Call to Order

Roll Call Notation by the Secretary

Communications/Announcements/Schedules
\textbf{Dates to Remember:}
\begin{itemize}
\item A. Illinois School Science Fair, 6:30 p.m.–7:45 p.m., January 20, 2016
\item B. End of 2nd Quarter, January 22, 2016
\item C. Report Card Day, January 29, 2016
\item D. Kindergarten KIDS Assessment, February 1–12, 2016
\item E. Mid-Quarter Progress Reports, February 1, 2016
\item F. Sauk School 1st Semester Awards Assembly & Straight A Luncheon, February 5, 2016
\item G. Indiana School 1st Semester Awards Ceremony, February 5, 2016
\item H. Illinois School 1st Semester Awards Ceremony, February 5, 2016
\item I. Huth Middle School Straight A Luncheon, February 5, 2016
\item J. Matteson School/Richton Square School/Sauk School PTO Family Dance, 6:30 p.m.–7:30 p.m., February 11, 2016
\item K. Parent-Teacher Conferences, No School, 8:00 a.m.–2:00 p.m., February 12, 2016
\item L. Presidents’ Day, No School, February 15, 2016
\item M. Board of Education Meeting, 6:30 p.m., February 16, 2016
\end{itemize}

Audience to Visitors Pertaining to Agenda Items Only

Approval of the Consent Agenda

A. Minutes
\begin{itemize}
\item 1. Regular Session, December 15, 2015
\end{itemize}

B. Personnel
\begin{itemize}
\item 1. Employment
\begin{itemize}
\item a. Approve the employment of Essence Townsend, 10-month secretary at Matteson School, effective January 4, 2016.
\item b. Approve the employment of Deana Laster, paraprofessional at Richton Square School, effective January 11, 2016.
\end{itemize}
\end{itemize}
2. Leaves
   a. Approve the maternity leave for Keshia Steele, social worker at Sauk School, effective April 4, 2016, through May 13, 2016.

   b. Approve the leave of absence for Carolyn Cartman, secretary at Indiana School, effective December 15, 2015, through April 1, 2016.

   c. Approve the maternity leave, under FMLA, for Cheryl Kennedy-Meyers, teacher at Arcadia School, effective January 22, 2016, through April 18, 2016.

   d. Approve the extension of the unpaid leave of absence for William Wells, custodian, from the original end date of December 31, 2015, to the new end date of February 29, 2016.

3. Termination
   a. Approve the termination of the employment of John Chavers, custodian, effective December 31, 2015.

4. Resignation/Retirement

   b. Approve the intent to retire of Heather Vuckovich, special education teacher at Richton Square School, effective June 6, 2016.

C. Policy Matters

D. Annual Business

E. Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated January 19, 2016, in the amount of $1,124,923.26.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $50,045.61.

G. Financial Statement – The December 2015 Financial Statement is presented for review.
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H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated February 12, 2016, and February 29, 2016, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
A. The Board will consider approval of the 2014-2015 audit.

B. The Board will consider approval of the contract with Interstate Gas Supply, Inc., for the supply of natural gas for all District 162 buildings for the period April 2016, through July 2018.

C. The Board will consider approval of the contract with Dynegy Energy Services for the supply of electricity for all District 162 buildings for the period April 2016, through July 2018.

D. The Board will consider approval of Matteson District 162 Policy #5105 regarding Student Admission Including Children of Military Personnel.

IX. Old Business

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Executive Session-The Board will go into executive session to consider information regarding a student discipline case and the appointment, employment, compensation, discipline, performance or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments or investment contracts. 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9).

XIII. Action may be taken following Executive Session.
XIV. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Edline for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.