MATTESON SCHOOL DISTRICT NO. 162  
Richton Park, Illinois 60471  
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT  
6:30 P.M. IN THE BOARDROOM AT THE ADMINISTRATION CENTER  
4601 SAUK TRAIL, RICHTON PARK  
June 21, 2016  

"We take the dreams and hopes of our children and give them wings."

PUBLIC HEARING

Notice is hereby given that on the 21st day of June 2016, at 6:30 p.m., the Board of Education of School District 162, Cook County, Illinois, will conduct a public hearing to be held at 4601 Sauk Trail, Richton Park, Illinois 60471, regarding the proposed transfer of $700,000 from the District’s Transportation Fund to its Educational Fund and the transfer of $1,300,000 from the District’s Transportation Fund to its Operations and Maintenance Fund, and to receive public comments regarding that proposal.

Audience to visitors pertaining to the proposed transfer of $700,000 from the District’s Transportation Fund to its Educational Fund and the transfer of $1,300,000 from the District’s Transportation Fund to its Operations and Maintenance Fund.

Close the hearing.

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules  
Dates to Remember:  
B. Last Day of District 162 Summer School, July 7, 2016  
C. Board of Education Meeting, 6:30 p.m., July 19, 2016

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda
   
A. Minutes  
   1. Regular Session, May 17, 2016
B. Personnel

1. Contracts

a. Approve the contract for Craig Fong, psychologist, effective August 8, 2016, through June 9, 2017.

b. Approve the contract for Farah Quraishi, psychologist, effective August 8, 2016, through June 9, 2017.


e. Approve the contract for Ester Hope, psychologist, effective August 8, 2016, through June 9, 2017.

f. Approve the contract for Robert Grefe, psychologist (.5) (not to exceed 100 days of service), effective August 8, 2016, through June 9, 2017.

g. Approve the contract for Ilundria Bardwell, nurse, effective August 18, 2016, through June 5, 2017.

h. Approve the contract for Jessica Washington, Board Secretary, effective July 1, 2016, through June 30, 2017.

i. Approve the contract for Steven Yunker, programming specialist, effective July 1, 2016, through June 30, 2017.

j. Approve the contract for Cornelius Johnson, security officer, effective July 1, 2016, through June 30, 2017.

k. Approve the contract for Katherine Hahn, outdoor classroom coordinator, effective July 1, 2016, through June 30, 2017.

l. Approve the contract for Corey Levy, assistant principal, effective July 1, 2016, through June 30, 2017.

m. Approve the two-year contract with Guaranteed Technical Services and Consulting, Inc. (GTSAC), to provide technology services, including maintenance and oversight of technological equipment and the system-wide network.
n. Approve the following Summer School contracts:

<table>
<thead>
<tr>
<th>Kindergarten</th>
<th>First Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Ransford, Principal</td>
<td>Robert Tomic, Principal</td>
</tr>
<tr>
<td>Erica Walker</td>
<td>Michelle Dusing</td>
</tr>
<tr>
<td>Belinda Lear</td>
<td>Akeima Hall</td>
</tr>
<tr>
<td>Amanda Curran</td>
<td>Stacey Krone</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Second Grade</th>
<th>Third Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monica Serafini</td>
<td>Kerry McKee</td>
</tr>
<tr>
<td>Suzanne VanSlyke</td>
<td>Lisa Scott</td>
</tr>
<tr>
<td>Danielle Franklin</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fourth Grade</th>
<th>Fifth Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashling Flanagan</td>
<td>Tracey Hutsona</td>
</tr>
<tr>
<td>Cheryl Rasmussen</td>
<td>Ellen Stidham</td>
</tr>
<tr>
<td>Phellicha Calhoun</td>
<td>Sharon Herring</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sixth Grade</th>
<th>Seventh Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ozzietta Ballentine</td>
<td>Andrea Barksdale</td>
</tr>
<tr>
<td>Anthony Urban</td>
<td>Ken Schmidt</td>
</tr>
<tr>
<td>Michael Rogalski</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Special Education</th>
<th>Special Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td>First Grade</td>
</tr>
<tr>
<td>Dawn Kelsey</td>
<td>Chris Chapan</td>
</tr>
<tr>
<td>Second Grade</td>
<td>Third Grade</td>
</tr>
<tr>
<td>Kaylee East</td>
<td>Amy Boyle</td>
</tr>
<tr>
<td>Fourth Grade</td>
<td>Fifth Grade</td>
</tr>
<tr>
<td>Amy Boyle</td>
<td>Josh Napier</td>
</tr>
<tr>
<td>Lisa Hurley</td>
<td>Ashley Stachniak</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sixth/Seventh/Eighth Grades</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Tracey</td>
</tr>
<tr>
<td>Charles Brown</td>
</tr>
</tbody>
</table>
2. Leaves
   a. Approve the maternity leave, under FMLA, of Karen Lane, teacher at Huth Middle School, effective September 6, 2016, through January 9, 2017.

   b. Approve the maternity leave of Alecia Wiley, psychologist at Sauk School and Matteson School, effective August 22, 2016, through October 14, 2016.

3. Retirements
   a. Approve the intent to retire of Linda Disney, assistant special education director, effective June 30, 2017.

   b. Approve the change in retirement date of Kathleen Lachata, paraprofessional at Matteson School, from the end of the 2015–2016 school year to the end of the 2016–2017 school year.

C. Policy Matters
   1. Approve the revised Matteson District 162 Special Education Policy and Procedures.

   2. First reading of the Matteson District 162 policy #5325 regarding Student Conduct and Potential Consequences, Including Suspension and/or Expulsion, and Related Procedures.
3. First reading of the following Business and Finance Policies.
   a. Policy 3100: Fiscal and Business Management
   b. Policy 3190: Revenue and Investments
   c. Policy 3225: Waiver of Student Fees
   d. Policy 3227: Insufficient Fund Checks and Debt Recovery
   e. Policy 3245: Activity Funds
   f. Policy 3250: Incurring Debt
   g. Policy 3331: Payment Procedures
   h. Policy 3332: Purchases and Contracts
   i. Policy 3334: Use of Credit and Procurement Cards
   j. Policy 3430: Accounting and Audits
   k. Policy 3550: Identity Protection
   l. Policy 3620: Free and Reduced-Price Food Services
   m. Policy 3700: Insurance Management

D. Annual Business
1. Approve the designation of the Assistant Superintendent for Business Services/C.S.B.O. to develop the 2016–2017 budget in tentative form including revenues and expenditures that are anticipated during the fiscal year and a statement of estimated cash expected to be on hand at the beginning of the fiscal year.

2. Approve the resolution authorizing the transfer of $700,000 from the Transportation Fund to the Educational Fund and $1,300,000 from the Transportation Fund to the Operations and Maintenance Fund.

3. Approve the Treasurer’s Bond for Craig Englert, District Treasurer.


E. Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated June 21, 2016, in the amount of $1,216,940.09.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $69,131.55.

G. Financial Statement – The May 2016 Financial Statement is presented for review.
H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated July 15, 2016, and July 29, 2016, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
   A. The Board will consider approval of the one-year agreement with the Support Personnel-Matteson Education Association for the 2016-2017 school year.
   
   B. The Board will consider the lease agreements with American Capital Leasing for the five-year capital lease of 190 Dell Latitude laptops and wireless equipment.
   
   C. The Board will consider the lease agreements with American Capital Leasing for the three-year operating lease of 650 Dell Latitude 3350 computers.
   
   D. The Board will consider the purchase of 21 rechargeable mobile laptop carts.

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Executive Session-The Board will go into executive session to consider information regarding a student discipline case and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments or investment contracts. 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9).

XIII. Action may be taken following Executive Session.
XIV. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District's Website and Edline for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162's Yvonne Williams, who acts as the School District's ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.