MATTESON SCHOOL DISTRICT NO. 162
Richton Park, Illinois 60471
AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD AT
6:30 P.M. IN THE BOARD ROOM AT THE ADMINISTRATION CENTER
4601 SAUK TRAIL, RICHTON PARK
September 15, 2015

"We take the dreams and hopes of our children and give them wings."

PUBLIC HEARING ON THE BUDGET

Audience to visitors pertaining to the budget.

Close the Hearing

I. Call to Order

II. Roll Call Notation by the Secretary

III. Communications/Announcements/Schedules

Dates to Remember:
A. Arcadia School Open House, 6:30 p.m.–7:30 p.m., September 16, 2015
B. Matteson School Sock Hop, 6:30 p.m.–7:30 p.m., September 17, 2015
C. Richton Square School "Nurturing Our Children" Workshop, 4:00 p.m.–5:00 p.m., September 22, 2015
D. Huth Middle School Moms’ Day, September 24, 2015
E. Mid-Quarter Progress Reports, September 28, 2015
F. Illinois School Family Math Night, 6:30 p.m.–7:30 p.m., September 30, 2015
G. Indiana School Dads’ Day, October 1, 2015
H. Sauk School Family Fun with Math Night, 6:30 p.m.–7:30 p.m., October 1, 2015
I. Kindergarten KIDS Assessment, October 5–16, 2015
J. Matteson School Family Reading Night, 6:30 p.m., October 8, 2015
K. Teacher Institute Day, No School, October 9, 2015
L. Illinois School Family Fun Night at Fuddruckers, 6:00 p.m.–9:00 p.m., October 9, 2015
M. Columbus Day, No School, October 12, 2015
N. Matteson School Moms’ Day, October 15, 2015
O. Illinois School/Huth Middle School 7th grade Trip to Springfield, October 16, 2015
P. Board of Education Meeting, 6:30 p.m., October 20, 2015

IV. Audience to Visitors Pertaining to Agenda Items Only

V. Approval of the Consent Agenda
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A. Minutes
   1. Regular Session, August 18, 2015

B. Personnel
   1. Employment
      a. Approve the employment of Lorrie Clayton as secretary to the superintendent, effective September 8, 2015, through June 30, 2016.

      b. Approve the employment of Kofie Andoh, teacher at Sauk School, effective August 20, 2015.

      c. Approve the employment of Cynthia Bridges, teacher at Huth Middle School, effective August 20, 2015.

      d. Approve the employment of Nykeya Goldston-Moore, teacher at Huth Middle School, effective August 20, 2015.

      e. Approve the employment of Chris Harris, teacher at Huth Middle School, effective August 20, 2015.

      f. Approve the employment of Janice Quinn, teacher at Sauk School, effective August 20, 2015.

      g. Approve the employment of Lisa Scott, teacher at Matteson School, effective August 20, 2015.

      h. Approve the employment of Maria Hernandez, custodian, effective August 21, 2015.

      i. Approve the employment of Lisa Daniels, custodian, effective August 24, 2015.

      j. Approve the employment of Ariana Whitlow, custodian, effective August 24, 2015.

2. Leaves
   a. Approve the medical leave of Carolyn Cartman, secretary at Indiana School, effective September 28, 2015, for six to eight weeks.

   b. Approve the intermittent FMLA leave for Kathryn Pazdan, teacher at Sauk School, effective August 20, 2015, for up to 12 weeks.
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3. Resignations/Retirements  
a. Approve the resignation of Julie Pope, secretary at Matteson School, effective August 17, 2015.

b. Approve the resignation of Tom Amann, maintenance, effective August 31, 2015.

c. Approve the intent to retire of Barbara Thompson, teacher at Illinois School, effective at the end of the 2016–2017 school year.

C. Policy Matters  

D. Annual Business  

2. Approval of the application for the recognition of all District 162 schools.

E. Bill Listing – Authorization of the administration to pay the schedule of bills payable and authorize the District Treasurer to sign the checks dated September 15, 2015, in the amount of $729,502.12.

F. Imprest Fund Reimbursement – Authorization to reimburse the District Imprest Fund in the amount of $27,324.36.

G. Financial Statement – The August 2015 Financial Statement is presented for review.

H. Payroll Vouchers – Authorization for the District Treasurer to sign the payrolls dated October 15, 2015, and October 30, 2015, including all bills for payroll deductions and contributions by the school district.

I. Gifts and Donations  

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VI. Superintendent’s Report

VII. Legislation

VIII. New Business

IX. Old Business
   A. The Board will consider approval of the Fiscal Year 2015–2016 budget.

X. Board Member Issues/Reports

XI. Audience to Visitors

XII. Adjournment

Minutes approved at this meeting are posted within seven days in the District Office and on the District’s Website and Edline for 60 days. The approved minutes also are posted at the Matteson, Park Forest and Richton Park Public Libraries.

Matteson Elementary School District 162 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact District 162’s Yvonne Williams, who acts as the School District’s ADA/Section 504 Coordinator, at (708) 748-0100 extension 4122.