MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
July 19, 2016

"We take the dreams and hopes of our children and give them wings."

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. Administrative Retreat, 8:00 a.m.–4:00 p.m., August 1–4, 2016
B. Administrative Academy, 8:00 a.m.–4:00 p.m., August 5, 2016
C. Board of Education Meeting, 6:30 p.m., August 16, 2016
D. New Teacher Orientation, August 17, 2016
E. Arcadia School Kindergarten Orientation, 6:00 p.m.–7:00 p.m.,
   August 18, 2016
F. Richton Square School Kindergarten Orientation, 6:00 p.m.–7:00 p.m.,
   August 18, 2016
G. Illinois School Kindergarten Orientation, 6:30 p.m.–7:30 p.m., August 18, 2016
H. Teacher Institute Days, 8:00 a.m.–1:30 p.m., August 18–19, 2016
I. First Day of School for All Students, 10:45 a.m. Dismissal, August 22, 2016
J. Richton Square School Pre-K Orientation, August 22, 2016
K. Early Dismissal at 1:25 p.m., August 23–26, 2016
L. Matteson School & Richton Square School Back to School Celebration,
   August 27, 2016
M. Illinois School Open House, 6:30 p.m.–7:30 p.m., August 31, 2016

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda

A. Minutes

2. Regular Session, June 21, 2016
3. Executive Session, June 21, 2016, and declare them closed.

B. Personnel

1. Employment

   a. Approve the employment of Scott Chandler, teacher at Huth Middle
      School, effective August 18, 2016.
b. Approve the employment of Lesley Jackson, teacher at Huth Middle School, effective August 18, 2016.

c. Approve the employment of Abbey Chandler, teacher at Sauk School, effective August 18, 2016.

d. Approve the employment of Rayshawn Peeples, teacher at Sauk School, effective August 18, 2016.

e. Approve the employment of Laura Sproat, teacher at Sauk School, effective August 18, 2016.

f. Approve the employment of Sharon Turner-Wingba, teacher at Illinois School, effective August 18, 2016.

g. Approve the employment of Lisa Persicketti, accountant, effective August 1, 2016.

2. Contracts

a. Approve the contract with SOS (Staffing Options and Solutions, Inc.) for speech therapy services (Petrina Weston) for the 2016–2017 school year.

b. Approve the contracts with EBS (Educational Based Services, Inc.) for speech therapy services (Demetria Collins-Whitaker and Mary Maher) for the 2016–2017 school year.

c. Approve the contract with EDU/Providastaff for District-wide certified school nurse services (Irma Coleman) for the 2016–2017 school year.

d. Approve the contract with Omni Therapeutics for occupational therapy services (Dr. Anjali Sane) for the 2016–2017 school year.

e. Approve the contract with Therapeutic Play for occupational therapy services (Regina Stovall) for the 2016–2017 school year.

f. Approve the contracts with Soliant Health for school nurse services (Megan Miller and Rebecca Darley) for the 2016–2017 school year.

g. Approve the contract with Mediscan for physical therapy services (Dr. Ola Elsaadani) for the 2016–2017 school year.
3. **Leaves**
   a. Approve the intermittent leave of absence, under FMLA, of Pamela Powell, administrator, effective July 1, 2016, for up to 12 weeks.
   
   b. Approve the change in the effective date of maternity leave for Alecia Wiley, psychologist at Sauk School and Matteson School, to August 8, 2016, through October 4, 2016.

4. **Retirements/Resignations**
   a. Approve the intent to retire of Estella Tolbert, teacher at Matteson School, effective at the end of the 2017–2018 school year.
   
   b. Approve the resignation of James Stevenson, teacher at Huth Middle School, effective July 7, 2016.

C. **Policy Matters**
   1. **Approval of the Matteson District 162 Policy #5325 regarding Student Conduct and Potential Consequences, Including Suspension and/or Expulsion, and Related Procedures.**
   
   2. **Approval of the following Business and Finance Policies:**
      a. Policy 3100: Fiscal and Business Management
      b. Policy 3190: Revenue and Investments
      c. Policy 3225: Waiver of Student Fees
      d. Policy 3227: Insufficient Fund Checks and Debt Recovery
      e. Policy 3245: Activity Funds
      f. Policy 3250: Incurring Debt
      g. Policy 3331: Payment Procedures
      h. Policy 3332: Purchases and Contracts
      i. Policy 3334: Use of Credit and Procurement Cards
      j. Policy 3430: Accounting and Audits
      k. Policy 3526: Identity Protection
      l. Policy 3620: Free and Reduced-Price Food Services
      m. Policy 3700: Insurance Management

D. **Annual Business**

E. **Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated July 19, 2016, in the amount of $726,127.40.**
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F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $50,933.45.

G. Financial Statement – The June 2016 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated August 15, 2016, and August 30, 2016, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
A. The Board will consider approval of the employment of Gregory Huelsman, as principal of Matteson School, effective July 25, 2016.

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Executive Session-The Board will go into executive session to consider information regarding a student discipline case and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments or investment contracts. 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9).

XIII. Action may be taken following Executive Session.

XIV. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Edline for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.