2, 2017
LL. Teacher Institute Day, No School, June 5, 2017
MM. First Day of Summer School, June 12, 2017
NN. Board of Education Meeting, 6:30 p.m., June 20, 2017

VII. Audience to Visitors Pertaining to Agenda Items Only

VIII. Approval of the Consent Agenda

A. Minutes
   1. Regular Session, March 21, 2017
   2. Executive Session, March 21, 2017
   3. Six month review of Executive Session minutes, and declare them closed.

B. Personnel
   1. Employment
      a. Approve the employment of Edenina Sanchez, custodian at Illinois School, effective April 4, 2017.
      
      b. Approve the employment of Manique Yow, tray washer at Arcadia School, effective April 3, 2017.
      
      c. Approve the change in position of Barbara Hernandez from cook at Arcadia School to food service assistant at Indiana School, effective, March 21, 2017.
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d. Approve the change in position of Mary Thomas from tray washer at Arcadia School to cook at Arcadia School, effective March 29, 2017.

2. Administrative Contracts
   a. Approve the employment agreement of Brenda Calvin as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

   b. Approve the employment agreement of Dr. Carl Cogar as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

   c. Approve the employment agreement of Dr. Camilla Covington as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

   d. Approve the employment agreement of Deborah Duskey as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

   e. Approve the employment agreement of Craig Englert as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

   f. Approve the employment agreement of Earnestine Foster as administrator (.5), pursuant to the terms of an employment agreement to be entered on behalf of the parties.

   g. Approve the employment agreement of Michael Gettins as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

   h. Approve the employment agreement of Cory Gold as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

   i. Approve the employment agreement of Dr. Douglas Hamilton as administrator (.5), pursuant to the terms of an employment agreement to be entered on behalf of the parties.

   j. Approve the employment agreement of Gail Hartsough as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.
k. Approve the employment agreement of Stephanie Healy as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

l. Approve the employment agreement of William Howard as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

m. Approve the employment agreement of Gregory Huelsman as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

n. Approve the employment agreement of Corey Levy as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

o. Approve the employment agreement of Kim McGuire as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

p. Approve the employment agreement of Narishea Parham as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

q. Approve the employment agreement of Sheloanda Porche-Box as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

r. Approve the employment agreement of Joanne Ross as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

s. Approve the employment agreement of Dr. David Rupert as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

t. Approve the employment agreement of Leroy Stanton as administrator (.5), pursuant to the terms of an employment agreement to be entered on behalf of the parties.

u. Approve the employment agreement of Robert Tomic as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.
v. Approve the employment agreement of Mark Walczak as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

w. Approve the employment agreement of Dr. Latunja Williams as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

x. Approve the employment agreement of Yvonne Williams as administrator (.5), pursuant to the terms of an employment agreement to be entered on behalf of the parties.

y. Approve the employment agreement of Michael Zagar as administrator, pursuant to the terms of an employment agreement to be entered on behalf of the parties.

3. Support Personnel Honorable Dismissal
   Approval of the Resolution authorizing notice and honorable dismissal of certain educational support personnel.

   Honorable Dismissal of Certain Educational Support Personnel
   a. Tracie Stephens, Paraprofessional
   b. Cherry Bennett, Paraprofessional
   c. Tamela Archer, Paraprofessional
   d. Cassandra Gathings, Paraprofessional
   e. Valerie Churchill, Paraprofessional
   f. Farrah Baig, Paraprofessional
   g. Lisa Thompson, Paraprofessional
   h. Michael Smith, Paraprofessional
   i. Wendy Patrick, Paraprofessional
   j. Deana Laster, Paraprofessional
   k. Sharon Fox, Paraprofessional
   l. Samantha Schuld, Paraprofessional
   m. Amy Schubert, Paraprofessional
   n. Courtney Stevenson, Paraprofessional
   o. Kaitlyn Van Kuiken, Paraprofessional
   p. Jessica Weinbrecht, Paraprofessional
   q. Diane Andrasco, Paraprofessional

4. Dismissal and Non-Renewal of First, Second, and Third Year Probationary Teachers
   Approval of the Resolution authorizing notice and dismissal of first, second and third year probationary teachers.
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a. Kristen Ackerman
b. Joy Brutus
c. Victoria Caldwell
d. Erin Evangelista
e. Kim Harper
f. Karen Lane
g. Erik Newman
h. RayShawn Peeples
i. Melinda Schumann
j. Matthew Smith
k. Patricia Tracey
l. Anthony Urban
m. Patrick Vital

5. Leaves
a. Approve the medical leave, under FMLA, for Sharon Cruikshank, media specialist at Arcadia School, effective April 4, 2017, through May 2, 2017.

6. Retirements/Resignations
a. Approve the retirement of Patricia Ransford, administrator at Arcadia School, effective at the end of the 2016–2017 school year.

b. Approve the resignation of Tina Thompson, cook at Illinois School, effective April 7, 2017.

c. Approve the resignation of Robert Schleicher, teacher at Illinois School, effective April 1, 2017.

C. Policy Matters

D. Annual Business
1. Approval of Board of Education Meeting Dates.
The following regular meetings and special meetings of the Board of Education of Matteson School District 162 shall occur on the dates outlined below. Unless otherwise indicated, each of the below listed meetings shall be held at 6:30 p.m., in the Board Room of the Administration Center, located at 4601 Sauk Trail, Richton Park, Illinois 60471.
E. Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated April 11, 2017, in the amount of $712,535.86.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $6,408.92.


I. Gifts and Donations

END OF CONSENT AGENDA

IX. Superintendent’s Report

X. Legislation

XI. New Business
A. The Board will consider approval of the renewal of the contract with Kickert School Bus for the transportation of students for the 2017–2018 school year.

B. The Board will consider the renewal of the contract with Kickert School Bus for the transportation of McKinney-Vento students for the 2017–2018 school year.

C. The Board will consider authorizing Matteson District 162 to participate in an E-Rate consortium entitled the “Matteson-Southland Consortium,” together with Southland College Prep Charter High School District for E-Rate funding for telecommunications and Internet access services for E-Rate Funding Year 2017, which commences on July 1, 2017, and ends on June 30, 2018.

D. The Board will consider approval of the one-year contract with Call One for telecommunications services for all Matteson District 162 schools, subject to the requirements of the contracts to be entered with Call One.

E. The Board will consider approval of the one-year contract with Access One for telecommunications services for the District Office located at 4601 Sank Trail, subject to the requirements of the contracts to be entered with Access One.

F. The Board will consider approval for Crowe Horwath to perform the District’s 2016–2017 annual financial statement audit at an amount not to exceed $39,200.

G. The Board will consider approval of the one-year agreement for the 2017–2018 school year with the Matteson Education Association (MEA).

H. The Board will consider approval of the contract with Interstate Gas Supply for the provision of natural gas services to the District, effective through June 2019.

XII. Old Business

XIII. Board Member Issues/Reports

XIV. Audience to Visitors

XV. Executive Session-The Board will go into Executive Session to consider pending, probable, or imminent litigation, information regarding a student discipline case and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9).
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XVI. Action will be taken following Executive Session.  

XVII. Open Session  
A. The Board will consider approval of the suspension, without pay, of Patricia Tracey for 39 work days, from April 3, 2017, through June 5, 2017.  

B. The Board will consider approval of the Findings of Fact by the Board regarding Student A.  

C. The Board will consider approval of the expulsion of Student A.  

XVIII. Adjournment  

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Schoolwires for 60 days. The approved minutes also are posted at the Matteson, Park Forest, and Richton Park Public Libraries.  

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams who acts as the School District’s ADA/Section 504 Coordinator at (708) 748-0100, extension 4122.