MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARD ROOM AT THE ADMINISTRATION CENTER
4501 SAUK TRAIL, RICHTON PARK
April 19, 2016

“We take the dreams and hopes of our children and give them wings.”

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. District Fine Arts Festival, Huth Middle School, 5:30 p.m., April 20, 2016
B. Illinois School Career Day, 8:00 a.m.–Noon, April 21, 2016
C. Illinois School Professional & Parent Silent Auction, 10:00 p.m.–12:30 a.m.,
   April 23, 2016
D. Terra Nova, Grades K–8, April 25–27, 2016
E. District 162/Southland College Prep Special Education-Parent University,
   6:00 p.m., April 27, 2016
F. Matteson School Curriculum Night, 6:30 p.m.–7:30 p.m., April 28, 2016
G. Huth Middle School History Fair, 6:15 p.m.–7:30 p.m., April 28, 2016
H. Huth Middle School Band Trip to Toronto, Canada, May 5–7, 2016
I. Mid-Quarter Progress Reports, May 2–6, 2016
J. Richton Square School Spring Musical, 9:00 a.m. & 1:00 p.m., May 3, 2016
K. Matteson School Spring Musical, 9:00 a.m. & 1:00 p.m., May 5, 2016
L. Board of Education Meeting (Straight A Awards), 6:30 p.m., May 10, 2016
M. Arcadia School Expo, 6:30 p.m.–7:30 p.m., May 11, 2016
N. Huth Middle School/Illinois School NJHS Induction at Huth Middle School,
   6:30 p.m.–8:30 pm, May 12, 2016
O. Illinois School Family Fun Night at Huth Middle School, 6:30 p.m.–8:30 p.m.,
   May 13, 2016
P. Matteson District 162/Southland Walk for Autism at Soldier Field, 8:00 a.m.,
   May 14, 2016
Q. Board of Education Meeting (Perfect Attendance Awards), 6:30 p.m., May 17, 2016
R. Sauk School Expo, 6:30 p.m., May 18, 2016
S. Illinois School Curriculum Fair, 6:30 p.m.–7:30 p.m., May 19, 2016
T. Huth Middle School/Illinois School 8th Grade Trip to Great America, May 20,
   2016
U. Matteson District 162 Hall of Fame Dinner, Matteson Holiday Inn, 6:30 p.m.,
   May 23, 2016
V. Indiana School Curriculum Fair, 6:30 p.m.–7:30 p.m., May 24, 2016
W. District 162 Band Concert at Governors State University, 7:00 p.m., May 25, 2016
X. Huth Middle School “Red Carpet Affair” Awards Night, 7:00 p.m.–8:15 p.m., May 26, 2016
Y. Huth Middle School/Illinois School 8th Grade Dance at Huth Middle School, 6:00 p.m.–9:00 p.m., May 27, 2016
AA. Huth Middle School/Southland College Prep Bands in Matteson Memorial Day Parade, 8:00 a.m.–11:30 a.m., May 30, 2016
BB. Early Dismissal at 1:25 p.m., May 31, 2016–June 2, 2016
CC. District-wide Graduation at Tinley Park Convention Center, 7:00 p.m., June 2, 2016
DD. Report Card Day/Last Day of School, 10:45 a.m. Student Dismissal, June 3, 2016
EE. Teacher Institute Day, June 6, 2016

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes
   1. Regular Session, March 15, 2016
   2. Six month review of Executive Session minutes, and declare them closed.

B. Personnel
   1. Employment
      a. Approve the employment of Emmett Zumwalt, heating and air conditioning technician/maintenance, effective March 30, 2016.
      b. Approve the employment of Neena Lee, custodian at Indiana School, effective April 4, 2016.

   2. Leaves
      a. Approve the intermittent leave of absence, under FMLA, for Tamela Archer, paraprofessional at Arcadia School, effective April 5, 2016, for up to twelve weeks.
      b. Approve the extension of the leave of absence for Carolyn Cartman, from the original end date of April 1, 2016, to the new end date of August 1, 2016.
Board of Education
April 19, 2016
Page 3

C. Policy Matters

D. Annual Business

1. **Approve RSM US. LLP, to perform the District’s 2015–2016 annual financial statement audit at an amount not to exceed $40,400.**

2. **Approve the 2016–2017 Matteson District 162 School Calendar.**

3. **Approve the Board of Education Meeting Dates.**
   The following regular meetings and special meetings of the Board of Education of Matteson District 162 will occur on the dates outlined below. Unless otherwise indicated, each of the below-listed meetings will be held at 6:30 p.m., in the Board Room of the Administration Center, located at 4601 Sauk Trail, Richton Park, Illinois 60471.

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E. **Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated April 19, 2016, in the amount of $1,168,534.92.**

F. **Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $11,534.33.**

G. **Financial Statement – The March 2016 Financial Statement is presented for review.**
H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated May 13, 2016, and May 30, 2016, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
A. The Board will consider approval of the three-year agreement with Blackboard to host the Matteson District 162 website and mobile app for parents, subject to attorney review.

B. The Board will consider approval of the agreement with SHI International for the purchase of wireless equipment for all Matteson District 162 schools, at the cost of $69,732.99.

C. The Board will consider approval of the contract with Architectural Audio and Video for the installation of wireless equipment for all Matteson District 162 schools, at the cost of $59,035.00.

D. The Board will consider approval of the renewal of the contract with Kickert School Bus for the transportation of students for the 2016–2017 school year.

E. The Board will consider the renewal of the contract with Kickert School Bus for the transportation of McKinney-Vento students for the 2016–2017 school year.

F. The Board will consider authorizing Matteson District 162 to participate in an E-Rate consortium entitled the “Matteson-Southland Consortium,” together with Southland College Prep Charter High School District for E-Rate funding for telecommunications and Internet access services for E-Rate Funding Year 2016, which commences on July 1, 2016, and ends on June 30, 2017.

G. The Board will consider approval of the one-year contract with Call One for telecommunications services for all Matteson District 162 schools, subject to the requirements of the contracts to be entered with Call One.
Board of Education
April 19, 2016
Page 5

H. The Board will consider approval of the two-year contract with the Illinois Century Network (ICN) for Internet access services for all Matteson District 162 schools, subject to the requirements of the contract to be entered with ICN.

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Executive Session-The Board will go into executive session to consider information regarding a student discipline case and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments or investment contracts. 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9).

XIII. Action may be taken following Executive Session.

XIV. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Edline for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.