Indiana School
School Improvement Plan
2023-2024

Mrs. Tracye Hutsona, Principal
Mrs. Christina King, Assistant Principal

The Wildcats are Roaring to the Top!
Description of SIP Planning Process

The School Improvement Team builds teacher capacity and drives a culture of learning at Indiana School. This team leads the strategic planning process. Indiana’s SIP team will meet on a monthly basis to ensure that the action steps outlines in the School Improvement Plan are aligned to the school’s goals and objectives and are effective for student academic and social/emotional member of this team may be called upon to lead or support staff in the collection and analysis of data and evidence.
Indiana School
Vision & Mission Statement

**Vision:**
We are Indiana School: Character Builders, Building the Bridge that leads to Academic and Social Emotional Success.

**Mission:**
Our Mission is to advocate for a safe and supportive school environment where all students thrive socially, emotionally and academically to become lifelong learners, responsible citizens and contributing members of their communities.
Indiana School Core Values

Indiana School has five core values. These core values drive the culture and climate of Indiana School.

1. Academic Achievement
2. Restorative Practices
3. Small Group Instruction
4. Parent Involvement
5. Staff and Student Voice & Choice
Leadership Roles & Responsibilities

**Principal**

**Discipline:** Most disciplinary issues that require a suspension.

**Instruction:** Managing all instructional matters that involves the academic growth and instructional development of Indiana students.

**Arrival and Dismissal:** Transportation Leader

**Scheduling:** Ensure that all instructional minutes are allocated throughout the building

**Evaluations:** Complete evaluations for tenured and non-tenured teachers

**Facilities and Logistics:** Manages cleanliness and functioning of building, All drills (Tornado, Fire, Bus), Lunchroom/Food delivery

**Facilitating Meetings:** Staff, PLC and Parent Meetings

**Assistant Principal**

**Discipline:** All discipline matters that doesn’t require principal input

**SWIS:** Will extract and analyze data

**PBIS:** Managing Mrs. Ferretti

**RTI:** With the support of principal hutsona

**Academic and Data:** Hutsona and King

**Website:** Updating Pictures etc.

**Evaluations:** King and Hutsona

**Arrival and Dismissal:** King and Hutsona

**Managing Referral Forms:** King

**Lunchroom Duty:** Johnson and King

**SEL/C.I.C.O. Groups:** Two Groups of Ten 2x a week (Tuesday & Thurs)

**SEL CAMP:** Teaching SEL to Students
School Improvement Team Members

Mrs. Tracye Hutsona, Principal
Mrs. Christina King, Assistant Principal
Mrs. Lara Reznick, Teacher
Ms. Donna Ferretti, Reading Specialist
Mrs. Kathy Cooper, Teacher/Grade Level Leader
Mrs. Cheryl Rasmussen, Teacher/Grade Level Leader
Mr. Newman, Parent
Mrs. Linzy Shannon, Parent
# PLC Structure of Meetings

<table>
<thead>
<tr>
<th><strong>Leadership Team</strong>&lt;br&gt;Meets Weekly-Monday</th>
<th><strong>Grade Level Teams</strong>&lt;br&gt;Meets Weekly- Thursday</th>
<th><strong>MTSS/PBIS</strong>&lt;br&gt;Meets Bi-Weekly-Wed</th>
<th><strong>SIP Team</strong>&lt;br&gt;Meets Monthly-</th>
</tr>
</thead>
</table>
| T. Hutsona  
C. King  
L. Reznick  
D. Ferretti  
K. Cooper  
C. Rasmussen  
M. Dragogiannis | All 5th Grade Teachers  
All 6th Grade Teachers  
Resource Teachers  
Cadres | C. King  
D. Ferretti  
L. Reznick  
M. Dragogiannis  
P. Cogar  
R. Chand  
T. Ford  
J. Turner (?) | T. Hutsona  
C. King  
K. Holmes  
M. Oliver  
B. Rogers  
K. Jones  
Newman  
Shannon |
| **Week 1**  
**Week 2**  
**Week 3**  
**Week 4** | **Week 1 Data Analysis (BAG)**  
**Week 2 Lesson Review/Model**  
**Week 3 Instructional Strategy**  
**Week 4 Housekeeping** | **Week 1 PBIS Incentives**  
**Week 2**  
**Week 3 Data Review**  
**Week 4** | **September:**  
**After School Activities** |
### Indiana School MTSS Model

#### MTSS Structure

<table>
<thead>
<tr>
<th>Tier 1</th>
<th>Tier 2</th>
<th>Tier 3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>All Classroom Teachers</strong>&lt;br&gt;<strong>Resource Teachers</strong>&lt;br&gt;&lt;br&gt;<strong>Academic:</strong> All students receive high-quality curriculum and instruction in the classroom through differentiated instruction within a 120-minute reading block and/or a 90-math block.&lt;br&gt;&lt;br&gt;&lt;br&gt;Benchmark Assessments&lt;br&gt;Progress Monitoring</td>
<td><strong>Classroom Teachers</strong>&lt;br&gt;<strong>(Small Group)</strong>&lt;br&gt;&lt;br&gt;<strong>Academic:</strong> The school provides supplemental instruction and remediation of skills, with progress monitoring, for students not meeting the academic standards. This will be through push-in and “pull out” interventions.&lt;br&gt;&lt;br&gt;<strong>Frequency:</strong> 1 to 3 times per week.&lt;br&gt;<strong>Session:</strong> 20 to 30 times per week.&lt;br&gt;<strong>Duration:</strong> 6 to 8 weeks&lt;br&gt;<strong>Ratio:</strong> 1:4 to 1:6 per group</td>
<td><strong>Reading Specialist</strong>&lt;br&gt;<strong>Interventionists</strong>&lt;br&gt;<strong>Administrators</strong>&lt;br&gt;&lt;br&gt;<strong>Academic:</strong> The school provides intensive skill-specific interventions with frequent progress monitoring outside the classroom setting for students falling significantly below standards.&lt;br&gt;&lt;br&gt;<strong>Weekly Progress Monitoring</strong>&lt;br&gt;<strong>Intensive Interventions</strong>&lt;br&gt;<strong>ISOL/RIOT Doc completed</strong>&lt;br&gt;<strong>Tier 3 classroom observations</strong>&lt;br&gt;&lt;br&gt;<strong>Frequency:</strong> 3 to 5 times per week.&lt;br&gt;<strong>Session:</strong> 25 to 45 times per week.&lt;br&gt;<strong>Duration:</strong> 6 weeks&lt;br&gt;<strong>Ratio:</strong> 1:3 to 1:4 per group</td>
</tr>
</tbody>
</table>
## Indiana 6th (current 7th grade)
### Grade 2023 IAR Data

<table>
<thead>
<tr>
<th>Category</th>
<th>MState</th>
<th>MDistrict</th>
<th>MIndiana</th>
<th>ELA State</th>
<th>ELA-D</th>
<th>ELA -Indiana</th>
</tr>
</thead>
<tbody>
<tr>
<td>6th Grade</td>
<td>23.30%</td>
<td>14.10%</td>
<td>13.50%</td>
<td>34%</td>
<td>26.90%</td>
<td>27.90%</td>
</tr>
<tr>
<td>Female</td>
<td></td>
<td></td>
<td>23.6% (13)</td>
<td></td>
<td></td>
<td>41.8% (23)</td>
</tr>
<tr>
<td>Male</td>
<td></td>
<td></td>
<td>2% (1)</td>
<td></td>
<td></td>
<td>12.2% (6)</td>
</tr>
<tr>
<td>IEP</td>
<td></td>
<td></td>
<td></td>
<td>0%</td>
<td></td>
<td>0%</td>
</tr>
<tr>
<td>504</td>
<td></td>
<td></td>
<td></td>
<td>20%</td>
<td></td>
<td>20%</td>
</tr>
</tbody>
</table>
# Indiana 5th (current 6th grade) Grade 2023 IAR Data

<table>
<thead>
<tr>
<th></th>
<th>MState</th>
<th>MDistrict</th>
<th>MIndiana</th>
<th>EIA State</th>
<th>ELA-D</th>
<th>ELA-Indiana</th>
</tr>
</thead>
<tbody>
<tr>
<td>5th Grade</td>
<td>25.50%</td>
<td>16.60%</td>
<td>13.20%</td>
<td>34.90%</td>
<td>26.60%</td>
<td>29.80%</td>
</tr>
<tr>
<td>Female</td>
<td></td>
<td></td>
<td>10.4% (5)</td>
<td></td>
<td></td>
<td>37.5% (18)</td>
</tr>
<tr>
<td>Male</td>
<td></td>
<td></td>
<td>15.2% (10)</td>
<td></td>
<td></td>
<td>24.2% (16)</td>
</tr>
<tr>
<td>IEP</td>
<td></td>
<td></td>
<td>4.5% (1)</td>
<td></td>
<td></td>
<td>9.1% (2)</td>
</tr>
<tr>
<td>504</td>
<td></td>
<td></td>
<td>33.3% (1)</td>
<td></td>
<td></td>
<td>33.3 (1)</td>
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# Star 360 Benchmark II Data

<table>
<thead>
<tr>
<th>ELA Results</th>
<th>Meets/Exceeds Expectations</th>
<th>Approaching Expectations</th>
<th>Intervention Partially Met</th>
<th>Urgent Intervention</th>
</tr>
</thead>
<tbody>
<tr>
<td>5th Grade</td>
<td>31%</td>
<td>29%</td>
<td>21%</td>
<td>19%</td>
</tr>
<tr>
<td>6th Grade</td>
<td>31%</td>
<td>33%</td>
<td>23%</td>
<td>13%</td>
</tr>
<tr>
<td>Averages</td>
<td>31%</td>
<td>31%</td>
<td>22%</td>
<td>16%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Math Results</th>
<th>Meets/Exceeds Expectations</th>
<th>Approaching Expectations</th>
<th>Intervention Partially Met</th>
<th>Urgent Intervention</th>
</tr>
</thead>
<tbody>
<tr>
<td>5th Grade</td>
<td>15%</td>
<td>20%</td>
<td>43%</td>
<td>22%</td>
</tr>
<tr>
<td>6th Grade</td>
<td>13%</td>
<td>19%</td>
<td>43%</td>
<td>28%</td>
</tr>
<tr>
<td>Averages</td>
<td>14%</td>
<td>20%</td>
<td>43%</td>
<td>25%</td>
</tr>
</tbody>
</table>
Evidence Statement Indicators

Areas of Improvement

1. **ELA:** Indicates the standards that a majority of students encountered and consistently scored below the state average
   a. Current 5th Grade based on 2022-2023 results
      i. Reading: Literature -- #20 (RL.4.3.2)
      ii. Reading: Informational Text-- #11 (RI 4.5.1)
      iii. Reading: Informational Text-ELA PCR; EBSR; TECR #4 (RL 4.8.2)
   b. Current 6th Grade based on 2022-2023 results
      i. Reading: Informational Text-- #1, 7 (RI.5.7.1)
      ii. Reading: Literature -- #4, 8 (RL.5.5)
      iii. Reading: Information Text-ELA PCR; EBSR-- #11, 13 (RI.5.3.3)

2. **MATH:** Indicates the standards a majority of students encountered and consistently scored below the state average
   a. Current 5th Grade based on 2022-2023 results
      i. Number and Operations-Fractions #28 (4.NF.1-2)
      ii. Measurement & Data – Type I #36 (4.MD.B.4)
      iii. Modeling & Reasoning - Type II #14 (4.C.7-2)
   b. Current 6th Grade based on 2022-2023 results
      i. Number & Operations-Fractions-- #27, 28 (5.NF.7a) (5.NF.2.1)
      ii. Number & Operations Base Ten –#48 (5.NBT.7)
      iii. Geometry - #10 (5.G.B.4)
Indiana School
2023-2024
Goals

- Five Essentials: Well-Organized
- ELA: 43%; Math: 30% (Building-Wide Goal)
- Chronic Absenteeism: Less than 10% or no more than 2 days per quarter per student
- Increase overall Parent Attendance to Parent Nights by 15% (Have at least 50 parents attend each Indiana Family Night)
Indiana School Action Steps

5 Essentials Survey Results Action Steps

a. Effective Leaders
   i. Administration in Classrooms daily. Informal and formal walkthroughs and courageous conversations around data-informed instruction. Post observation conferences for immediate feedback.
      1. Mrs. Hutsona (Domain 3)
      2. Mrs. King (Domain 2) Teacher Influence
   ii. Quarterly One-on-One Principal/Teacher meetings using classroom data sheet.
   iii. Weekly/Bi-weekly classroom management and instructional strategy focus. Teachers are aware of strategies that will be “look-fors” during walkthroughs.
   iv. Weekly individual lesson plans-Lesson plans are submitted on a weekly basis via Google drive. Administration will review and provide feedback. Comments can include, but are not limited to, questions, suggestions and constructive feedback.

b. Collaborative Practices
   1. Schedule and protect opportunities for teachers to observe colleagues teaching
   2. Weekly PLC meetings (bi-weekly with Administration) to discuss assessment data, instructional practices and student behavior.
   3. Quarterly Pacing Guides - This is a collaborative document. Teachers use pacing guide to create their individual lesson plans specific to their student needs.
Indiana School Action Steps

5 Essentials Survey Results Action Steps Continued

c. Involved Families
   i. Establish Committee-based PTO. First meeting scheduled for September 28, 2023.
   ii. Seek and communicate opportunities for parents to volunteer and make parent participation visible to stakeholders.
   iii. Monthly “Family Nights” (Reading Night, Family Unity Night, Family Fitness Night, and Curriculum Fair) to encourage involvements and regular visits to school.
   iv. Weekly parent newsletter (Wildcat Whiteboard), regular emails and updated website to keep parents informed of upcoming events.

d. Supportive Environment
   i. Restorative Circles (Academic and Behavioral)
   ii. Check-in/Check-Out for Tier II and Tier III students
   iii. SEL Camp using CASEL Framework

e. Ambitious Instruction
   i. Weekly Instructional Focus
   ii. Review of weekly lesson plans with feedback
   iii. IAR Prep based on evidence statements. Includes using IAR samples based on evidence statements.
   iv. Tiers II and III target interventions (ICE Time)
   v. Quarterly Straight “A” Luncheon

f. Implementation
   i. Collaborative Practices - 1 month
   ii. Parent Support - Immediate
   iii. Supportive Environment - Immediate
Indiana School Action Steps

5th Grade ELA

a. 5th Grade Analysis-Based on IAR Evidence Statements
   i. Indiana’s focus will be on Informational Text and more specifically comparing and contrasting the treatment of similar themes and topics and patterns of events. We will also direct our instructional attention to interpreting information presented visually, orally, or quantitatively (e.g., in charts, graphs, diagrams, time lines, animations, or interactive elements on Web pages) and explain how the information contributes to an understanding of the text in which it appears.
   ii. Emphasize reading literature, specifically citing text evidence and inference.
   iii. We will focus on language, specifically figurative language and how to recognize and explain the meaning of common idioms, adages, and proverbs.
   iv. Teachers will use specific IAR samples from the IAR Digital Item Library as an instructional tool. Teachers will be required to expose students to at least one digital item per week, based on Evidence Statements.
   v. Identify 7 students who are approaching or meeting proficiency standards. Those students will participate in targeted and intensified small group instruction and after-school tutoring.
   vi. Explicit writing instruction with writer’s conference on a weekly basis.

b. Common Assessments pulled by administration. We are educating with one voice and executing with one action.
Indiana School Action Steps

6th Grade ELA

1. 6th Grade Analysis
   a. Indiana’s focus will be on Informational Text and more specifically comparing and contrasting the treatment of similar themes and topics and patterns of events. We will also direct our instructional attention to interpreting information presented visually, orally, or quantitatively (e.g., in charts, graphs, diagrams, timelines, animations, or interactive elements on Web pages) and explain how the information contributes to an understanding of the text in which it appears.
   b. Emphasize reading literature, specifically citing text evidence and inference.
   c. We will focus on language, specifically figurative language and how to recognize and explain the meaning of common idioms, adages, and proverbs.
   d. Teachers will use specific IAR samples from the IAR Digital Item Library as an instructional tool. Teachers will be required to expose students to at least one digital item per week, based on Evidence Statements.
   e. Identify 7 students who are approaching or meeting proficiency standards. Those students will participate in targeted and intensified small group instruction and after-school tutoring.
   f. Explicit writing instruction with writer’s conference on a weekly basis.
   g. Model and lesson plan with teachers. Co-teach with teachers regarding specific standards.
   h. PLCs must be intentional. Discuss and share instructional strategies based on evidence statements.
   i. Common Assessments pulled by administration. We are educating with one voice and executing with one action.
Indiana School Action Steps

5th Grade Math

a. 5th Grade Analysis
   i. Number and Operations: Fractions
   ii. Measurement and Data
   iii. Modeling and Reasoning

b. Action Steps
   i. Present relevant data (IAR, IXL, Star360) to staff on Tuesday, 10/3/23
   ii. Identify at least 5 students on cusp of Meeting Expectations
   iii. Pacing guide for 5th grade teachers starts with focus skills so instruction spirals throughout the year.
   iv. Step-by-step strategic instruction and targeted interventions using Reflex Math and IXL.
   v. Use Kagan math strategies to access understanding
   vi. Real-World, multi-step application.
   vii. Partner with parents-multiplication facts at home (packets)
   ix. PLCs must be intentional. Discuss and share instructional strategies based on evidence statements.
Indiana School Action Steps

6th Grade Math

a. 6th Grade Analysis-Based on IAR Evidence Statements
   i. Geometry
   ii. Fractions
   iii. Number and Operations Base Ten

b. Action Steps
   i. Present relevant data (IAR, IXL, Star360) to staff on Tuesday, 10/3/23
   ii. Identify at least 5 students on cusp of Meeting Expectations
   iii. Pacing guide for 6th grade teachers starts with Ratios so instruction spirals throughout the year.
   iv. Step-by-step strategic instruction and targeted interventions using Reflex Math and IXL.
   v. Use Kagan math strategies to access understanding
   vi. Real-World, multi-step application.
   vii. Partner with parents—multiplication facts at home (packets)
Indiana School Action
Steps-Attendance Plan

Average Daily Attendance Goal 95%

1. Current average daily attendance -
   a. Attendance calls made daily
   b. Bi-weekly letters home to parents
   c. Home visits when necessary

2. Chronic Absenteeism
   a. Less than 10%
   b. Weekly attendance reports
   c. Calls, letters, visits to students who approach 10% chronic absenteeism.

3. Building Incentives and Monitoring
   a. Students monitor their attendance on data sheet
   b. Mid-Quarter and Quarterly attendance awards/ recognition
   c. Monthly Pop-Up Incentive
   d. PBIS raffle for monthly perfect attendance
Indiana School Action Steps-Parent Involvement

Increase overall Parent Attendance to Parent Nights by 15% (Have at least 50 parents attend each Indiana Family Night)

1. New Weekly Parent Newsletter (Wildcat Whiteboard) approved by Dr. Davis to keep parents informed
2. Committee-based PTO with first meeting September 28, 2023
3. Monthly Family Nights
4. Indiana Parent Involvement Menu
   a. Academics
   b. Climate
   c. Special Events
   d. Other
5. Indiana Wildcat Activities Menu
   a. Academics
   b. Climate/Culture
   c. Fine Arts
   d. STEM
## Indiana Parent Involvement Menu

<table>
<thead>
<tr>
<th>Academics</th>
<th>Climate/Culture</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indiana ICE Time Volunteer</td>
<td>PBIS Incentive Donations</td>
</tr>
<tr>
<td>Homework Club Facilitator</td>
<td>Check-in/Check-out Signatures</td>
</tr>
<tr>
<td>Field Trip Chaperone</td>
<td>Holiday Decor and Programs</td>
</tr>
<tr>
<td>Real Men Read</td>
<td>Wildcat Fridays Volunteer</td>
</tr>
<tr>
<td>Book Club</td>
<td>Pep Squad</td>
</tr>
</tbody>
</table>

### SPECIAL EVENTS
- Reading Night
- Family Unity Night
- Family Fitness Night
- Winter Concert
- Spring Concert
- Shadow Days

### OTHER OPPORTUNITIES
- Silver Cats (Seniors volunteering)
- Building Beautification Committee (planting flowers, general building & grounds decor)
- PTO Meeting Attendance
- Room Parent
# Indiana Student Activities Menu

<table>
<thead>
<tr>
<th>Academics</th>
<th>Climate/Culture</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indiana ICE Time</td>
<td>PBIS</td>
</tr>
<tr>
<td>After-School Tutoring</td>
<td>SEL CAMP</td>
</tr>
<tr>
<td>Homework Club</td>
<td>Check-in check-out (CICO)</td>
</tr>
<tr>
<td>Summer Reading</td>
<td>Restorative Practices</td>
</tr>
<tr>
<td>Field Trips</td>
<td>Indiana Paw Patrol</td>
</tr>
<tr>
<td></td>
<td>Wildcat Fridays</td>
</tr>
<tr>
<td></td>
<td>Pep Squad</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>STEM</td>
</tr>
<tr>
<td>Concert Band</td>
<td>Wildcat News Team</td>
</tr>
<tr>
<td>Jazz Band</td>
<td>Wildcat 3D Printing Experience</td>
</tr>
<tr>
<td>Choir</td>
<td>Coding</td>
</tr>
<tr>
<td>Art Club</td>
<td>STEM Bins</td>
</tr>
<tr>
<td>Drama Club</td>
<td></td>
</tr>
</tbody>
</table>
## Indiana Family Nights

<table>
<thead>
<tr>
<th>Name of Event</th>
<th>Date, Location, Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indiana Open House</td>
<td>Thursday, September 7, 2023</td>
</tr>
<tr>
<td>Indiana Winter Concert</td>
<td>Tuesday, December 12, 2023 @ 7p.m. at GSU * Counts as 2 activities</td>
</tr>
<tr>
<td>Family Reading Night/Book Fair</td>
<td>Thursday, October 12, 2023 @ 6:00pm at Indiana</td>
</tr>
<tr>
<td>Family Unity Night (Multicultural Heritage Night)</td>
<td>Thursday, February 22, 2024 @ 6:00p.m. at Indiana</td>
</tr>
<tr>
<td>Family Fitness Night</td>
<td>Thursday, March 30, 2023 @ 6:00p.m. at Indiana</td>
</tr>
<tr>
<td>Curriculum Night</td>
<td>Thursday, April 25, 2024 @ 6:00p.m. at Indiana</td>
</tr>
<tr>
<td>Indiana Spring Concert</td>
<td>TBD (<em>Counts as 2 activities</em>)</td>
</tr>
</tbody>
</table>