MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARD ROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
November 17, 2015

“We take the dreams and hopes of our children and give them wings.”

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. Sauk School Family Reading Night, 6:30 p.m.–7:30 p.m., November 19, 2015
B. Illinois School V.I.P. Day, 8:30 a.m.–11:00 a.m., November 20, 2015
C. Parent-Teacher Conferences, No School, 12:30 p.m.–8:00 p.m., November 23, 2015
D. Parent-Teacher Conferences, No School, 8:00 a.m.–2:00 p.m., November 24, 2015
F. Richton Square School Holiday Program, 9:00 a.m. & 1:00 p.m., December 1, 2015
G. Matteson School Holiday Program, 9:00 a.m. & 1:00 p.m., December 3, 2015
H. Mid-Quarter Report Week, December 7–11, 2015
I. Southland College Prep High School Winter Program at Governors State University, 6:30 p.m., December 8, 2015
J. Illinois School Winter Concert at Governors State University, 7:00 p.m., December 9, 2015
K. Sauk School & Huth Middle School Winter Concert at Governors State University, 7:00 p.m.–8:30 p.m., December 10, 2015
L. Huth Middle School Straight A Luncheon, December 11, 2015
M. Indiana School Winter Concert at Governors State University, 7:00 p.m., December 15, 2015
N. Board of Education Meeting, 5:30 p.m., December 15, 2015
O. District Winter Concert at Governors State University, 7:00 p.m., December 17, 2015
P. Arcadia School 1st & 3rd Grade Winter Concerts, 1:00 p.m., December 18, 2015
Q. Illinois School Game Night & Self-Defense Clinic, 6:30 p.m.–8:00 p.m., December 18, 2015

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda
A. Minutes
   1. Regular Session, October 20, 2015

B. Personnel
   1. Employment
      a. Approve the employment of Daryll Lacey, administrator, effective November 18, 2015.
      
      b. Approve the employment of Regina Huston, special education teacher at Huth Middle School, effective October 26, 2015.
      
      c. Approve the employment of Wendy Patrick, paraprofessional at Huth Middle School, effective November 2, 2015.
      
      d. Approve the employment of Rhonda Ford, floating secretary, effective October 15, 2015.

   2. Leaves
      a. Approve the unpaid leave for John Chavers, custodian, effective July 17, 2015, through December 31, 2015.
      
      b. Approve the unpaid leave for William Wells, custodian, effective November 26, 2015, through December 31, 2015.
      
      c. Approve the leave, under FMLA, for Martha Martinez, custodian, effective September 1, 2015, through December 1, 2015.

   3. Resignation
      a. Approve the resignation of Yolanda Booker, secretary at Matteson School, effective October 30, 2015.
      
   4. Termination
      a. Approve the termination of employment of Denise Hamilton, paraprofessional at Illinois School, effective November 6, 2015.

C. Policy Matters

D. Annual Business

E. Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated November 17, 2015, in the amount of $1,171,033.19.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $20,285.85.
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G. Financial Statement – The October 2015 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated December 15, 2015, and December 30, 2015, including all bills for payroll deductions and contributions by the school district.

I. Gifts/Donations

END OF CONSENT AGENDA

VI. Superintendent’s Report

VII. Legislation

VIII. New Business
   A. The Board will consider approval of the adoption of the Tentative 2015 Tax Levy.

   B. The Board will consider approval of the resolution providing for the issue of not to exceed $11,035,000 General Obligation Refunding School Bonds, Series 2016, of School District Number 162, Cook County, Illinois, for the purpose of refunding certain outstanding bonds of the School District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

   C. Presented to the Board for review and approval every five years:
      The Board will consider approval of the sub-lease agreement between Matteson District 162 and Southland College Prep Charter High School for the lease of real property located at 4601 Sauk Trail, Richton Park, Illinois 60471.

IX. Old Business
   A. The Board will consider approval of the Matteson District 162 policy #5650 prohibiting Teen Dating Violence.

   B. The Board will consider approval of the Matteson District 162 policy #5660 regarding Student Athlete Concussions and Head Injuries.

X. Board Member Issues/Reports

XI. Audience to Visitors
XII. Executive Session-The Board will go into executive session to consider information regarding a student discipline case and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or public officials, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, or the sale or purchase of securities, investments or investment contracts. 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(7), 5 ILCS 120/2(c)(9).

XIII. Action may be taken following Executive Session.

XIV. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Edline for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.